

MINUTES
INDIANA STATE UNIVERSITY
BOARD OF TRUSTEES

JUNE 22, 2001

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MINUTES
INDIANA STATE UNIVERSITY
BOARD OF TRUSTEES

JUNE 22, 2001

The Indiana State University Board of Trustees met in regular session at 9:00 a.m. on Friday, June 22, 2001, in the State Room, Tirey Hall.

Trustees present: Dr. Benway, Mr. Bonds, Mr. Dooley, Mr. Fleetwood, Mrs. House, Mr. Shagley, Mr. Smith and Dr. Zietlow. Trustee absent: Mr. Wooden.

President Benjamin, Vice Presidents Quatroche, Schafer and Schultz and Interim Vice Presidents Elsey and Hopkins were present. Also attending were Mr. William Crichfield, Chief Financial Officer and Treasurer, Mr. Charles Hoffman, Secretary, University Faculty Senate, Ms. Wandell Gabey, Chairperson, Support Staff Council and Ms. Kristin Garing, President, Student Government Association.

There being a quorum present, Dr. Zietlow called the meeting to order at 9:05 a.m.

SECTION I

A. APPROVAL OF THE MINUTES (Dr. Zietlow)

On a motion by Mr. Shagley, seconded by Mr. Bonds, the minutes of the May 25, 2001 meeting were approved as presented.

B. DATE OF ANNUAL MEETING (Dr. Zietlow)

The date for the Annual Organizational Meeting is July 12, 2001.

Copies of suggested Board meeting dates for 2001-02 were distributed. Approval of the meeting date schedule will be requested at the July meeting.

C. REPORT OF THE BOARD PRESIDENT (Dr. Zietlow)

Dr. Zietlow noted the July meeting is the annual organizational meeting with election of officers for next year. The Nominating Committee will be reporting at that time. At least two new board members will be joining the Board and two members are eligible for reappointment.

Recognition of Service

Dr. Zietlow expressed appreciation to Dr. Frank Bell, current chair of the University Faculty Senate, Mr. Bill Crichfield, Treasurer and Interim Provost

David Hopkins. She also commented trustees were bidding farewell to Dr. Benway and Mr. Wooden. A board of trustees is always a work in progress with appointments being made and individuals leaving but what remains is an institution with a strong history. The whole university—trustees, students, administration, faculty, support staff—all appreciate the efforts of these two individuals.

China Trip

Dr. Zietlow reported she had spent two weeks working in China and Thailand, and it was a wonderful experience. It reminds all of us that ISU has friends and supporters all over the world and opportunities for education at home as well as abroad. ISU has alums all over the world.

D. REPORT OF THE UNIVERSITY PRESIDENT (Dr. Benjamin)

President Benjamin added his words of appreciation to the two trustees who will be leaving the Board. Mike Benway was a pleasure to work with and the institution has benefited from his service. He brought a seasoned perspective to the Board and has shown a real interest in students over his career and has sent many excellent students to ISU. His decisions and advice have always been tempered by what is best for the academic programs of the institution. Dr. Benjamin expressed appreciation to Bryan Wooden as he brought the student perspective to Board deliberations. Dr. Benjamin also thanked Mr. Crichfield, Dr. Hopkins, Dr. Bell, and Dr. Leona Gallion who is retiring and has been serving as Dean in the School of Business.

Athletics

Aubrey Herring was acknowledged for his track accomplishments. Brian Boland, head men's tennis coach, has had an exceptionally fine season and was recently appointed to serve on the ITA Operating Committee that oversees rules and regulations regarding college tennis.

Campus Activities

June has seen a lot of activities on campus with the hosting of Indiana Special Olympics, the Miss Indiana Scholarship Pageant, Hoosier Boys State and Hoosier Girls State.

Dr. Benjamin also noted Summer Stage opens this evening with some great productions planned for this summer.

Also, this evening ESPN will broadcast a special on Larry Bird and his many accomplishments.

University Advancement

Dr. Benjamin asked Dr. Quatroche to introduce the new members of the development staff. These new additions reflect the interest in continuing to pursue new revenue sources to benefit the academic programs and the building of centers of excellence on campus.

Duff Ridgeway is the new Director of Planned Giving and came to ISU from Bradley University.

John Heintz began working as Director of Development for the Schools of Nursing and Health and Human Performance on June 11 and has had an extensive professional career with the YMCA.

William Tromble is the new Director of Development for the College of Arts and Sciences. He is the former Vice Chancellor for External Affairs at IU-Southeast and will begin his duties on July 2.

E. REPORT OF THE UNIVERSITY FACULTY SENATE CHAIRPERSON
(Mr. Hoffman for Dr. Bell)

Mr. Hoffman reported that Dr. Bell had a class conflict today and he was representing Dr. Bell.

There has been no action taken by the University Faculty Senate since the last Board of Trustees meeting; however, the salary compression study has been completed and copies were distributed to the Board.

The old and new University Faculty Senate officers have met several times with Interim Provost Hopkins to discuss the salary compression study and to suggest a structure for equitable distribution of limited available funds. Those funds were sufficient to address about half the identified internal compression; external compression was not addressed at this time. The officers very much appreciated that Interim Provost Hopkins was open and sensitive to faculty concerns and were pleased with the consensus which resulted. There is confidence that the remaining internal and external faculty salary compression will be addressed in the same cooperative, collegial manner next year.

The Faculty Workload Committee has been meeting and has completed several drafts of recommendations surrounding faculty workload. The committee's final draft is expected before the end of the summer and copies will be submitted to the Senate Chairperson and the Provost.

On behalf of Dr. Bell, Mr. Hoffman expressed Dr. Bell's appreciation for the opportunity provided by the University Board of Trustees to represent the faculty this past academic year.

F. REPORT OF THE STUDENT GOVERNMENT ASSOCIATION PRESIDENT
(Ms. Garing)

Ms. Garing expressed appreciation and best wishes to those leaving the Board. She indicated Dr. Benway and Mr. Wooden have served the University well.

She reported attending meetings on the campus pipeline, a web based e-mail system for students. It should be up and running in August.

G. REPORT OF THE SUPPORT STAFF COUNCIL CHAIRPERSON (Ms. Gabey)

Ms. Gabey introduced members of the Support Staff Council from District 2 who all work in Facilities Management—Wesley Adams who has been with the University for 9 years; Rose Pell has been at ISU for 12 years; Vikki Bragg has worked at ISU for 16 years. Another member of the Support Staff Council is Tom Heber from District 1.

Wandell expressed appreciation for the increase in support staff salaries. As of July 1 all current support staff will be earning a minimum rate of \$15,000 per fiscal year.

She also distributed copies of the June newsletter.

H. RECOGNITION OF SERVICE – FRANK D. BELL (Dr. Zietlow)

Recommendation: Approval of the following Resolution in recognition of service of Dr. Frank D. Bell, Chairperson of the University Faculty Senate.

On a motion by Mr. Shagley, seconded by Dr. Benway, the recommendation was approved.

WHEREAS, Dr. Frank D. Bell, has been a member of the Indiana State University faculty since August, 1977, advancing to the rank of full professor; and

WHEREAS, Dr. Bell's dedication and leadership skills have been recognized by his faculty colleagues through his selection as Chairperson of the University Faculty Senate during the 2000-2001 academic year; and

WHEREAS, Dr. Bell has provided exemplary leadership and advice to the University administration;

NOW, THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees acknowledges the superior service of Dr. Frank D. Bell during his tenure as Chairperson of the University Faculty Senate and expresses its gratitude for his dedication and leadership.

BE IT FURTHER RESOLVED, that this resolution be spread upon the records of the minutes of the Indiana State University Board of Trustees and that a copy thereof be duly executed and transmitted to him.

Dr. Zietlow asked Dr. Bell to come forward. She read the Resolution and presented a framed copy to Dr. Bell.

I. RECOGNITION OF SERVICE – WILLIAM A. CRICHFIELD (Dr. Zietlow)

Recommendation: Approval of the following Resolution in recognition of service of William A. Crichfield.

On a motion by Mr. Dooley, seconded by Mrs. House, the recommendation was approved.

WHEREAS, William A Crichfield has given distinguished service to Indiana State University for 32 years having served as Staff Auditor, Director of Internal Auditing, Associate Vice President for Planning and Budgets and, since 1996, as Chief Financial Officer and Treasurer; and

WHEREAS, his advice and counsel to the Indiana State University Board of Trustees as Chief Financial Officer and Treasurer have been valuable in the further development of the University; and

WHEREAS, he has given generously of his loyalty and talents to Indiana State University;

NOW, THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees expresses grateful recognition, and sincere best wishes to William A. Crichfield for his many years of faithful service and dedication to the University.

BE IT FURTHER RESOLVED, that this Resolution be spread upon the records of the minutes of the Indiana State University Board of Trustees and that a copy thereof be duly executed and transmitted to him.

Mr. Crichfield was asked to come forward and Dr. Zietlow read the Resolution and presented a framed copy to Mr. Crichfield.

J. RECOGNITION OF SERVICE – DAVID R. HOPKINS (Dr. Zietlow)

Recommendation: Approval of the following Resolution in recognition of service of Dr. David R. Hopkins.

On a motion by Mrs. House, seconded by Mr. Dooley, the recommendation was approved.

WHEREAS, David R. Hopkins has given distinguished service as Interim Provost and Vice President for Academic Affairs of Indiana State University for the past year; and

WHEREAS, his advice and counsel to the Indiana State University Board of Trustees as Interim Provost and Vice President for Academic Affairs have been of especial value in the further development and promotion of the academic programs of the University; and

WHEREAS, his contributions to the quality and character of the University have earned him the respect and admiration of his colleagues and

WHEREAS, he has given generously of his energy, loyalty, and talents to Indiana State University;

NOW, THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees expresses grateful recognition, to David R. Hopkins for his service and dedication to the University.

BE IT FURTHER RESOLVED, that this Resolution be spread upon the records of the minutes of the Indiana State University Board of Trustees and that a copy thereof be duly executed and transmitted to him.

Dr. Hopkins was asked to come forward and Dr. Zietlow read a copy of the Resolution and presented a framed copy to Dr. Hopkins.

Dr. Hopkins thanked the Board for the opportunity to serve as interim provost and work with the trustees. He also thanked the vice presidents, deans, faculty, and his office staff for the cooperation and assistance he received during the past year.

K. RECOGNITION OF SERVICE - MICHAEL P. BENWAY (Dr. Zietlow)

Recommendation: Approval of the following Resolution in recognition of service of Dr. Michael P. Benway, member of the Board of Trustees, 1992-2001.

On a motion by Mrs. House, seconded by Mr. Dooley, the recommendation was approved.

WHEREAS, Dr. Michael P. Benway, has given distinguished service as a member of the Indiana State University Board of Trustees for the past nine years, 1992-2001; and

WHEREAS, Dr. Benway has exhibited exemplary leadership, enthusiasm and interest in many University activities during his tenure of service as Assistant Secretary, 1997-2000, and Secretary, 2000-2001, and has contributed to the advancement of the University; and

WHEREAS, his many contributions have been of especial value in the further development and enhancement of the University during his term as a Trustee; and

WHEREAS, as an alumnus and trustee he has been a loyal, faithful, and devoted steward of the University;

NOW, THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees expresses grateful recognition, high commendation, and sincere best wishes to Dr. Michael P. Benway for his service to the Board and to the University.

BE IT FURTHER RESOLVED, that this Resolution be spread upon the records of the minutes of the Indiana State University Board of Trustees and that a copy thereof be duly executed and transmitted to him.

Dr. Benway was asked to come forward and Dr. Zietlow read a copy of the Resolution and presented a framed copy to Dr. Benway.

Dr. Benway commented that ISU has given him much and has been very important in his life. He came here in 1967, met his wife and received an education here which is second to none. Board members he has served with have become close friends. People who care about people is what this university is all about. He thanked all those he has worked with and promised to continue to be active in the affairs of the University.

L. RECOGNITION OF SERVICE - BRYAN WOODEN (Dr. Zietlow)

Recommendation: Approval of the following Resolution in recognition of service to Indiana State University of Bryan Wooden, member of the Board of Trustees, 1999-2001.

On a motion by Mrs. House, seconded by Mr. Dooley, the recommendation was approved.

WHEREAS, Bryan Wooden has given distinguished service as a member of the Indiana State University Board of Trustees for the past two years; and

WHEREAS, his contributions to the quality and character of the University have earned him the respect and admiration of fellow students and of the University community; and

WHEREAS, as a Trustee, he has provided valuable advice to his trustee colleagues and has given generously of his loyalty and talents to Indiana State University.

NOW, THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees expresses grateful recognition, and sincere best wishes to Bryan Wooden for his service to the Board and the University.

BE IT FURTHER RESOLVED, that this Resolution be spread upon the records of the minutes of the Indiana State University Board of Trustees and that a copy thereof be duly executed and transmitted to him.

Dr. Zietlow noted there have been many good student trustees, and Bryan has been exceptional.

M. OPERATING BUDGETS, 2001-02 (Ms. Schultz)

Recommendation: Approval of the following operating budgets for the 2001-02 fiscal year.

Current Operating Budget	Exhibit A
Student Services Budget	Exhibit B
Auxiliary and Other Budgets	Exhibit C
Line Item Budgets	Exhibit D

On a motion by Dr. Benway, seconded by Mr. Smith, the recommendation was approved.

N. INSURANCE ACADEMIC PROGRAM BUDGET, 2001-02 (Ms. Schultz)

Recommendation: Approval of the following 2001-02 insurance academic program budget.

	<u>2000-01</u>	<u>Increment</u>	<u>2001-02</u>
Income	\$72,923	\$3,598	\$76,521
<u>Budget</u>			
Compensation	\$40,000	\$5,000	\$45,000
Supplies and Expense	<u>32,923</u>	<u>(1,402)</u>	<u>31,521</u>
	\$72,923	\$3,598	\$76,521

Funding is from contributions to the ISU Foundation in support of the insurance academic program.

On a motion b Mr. Fleetwood, seconded by Mrs. House, the recommendation was approved.

O. GONGAWARE CENTER BUDGET, 2001-02 (Ms. Schultz)

Recommendation: Approval of the following 2001-02 Gongaware Center budget.

	<u>2000-01</u>	<u>Increment</u>	<u>2001-02</u>
Income	\$184,512	\$38,258	\$222,770
<u>Budget</u>			
Compensation	\$134,152	2,678	\$136,830
Supplies and Expense	<u>50,360</u>	<u>35,580</u>	<u>85,940</u>
	\$184,512	\$38,258	\$222,770

Funding is from contributions to the ISU Foundation in support of the Gongaware Center.

On a motion by Mr. Shagley, seconded by Mr. Fleetwood, the recommendation was approved.

P. POLICY FOR PLANT FUNDS PROJECTS (Mr. Crichfield)

An operating policy is proposed to allow for the planning and prioritizing of future capital, repair and rehabilitation projects from plant funds. Policy guidelines to provide for division of duties and financial controls while complying with current purchasing and signatory policies are presented in Exhibit E.

Recommendation: Approval of the operating policy guidelines and authorization of the Treasurer or designee to implement process.

On a motion by Dr. Benway, seconded by Mrs. House, the recommendation was approved.

Q. MODIFICATIONS TO THE SCHOOL OF NURSING DEGREE PROGRAMS
(Dr. Hopkins)

In November 1998, the decision to modify the nursing programs was made at the school level and the sequence of curriculum revisions developed over the next two years. The most recent curriculum proposals to revise the Associate Degree Nursing Program, the Baccalaureate Nursing Program and the Baccalaureate Track for Registered Nurses were submitted for review to faculty government in February 2001. Associate Degree Nursing curricula changes are based on the need to improve the program to accommodate changes within the nursing profession. Increased clinical hours and the addition of general education

requirements are the significant modifications. The Baccalaureate Nursing Program and the Baccalaureate Track for Registered Nurses revisions reallocate and redistribute content and credit hours and increase scheduling flexibility.

A copy of the Modifications to the School of Nursing Degree Program is presented in Exhibit F.

Recommendation: Approval of the modifications to the School of Nursing Degree Programs as presented in Exhibit F.

On a motion by Mr. Bonds, seconded by Mrs. House, the recommendation was approved.

Dr. Hopkins noted that in the fall the news was reported that ISU had not met the pass rates for the nursing associate degree program. Word has now been received that ISU did meet the national pass rates.

Dean Saucier reported that earlier this spring word was received of a miscalculation in the nursing pass rate. Verification by a letter has been received with the correct information from the Board of Nursing. Dr. Saucier read from the letter with the correct information stating the School of Nursing did have pass rates above average for the years 97-98, 98-99 and is now showing with a pass rate of 89 per cent for 2000-01. This is above the national average for pass rates.

R. FEE FOR CONTINUATION CREDIT GRAD 600, 800, 900 (Dr. Hopkins)

On January 10, 2001, the Graduate Council approved a change in Graduate School policy. This change refers to how continuous enrollment will be maintained during the completion of theses, dissertations or doctoral research projects. Previously, students enrolled in GRAD 600, 800 or 900 after they had completed the maximum number of hours for COURSE 699 (6 hours), COURSE 799 (9 hours) or COURSE 899 (18 hours). Now, students will just enroll in COURSE 699, 799 or 899 instead of enrolling in GRAD 600, 800 or 900 and no maximum hours will be assigned to these classes. This provides the appropriate credit to the student for the work done in these classes and gives credit to the faculty working with these students.

This change will have a financial effect on students. Currently, enrollment in GRAD 600, 800 or 900 costs the student \$50 per semester. Under the new policy, students will pay regular tuition fees for COURSE 699, 799 or 899 instead of \$50 per semester

For the transition period, we are requesting that the fee for GRAD 600, 800 and 900 be changed to regular tuition rates so that it is on par with fees associated with COURSE 699, 799 and 899. This will result in equitable treatment of new as well as currently enrolled students.

Recommendation: Approval of the change in fee for continuation credit (GRAD 600, 800, 900) effective fall semester 2001.

On a motion by Mr. Smith, seconded by Mr. Dooley, the recommendation was approved.

S. STAFF DEPENDENT CHILD FEE AWARD (Mr. Schafer)

Since the fall semester of 1997, the fee award for dependent children of employees has been \$1,000 per semester. The dependent child fee award is for employee or retiree dependent children who are enrolled full time in undergraduate courses (12 hours or more per semester) in a degree-seeking major at Indiana State University. Reasonable academic progress is required (C average or above) in order to continue to receive the award. This fee award applies to the academic year only; there is no allowance for summer course work.

Thus, dependent children taking advantage of this fee award are full-time degree seeking students with a GPA of 2.0 or higher. The fee award is extended for a maximum of eight semesters.

It is proposed that the dependent child fee award at Indiana State University be increased to further attract full-time, degree seeking undergraduate dependent children of regular full-time staff members. Temporary full-time (or one-year) employees do not qualify for this benefit. The proposed increase in this fee award up to \$1,200 per semester would cover approximately 65 percent of the total academic fees for employees' children exclusive of housing and book costs. ISU does not extend this fee award to part-time students. This restriction is recommended to continue to possibly increase the total number of full-time students enrolling.

Recommendation: Approval of an increase in the dependent child fee award to \$1,200 per semester for a maximum of eight semesters effective with the fall semester of 2001.

On a motion by Mr. Fleetwood, seconded by Mr. Bonds, the recommendation was approved.

T. PURCHASES OVER \$250,000 (Mr. Schafer)

Under the University purchasing guidelines, during any calendar year a single purchase of more than \$250,000 or vendors with accumulated purchases in excess of \$250,000 are to be approved by the Board. The following purchase orders require Board approval:

Associated Roofing, P0034877, \$282,552.00, Re-roof, Health and Human Performance Building

NRK, Inc., P0034995, \$340,000.00, Fire Alarms for Various Buildings

Recommendation: Approval of the purchases over \$250.000

On a motion by Mr. Fleetwood, seconded by Mr. Bonds, the recommendation was approved.

U. IN MEMORIAM (Mr. Schafer)

N. Jay Brantley; Professor Emeritus of Business, died on May 14, 2001. A resolution is presented in Exhibit G.

Henry W. Longfield, Jr.; Professor Emeritus of Accounting, died on May 19, 2001. A resolution is presented in Exhibit H.

Ruth H. Morgan; Assistant Professor Emerita of English, died on May 2, 2001. A resolution is presented in Exhibit I.

Recommendation: Acceptance of the resolutions and acknowledgement of service.

On a motion by Mrs. House, seconded by Mr. Bonds, the recommendation was approved.

INDIANA STATE UNIVERSITY 2001-02 Budgets

The Current Operating, Student Services, Auxiliary and Other Operating Units, and Line Item summary budgets for 2001-02 are included in the following agenda exhibits. The key planning points related to each budget are described below:

CURRENT OPERATING BUDGET

Revenues

Revenue projected for the current operating budget in 2001-02 is \$117,250,000, a 3.0% increase compared to the 2000-01 budget. The 2000-01 figure (\$113,821,817) was adjusted by the State of Indiana for the transfer of the Child of Disabled Veteran (CDV) program to the State Student Assistance Commission (SSACI). This adjustment generated a reduction of \$578,183 in the state appropriation. The increase in revenue comes from a 1.8% increase in the state operating appropriation, a general student fee increase of 5.0% for both resident and non-resident students, a \$25 per semester technology fee, a transfer of \$100,000 from Residential Life for the increased cost of utilities, and minor adjustments in other miscellaneous income items.

The state appropriated \$536,942 for 2001-02 in base budget dollars in a separate line item for the Degree Link program. The appropriation and a portion of the related student fee income are accounted for in a separate cost center budget. The University serves as the fiscal agent for the South Central Indiana Education Association and the College Cooperative Southeast. Each program receives separate line item appropriations.

Reallocations, both to a central University-wide pool and internally within each division, were required as a part of the budget planning process. As discussed previously with the Board of Trustees, a total of \$1,081,786 was reallocated to a central University-wide pool to fund compensation adjustments, student financial aid and library acquisitions. In addition, Academic Affairs internally reallocated 1,250,735 to support faculty compensation and other identified high priority items.

Expenditures

I. Compensation

- Average Salary Increase
 - Faculty 3.0%
Compression Study and Promotions 1.0%
 - Executive/Administrative/Professional 3.0%
Compression, Reclass, Market and Other Adjustments 1.0%
 - Support Staff 5.0%

No increase is projected for the health insurance budget in 2001-02, as compared to 7.0% for the previous year. The monthly change in health care claims is monitored for trends that may impact future increases in health insurance rates.

II. Student Aid

The recommended student aid budget for 2001-02 is \$6,704,000 (or 5.7% of the total current operating budget). This has been adjusted for \$578,183 of Child of Disabled Veteran payments to be absorbed by the State. The student aid budget consists of two components. The major portion (\$6,484,000) will be awarded as direct aid to students through a series of programs, such as Presidential Scholarships, Alumni Scholarships, institutional fee remissions, and graduate fee remissions. The second portion (\$220,000) of the budget accounts for matching funds required for participation in federal student aid programs (FSEOG, Perkins Loan Program, and Upward Bound).

III. Other

A reserve of \$476,620 has been established for the 2001-02 fiscal year. This amount is primarily a result of the additional student fee increase approved at the last Board of Trustees meeting to fund strategic initiatives of the University. Discussions regarding the allocation of these dollars among institutional priorities will be made by the Trustees in future meetings.

Adjustments to the supplies and expense lines were made as a part of the reallocation process. Academic Affairs reallocated internally to fund high-priority academic initiatives such as the First-year experience project, Professional Development Schools, faculty professional development travel, and the curriculum review (PAR) project. Of the total Academic Affairs internal reallocation, \$247,664 is being used to fund these initiatives. Realignment of \$574,885 within overall University-wide utility budgets is also included to begin the process of providing increased funding for the natural gas fired power plant that will be operational this fall and to fund increased electrical costs.

Library acquisitions remain a University priority with a 4.0% increase (\$75,540) to the 2000-01 base budget of \$1,886,360.

STUDENT SERVICES BUDGET

The Student Service budget allocates the portion of the student fee to operating units within the Designated and Auxiliary fund groups that support student activities and programs. The total Student Service budget for 2001-02 increased by \$194,000, or 2.9%, from the previous year as a result of the student fee increase. The need for maintenance and repairs continues to be a significant priority for facilities funded (e.g. Hulman Center) through the Student Service budget.

AUXILIARY AND OTHER OPERATIONS

Auxiliaries are operated as independent units supporting students and the University in various capacities. Residential Life, for example, is the largest University auxiliary unit. Each of the auxiliary units receives outside revenues to support the operation and must use any increase in those revenues to offset the growth in the operating budgets. The key financial planning components for the Current Operating budget were also used in the preparation of the Auxiliary budgets, including the compensation criteria and projected enrollment growth.

DEGREE LINK

The state provided minor maintenance increases in the Degree Link line item appropriation for the 2001-03 biennium. The increase for 2001-02 brings the total appropriation to \$536,942. In addition, fee income of \$231,752 from the 2000-01 fiscal year is included in the 2001-02 budget.

LINE ITEM APPROPRIATIONS

Other line item appropriations received by the University include: South Central Indiana Education Association and the College Cooperative Southeast. The state appropriated \$299,347 and \$792,390, respectively for 2001-02. The University serves as the fiscal agent for each of these programs and is allowed overhead charges for the cost of administration.

OTHER ALLOCATIONS

Additional one-time state funding approved for technology initiatives was appropriated to the Commission for Higher Education for distribution to the state universities over the 2001-03 biennium. The University's share of this funding will be determined by formulas adopted by the Indiana Commission for Higher Education and approved by the State Budget Committee. Recommendations for the use of these funds will be made to the Board of Trustees after the beginning of the 2001-02 fiscal year.

**INDIANA STATE UNIVERSITY
 KEY FINANCIAL PLANNING COMPONENTS**

	<u>Budget 2000-01</u>	<u>Budget 2001-02</u>
<u>APPROXIMATE INCREASES</u>		
STATE OPERATING APPROPRIATION	2.8%	1.8%
STUDENT ACADEMIC FEES	4.0%	5.0%
TOTAL CURRENT OPERATING BUDGET	3.2%	3.0%
<u>STUDENT ACADEMIC FEE</u>		
A. Undergraduate semester Full-Time Resident	\$1,782	\$1,872
Additional Semester Non-Resident Fee	\$2,667	\$2,801
B. Graduate Resident Per Hour Fee	\$154	\$162
Additional Non-Resident Per Hour Fee	\$197	\$207
C. Technology Per Semester Fee		\$25
<u>BUDGETED ENROLLMENT</u>		
A. On-Campus (Fall Headcount)		
1. Undergraduate	8,830	8,880
2. Graduate	1,370	1,370
B. Off Campus Extension (Fall Headcount)		
1. Undergraduate	50	50
2. Graduate	200	200
C. Work Force Development (Fall Headcount)	450	500
Total Budgeted Enrollment	10,900	11,000
<u>STAFF COMPENSATION INCREASE</u>		
A. Faculty Salary	4.0%	3.0%
Compression Study and Promotions	1.6%	1.0%
B. Executive/Admin/Professional Salary	4.0%	3.0%
Market, Compression and Other	1.5%	1.0%
C. Support Staff Salary	7.0%	5.0%
D. Health Insurance	7.0%	0.0%
<u>OTHER SIGNIFICANT BUDGET COMPONENTS</u>		
A. Reserve for Strategic Initiatives	(\$300,000)	\$476,620
B. Financial Aid	\$267,800	\$319,383
C. Library Acquisitions	\$72,600	\$75,540
D. Utilities	\$229,860	\$574,885

INDIANA STATE UNIVERSITY
Current Operating Summary Budget

	2000-01 Budget	Increment	Recommended 2001-02 Budget	% Change
Source of Funds				
Operating Appropriation ***	\$76,074,061	\$1,369,147	\$77,443,208	1.8%
Fee Replacement	5,742,818	1,416,742	7,159,560	24.7%
Sub Total State Appropriation	81,816,879	2,785,889	84,602,768	3.4%
Student Fees *	28,443,194	557,294	29,000,488	2.0%
Other Fees, Income & Transfers	3,561,744	85,000	3,646,744	2.4%
Total Source of Funds	\$113,821,817	\$3,428,183	\$117,250,000	3.0%
Use of Funds **				
Compensation				
Salaries and Wages	\$63,703,730	\$1,440,011	\$65,143,741	2.3%
Fringe Benefits	22,913,167	280,343	23,193,510	1.2%
Sub Total Compensation	86,616,897	1,720,354	88,337,251	2.0%
Departmental Supplies and Expenses				
Supplies and Related Expenses	9,212,505	423,754	9,636,259	4.6%
Repairs and Maintenance	1,571,905	(27,942)	1,543,963	-1.8%
Utilities and Related Expenses	5,347,460	574,885	5,922,345	10.8%
Other Committed Expenses	480,048	(63,448)	416,600	-13.2%
Equipment and Other Capital				
Library Acquisitions	1,886,360	75,540	1,961,900	4.0%
Computer Equipment	706,000		706,000	0.0%
Operating Equipment	1,616,025	(70,963)	1,545,062	-4.4%
Sub Total Equipment	4,208,385	4,577	4,212,962	0.1%
Reserve for Strategic Initiatives	0	476,620	476,620	
Student Aid ***	6,384,617	319,383	6,704,000	5.0%
Total Use of Funds	\$113,821,817	\$3,428,183	\$117,250,000	3.0%
Growth in Budget		3.2%		3.0%

Footnotes:

* This figure is net of a 5.0% increase in student fees, the new technology fee, additional headcount enrollment of 50 on-campus FTE, and the realignment in the fee replacement appropriation of (\$1,416,742).

** The reallocations to the central budget of \$1,081,786 are reflected within these lines.

*** The 2000-01 operating appropriation and student aid budget have been adjusted by \$578,183 to reflect the transfer of the Child of Disabled Veteran (CDV) program to the State Student Assistance Commission (SSACI).

INDIANA STATE UNIVERSITY
Current Operating Area Budgets

	2000-01 Budget	Increment	2001-02 Budget	% of Budget
Provost and Vice President Academic Affairs				
Salary and Wages	\$46,930,807	\$828,624	\$47,759,431	
Fringe Benefits	13,164,878	188,342	13,353,220	
Student Wages	1,910,014	103,139	2,013,153	
Supplies and Expenses	4,691,766	901,858	5,593,624	
Repair and Maintenance	368,773	(56,732)	312,041	
Capital	2,864,285	4,577	2,868,862	
Total Summary	<u>\$69,930,523</u>	<u>\$1,969,808</u>	<u>\$71,900,331</u>	61.3%
Administration				
Salary and Wages	\$755,610	(\$12,305)	\$743,305	
Fringe Benefits	216,830	6,053	222,883	
Student Wages	13,188		13,188	
Supplies and Expenses	561,906	77,804	639,710	
Repair and Maintenance	1,000		1,000	
Capital	971,800	(70,563)	901,237	
Total	<u>\$2,520,334</u>	<u>\$989</u>	<u>\$2,521,323</u>	2.2%
Academic Affairs				
College of Arts and Science				
Student Wages and Other	\$263,005		\$263,005	
Supplies and Expenses	1,282,113	(\$64,619)	1,217,494	
Repair and Maintenance	107,569	(25,899)	81,670	
Capital	0		0	
Total	<u>\$1,652,687</u>	<u>(\$90,518)</u>	<u>\$1,562,169</u>	1.3%
School of Business				
Student Wages	\$16,619		\$16,619	
Supplies and Expenses	101,943		101,943	
Repair and Maintenance	6,735		6,735	
Capital	0		0	
Total	<u>\$125,297</u>		<u>\$125,297</u>	0.1%
School of Education				
Student Wages	\$6,065	\$2,500	\$8,565	
Supplies and Expenses	281,933	92,511	374,444	
Repair and Maintenance	6,025	(2,500)	3,525	
Capital	0		0	
ISU Preschool Lab	71,322		71,322	
Total	<u>\$365,345</u>	<u>\$92,511</u>	<u>\$457,856</u>	0.4%
School of Health and Human Performance				
Student Wages	\$40,311		\$40,311	
Supplies and Expenses	129,447	(\$40,394)	89,053	
Repair and Maintenance	13,830	(6,216)	7,614	
Capital	800	(400)	400	
Total	<u>\$184,388</u>	<u>(\$47,010)</u>	<u>\$137,378</u>	0.1%

	2000-01 Budget	Increment	2001-02 Budget	% of Budget
School of Nursing				
Student Wages	\$840		\$840	
Supplies and Expenses	77,621	\$1,746	79,367	
Repair and Maintenance	1,350	(1,350)	0	
Capital	5,325		5,325	
Total	\$85,136	\$396	\$85,532	0.1%
School of Technology				
Student Wages	\$46,249		\$46,249	
Supplies and Expenses	158,048	\$904	158,952	
Repair and Maintenance	10,397		10,397	
Capital	0		0	
Total	\$214,694	\$904	\$215,598	0.2%
School of Graduate Studies				
Student Wages	\$3,689		\$3,689	
Supplies and Expenses	61,196	\$19	61,215	
Repair and Maintenance	1,500		1,500	
Capital	0		0	
Total	\$66,385	\$19	\$66,404	0.1%
LifeLong Learning w/o Degree Link				
Student Wages	\$413,288	\$100,000	\$513,288	
Supplies and Expenses	291,769	(31,976)	259,793	
Repair and Maintenance	8,488	(75)	8,413	
Capital	0		0	
Total	\$713,545	\$67,949	\$781,494	0.7%
Student Academic Services				
Student Wages	\$100,455		\$100,455	
Supplies and Expenses	25,541		25,541	
Repair and Maintenance	1,000		1,000	
Capital	0		0	
Total	\$126,996		\$126,996	0.1%
Enrollment Management				
Student Wages	\$141,380		\$141,380	
Supplies and Expenses	607,603	\$7,218	614,821	
Repair and Maintenance	8,209		8,209	
Capital	0		0	
Total	\$757,192	\$7,218	\$764,410	0.7%
Library				
Student Wages	\$218,666		\$218,666	
Supplies and Expenses	164,951	(\$59,199)	105,752	
Repair and Maintenance	59,767	(20,446)	39,321	
Capital	1,886,360	75,540	1,961,900	
Total	\$2,329,744	(\$4,105)	\$2,325,639	2.0%

	2000-01 Budget	Increment	2001-02 Budget	
Computing Services				
Student Wages	\$553,063		\$553,063	
Supplies and Expenses	559,229	\$451,413	1,010,642	
Repair and Maintenance	142,265		142,265	
Capital	0		0	
Total	\$1,254,557	\$451,413	\$1,705,970	1.5%
Other Activities				
Student Wages	\$93,196	\$639	\$93,835	
Supplies and Expenses	264,665	466,431	731,096	
Repair and Maintenance	638	(246)	392	
Capital	0		0	
Total	\$358,499	\$466,824	\$825,323	0.7%
General Instructional Expense				
Salary and Wages	\$46,175,197	\$840,929	\$47,016,126	
Fringe Benefits	12,948,048	182,289	13,130,337	
Supplies and Expenses	52,479		52,479	
Total	\$59,175,724	\$1,023,218	\$60,198,942	51.3%
President's Office (A)				
Salary and Wages	\$548,112	\$437,566	\$985,678	
Fringe Benefits	176,800	15,914	192,714	
Student Wages	22,481	6,985	29,466	
Supplies and Expenses	190,298	47,869	238,167	
Repair and Maintenance	2,000	5,500	7,500	
Capital	15,000		15,000	
Total	\$954,691	\$513,834	\$1,468,525	1.3%
A Budget adjusted for the transfer of Internal Audit and Insitutional Research and Testing from Planning and Budgets to the Office of the President.				
Vice President for Student Affairs				
Salary and Wages	\$3,994,524	\$136,842	\$4,131,366	
Fringe Benefits	1,260,785	21,698	1,282,483	
Student Wages	199,300	1,000	200,300	
Supplies and Expenses	389,883	4,855	394,738	
Repair and Maintenance	20,942	23,790	44,732	
Capital	63,100		63,100	
Total	\$5,928,534	\$188,185	\$6,116,719	5.2%
Vice President for Planning and Budget				
Salary and Wages	\$2,014,154	(\$203,695)	\$1,810,459	
Fringe Benefits	609,120	10,406	619,526	
Student Wages	65,217	(13,485)	51,732	
Supplies and Expenses	473,844	(24,083)	449,761	
Repair and Maintenance	16,940	(5,500)	11,440	
Capital	50,000		50,000	
Total	\$3,229,275	(\$236,357)	\$2,992,918	2.6%
Vice President for Administrative Affairs				
Salary and Wages	\$1,603,463	\$11,037	\$1,614,500	
Fringe Benefits	575,017	9,860	584,877	
Student Wages	41,855	(2,000)	39,855	
Supplies and Expenses	664,337	(10,235)	654,102	
Repair and Maintenance	9,707	5,000	14,707	
Capital	20,000		20,000	
Total	\$2,914,379	\$13,662	\$2,928,041	2.5%

	2000-01 Budget	Increment	2001-02 Budget	
Facilities Management				
Salary and Wages	\$4,839,200	\$179,761	\$5,018,961	
Fringe Benefits	1,595,733	14,086	1,609,819	
Student Wages	152,706		152,706	
Supplies and Expenses	467,992	655	468,647	
Repair and Maintenance	1,152,581		1,152,581	
Capital	470,000		470,000	
Total	<u>\$8,678,212</u>	<u>\$194,502</u>	<u>\$8,872,714</u>	7.6%
Vice President for Advancement				
Salary and Wages	\$1,346,981	(\$45,763)	\$1,301,218	
Fringe Benefits	429,851	5,736	435,587	
Student Wages	34,916		34,916	
Supplies and Expenses	482,033	1,219	483,252	
Repair and Maintenance	962		962	
Capital	20,000		20,000	
Total	<u>\$2,314,743</u>	<u>(\$38,808)</u>	<u>\$2,275,935</u>	1.9%
General University Activities				
Retirement Fringe Benefits and Contributions	\$5,100,983	\$14,301	\$5,115,284	
Supplies and Expenses	1,852,352	(498,384)	1,353,968	
Capital Pools	706,000		706,000	
Other Committed Expenses	480,048	(63,448)	416,600	
Utilities and Related Expenses	5,347,460	574,885	5,922,345	
Student Aid Program *	6,384,617	319,383	6,704,000	
Reserve for Strategic Initiatives		476,620	476,620	
Total	<u>\$19,871,460</u>	<u>\$823,357</u>	<u>\$20,694,817</u>	17.7%
TOTAL BUDGET	<u><u>\$113,821,817</u></u>	<u><u>\$3,428,183</u></u>	<u><u>\$117,250,000</u></u>	100.0%

Footnote:

- * The 2000-01 student aid program has been adjusted by \$578,183 to reflect the transfer of the Child of Disabled Veteran (CDV) program to the State Student Assistance Commission (SSACI).

**INDIANA STATE UNIVERSITY
 Student Services Budget**

	2000-01 Budget	Increment	Recommended 2001-02 Budget	% Change
Source of Funds				
Student Service Fee Allocation	\$6,410,000	\$192,000	\$6,602,000	3.0%
Student Service Fee Waivers	270,000	2,000	272,000	0.7%
Interest Income Earned by Trustee	50,000		50,000	0.0%
Total Source of Funds	\$6,730,000	\$194,000	\$6,924,000	2.9%
Use of Funds				
Direct Allocations				
Student Government	\$60,000		\$60,000	
Afro-American Cultural Center	10,300		10,300	
Sparkettes	14,770		14,770	
Cheerleaders	18,150		18,150	
Auxiliary Facilities Bond Fund	1,416,350	(\$11,220)	1,405,130	
Sub Total Direct Allocations	\$1,519,570	(\$11,220)	\$1,508,350	-0.7%
Auxiliary Operations Supplemental Allocations				
Identification Cards	\$26,600		\$26,600	
Hulman Mem Student Union Commons	100,000	(\$100,000)	0	
Hulman Memorial Student Union	922,864	46,889	969,753	
Intercollegiate Athletics	3,042,591	51,000	3,093,591	
Statesman Newspaper	51,200	5,900	57,100	
IQ Magazine	49,000		49,000	
Hulman Center	225,182	122,240	347,422	
Sub Total Supplemental Allocations	\$4,417,437	\$126,029	\$4,543,466	2.9%
Transfers, Reserves and Other				
Facilities Project/Equipment Reserve	\$370,015	\$77,191	\$447,206	
Facilities Repair Supplement	39,613		39,613	
Allocation for Class Activities	3,365		3,365	
Allowance for Doubtful Accounts	70,000		70,000	
Enrollment Stabilization	40,000		40,000	
Student Service Fee Waivers	270,000	2,000	272,000	
Sub Total of All Allocations	\$6,730,000	\$194,000	\$6,924,000	2.9%
Non-Budget and Contingent Items				
Total Use of Funds	\$6,730,000	\$194,000	\$6,924,000	2.9%

STUDENT SERVICES DIRECT ALLOCATIONS

	2000-01 Budget	Increment	Recommended 2001-02 Budget	% Change
Student Government				
Compensation	\$35,061	\$6,943	\$42,004	
Supplies and Expense	23,939	(9,227)	14,712	
Repairs and Maintenance	1,000	(647)	353	
Capital	0	2,931	2,931	
Total	<u>\$60,000</u>	<u>\$0</u>	<u>\$60,000</u>	0.0%
Afro-American Cultural Center				
Compensation	\$0		\$0	
Supplies and Expense	10,300		10,300	
Repairs and Maintenance	0		0	
Total	<u>\$10,300</u>	<u>\$0</u>	<u>\$10,300</u>	0.0%
Sparkettes				
Compensation	\$5,775	\$169	\$5,944	
Supplies and Expense	8,995	(169)	8,826	
Repairs and Maintenance	0		0	
Total	<u>\$14,770</u>	<u>\$0</u>	<u>\$14,770</u>	0.0%
Cheerleaders				
Compensation	\$7,951		\$7,951	
Supplies and Expense	10,046		10,046	
Repairs and Maintenance	153		153	
Total	<u>\$18,150</u>	<u>\$0</u>	<u>\$18,150</u>	0.0%
Auxiliary Facilities Bond Fund				
Student Service Fee Allocation	\$1,416,350	(\$11,220)	\$1,405,130	
Interest Subsidy	66,214		66,214	
Total Source of Funds	<u>\$1,482,564</u>	<u>(\$11,220)</u>	<u>\$1,471,344</u>	-0.8%
Debt Service				
Physical Education Building	\$237,220	(\$6,740)	\$230,480	
Hulman Memorial Student Union	240,000		240,000	
Tirey Memorial Union	236,050	(1,375)	234,675	
Stadium	150,000	1,851	151,851	
Student Health and Counseling Ctr	186,775	(4,775)	182,000	
Hulman Center	432,519	(181)	432,338	
Total Debt Service	<u>\$1,482,564</u>	<u>(\$11,220)</u>	<u>\$1,471,344</u>	-0.8%

**INDIANA STATE UNIVERSITY
AUXILIARY AND OTHER OPERATIONS**

	2000-01 Budget	Increment	Recommended 2001-02 Budget	% Change
SUMMARY TOTALS				
SUMMARY INCOME	<u>\$29,159,918</u>	<u>\$2,302,256</u>	<u>\$31,462,174</u>	<u>7.9%</u>
SUMMARY EXPENDITURES				
Compensation	\$10,243,207	\$683,857	\$10,927,064	6.7%
Supplies and Expense	15,412,528	1,687,896	17,100,424	11.0%
Debt Service	461,999	35,001	497,000	7.6%
Repairs and Maintenance	1,550,013	88,214	1,638,227	5.7%
Capital	1,478,433	(178,974)	1,299,459	-12.1%
Total	<u>\$29,146,180</u>	<u>\$2,315,994</u>	<u>\$31,462,174</u>	<u>7.9%</u>
<hr/>				
Hulman Center				
Income				
Student Service Fee Allocation	\$225,182	\$122,240	\$347,422	
Rental and Other Income	921,029	(48,280)	872,749	
Total	<u>\$1,146,211</u>	<u>\$73,960</u>	<u>\$1,220,171</u>	<u>6.5%</u>
Expenditures				
Compensation	\$905,457	\$85,376	\$990,833	
Supplies and Expense	166,754	(5,204)	161,550	
Repairs and Maintenance	37,000	3,000	40,000	
Capital	37,000	(9,212)	27,788	
Total	<u>\$1,146,211</u>	<u>\$73,960</u>	<u>\$1,220,171</u>	<u>6.5%</u>
Residential Life				
Rental and Other Income	\$17,051,934	\$1,876,248	\$18,928,182	11.0%
Expenditures				
Compensation	\$5,053,569	\$366,614	\$5,420,183	
Supplies and Expense	9,682,164	1,617,635	11,299,799	
Debt Service	461,999	35,001	497,000	
Repairs and Maintenance	535,750	23,400	559,150	
Capital	1,310,050	(158,000)	1,152,050	
Total	<u>\$17,043,532</u>	<u>\$1,884,650</u>	<u>\$18,928,182</u>	<u>11.1%</u>

	2000-01 Budget	Increment	Recommended 2001-02 Budget	% Change
Hulman Memorial Student Union				
Income				
Student Service Fee Allocation	\$922,864	\$46,889	\$969,753	
Machine Sales and Vending	51,750		51,750	
Room Rental	15,260	(1,760)	13,500	
Miscellaneous Income	128,820	(5,165)	123,655	
Amusement Games	10,317	(6,799)	3,518	
Parking Fees	84,088	1,412	85,500	
Total	<u>\$1,213,099</u>	<u>\$34,577</u>	<u>\$1,247,676</u>	2.9%
Expenditures				
Compensation	\$977,668	\$41,404	\$1,019,072	
Supplies and Expense	162,453	(5,989)	156,464	
Repairs and Maintenance	52,978	(838)	52,140	
Capital	20,000		20,000	
Total	<u>\$1,213,099</u>	<u>\$34,577</u>	<u>\$1,247,676</u>	2.9%
Athletics				
Income				
Student Service Fee Allocation	\$3,042,591	\$51,000	\$3,093,591	
Contributions - Sycamore				
Varsity Club	400,000	25,000	425,000	
Contributions - Scholarship	80,000		80,000	
Admission Sales	480,000	170,000	650,000	
Commissions and Other Income	404,900	91,100	496,000	
Guarantees	180,000	(5,000)	175,000	
Transfer In	320,000	(20,000)	300,000	
Total	<u>\$4,907,491</u>	<u>\$312,100</u>	<u>\$5,219,591</u>	6.4%
Expenditures				
Compensation	\$1,659,194	\$90,342	\$1,749,536 ^A	
Supplies and Expense	3,184,342	191,186	3,375,528	
Repairs and Maintenance	45,455	33,072	78,527	
Capital	18,500	(2,500)	16,000	
Total	<u>\$4,907,491</u>	<u>\$312,100</u>	<u>\$5,219,591</u>	6.4%
^A Does not include the one-half of coaches compensation (\$717,166) contained within the Student Affairs budget.				
Division of Printing				
Printing Income	\$580,000	\$40,051	\$620,051	6.9%
Expenditures				
Compensation	\$364,000	\$13,131	\$377,131	
Supplies and Expense	198,800	29,120	227,920	
Repairs and Maintenance	15,000		15,000	
Capital	0		0	
Total	<u>\$577,800</u>	<u>\$42,251</u>	<u>\$620,051</u>	7.3%

	2000-01 Budget	Increment	Recommended 2001-02 Budget	% Change
Telecommunications				
Income				
Local Service Charges	\$1,514,000	\$23,000	\$1,537,000	
Long Distance Charges	405,000	(15,000)	390,000	
Administrative Usage	86,500		86,500	
Miscellaneous Reimbursement	41,000	(783)	40,217	
Other	191,300	(2,316)	188,984	
Transfer In	497,910	25,000	522,910	
Total	<u>\$2,735,710</u>	<u>\$29,901</u>	<u>\$2,765,611</u>	1.1%
Expenditures				
Compensation	\$453,159	\$10,944	\$464,103	
Supplies and Expense	1,554,346	(77,358)	1,476,988	
Repairs and Maintenance	681,500	98,020	779,520	
Capital	45,000		45,000	
Total	<u>\$2,734,005</u>	<u>\$31,606</u>	<u>\$2,765,611</u>	1.2%
Library Automation				
Income				
State Appropriations	\$420,961		\$420,961	0.0%
Expenditures				
Compensation	\$188,358	(\$2,868)	\$185,490	
Supplies and Expense	57,600	54,450	112,050	
Repairs and Maintenance	155,000	(59,000)	96,000	
Capital	20,003	7,418	27,421	
Total	<u>\$420,961</u>	<u>\$0</u>	<u>\$420,961</u>	0.0%
Early Childhood Education Center				
Income				
Child Care Fees	\$265,936	\$64,327	\$330,263	
Other Income	48,000	11,000	59,000	
Transfer In	71,322	45,000	116,322	
Total	<u>\$385,258</u>	<u>\$120,327</u>	<u>\$505,585</u>	31.2%
Expenditures				
Compensation	\$320,444	\$119,861	\$440,305	
Supplies and Expense	60,814	466	61,280	
Repairs and Maintenance	1,000		1,000	
Capital	3,000		3,000	
Total	<u>\$385,258</u>	<u>\$120,327</u>	<u>\$505,585</u>	31.2%

	2000-01 Budget	Increment	Recommended 2001-02 Budget	% Change
Le Club Program				
Income				
Membership Fees and Other Contributions	\$121,000	\$7,639	\$128,639	6.3%
Expenditures				
Compensation	\$66,739	(\$160)	\$66,579	
Supplies and Expense	43,150	1,050	44,200	
Repairs and Maintenance	2,700	6,960	9,660	
Capital	8,000	200	8,200	
Total	<u>\$120,589</u>	<u>\$8,050</u>	<u>\$128,639</u>	<u>6.7%</u>
Other Auxiliary and Other Operations				
Income				
Admission Sales	\$78,758	(\$78,758)	\$0	b
Advertising Sales	196,000	8,579	204,579	
Publication Sales	120,000	(120,000)	0	c
Student Service Fee Allocation	126,800	5,900	132,700	
Other Income	76,696	(8,268)	68,428	
Total	<u>\$598,254</u>	<u>(\$192,547)</u>	<u>\$405,707</u>	<u>-32.2%</u>
Expenditures				
Compensation	\$254,619	(\$40,787)	\$213,832	
Supplies and Expense	302,105	(117,460)	184,645	
Repairs and Maintenance	23,630	(16,400)	7,230	
Capital	16,880	(16,880)	0	
Total	<u>\$597,234</u>	<u>(\$191,527)</u>	<u>\$405,707</u>	<u>-32.1%</u>

Includes: Drivers Education, ID Card System, IQ Magazine, Statesman Newspaper.

b The operation of the Golf Course was discontinued at the end of the 2000 season.

c The publication of the African American Review will be discontinued at the end of the 2000-01 fiscal year.

**INDIANA STATE UNIVERSITY
 Degree Link Budget**

	<u>2000-01 Budget</u>	<u>Increment</u>	<u>2001-02 Budget</u>
Source of Funds			
Operating Appropriation	\$535,767	\$1,175	\$536,942
Student Fees	139,650	92,102	231,752
Total Source of Funds	<u>\$675,417</u>	<u>\$93,277</u>	<u>\$768,694</u>
Use of Funds			
Compensation			
Salaries and Wages	\$308,685	\$92,231	\$400,916
Fringe Benefits	88,833	2,462	91,295
Course Development	55,000	90,000	145,000
Supplies and Related Expenses	217,806	(91,416)	126,390
Equipment	5,093		5,093
Total Use of Funds	<u>\$675,417</u>	<u>\$93,277</u>	<u>\$768,694</u>

INDIANA STATE UNIVERSITY
South Central Indiana Education Association Budget

	<u>2000-01 Budget</u>	<u>Increment</u>	<u>2001-02 Budget</u>
Source of Funds			
Operating Appropriation	\$296,878	\$2,469	\$299,347
Total Source of Funds	<u>\$296,878</u>	<u>\$2,469</u>	<u>\$299,347</u>
Use of Funds			
Compensation			
Salaries and Wages	\$160,558	\$14,046	\$174,604
Fringe Benefits	48,167	(21,977)	26,190
Marketing	25,000	(8,982)	16,018
Supplies and Related Expenses	27,164	(3,468)	23,696
Equipment	<u>9,000</u>	<u>19,905</u>	<u>28,905</u>
Sub-Total Operating Expenses	269,889	(476)	269,413
Overhead	26,989	2,945	29,934
Total Use of Funds	<u>\$296,878</u>	<u>\$2,469</u>	<u>\$299,347</u>

**INDIANA STATE UNIVERSITY
 College Cooperative Southeast Budget**

	<u>2000-01 Budget</u>	<u>Increment</u>	<u>2001-02 Budget</u>
Source of Funds			
Operating Appropriation	\$786,475	\$5,915	\$792,390
Total Source of Funds	<u>\$786,475</u>	<u>\$5,915</u>	<u>\$792,390</u>
Use of Funds			
Compensation			
Salaries and Wages	\$265,954	\$46,346	\$312,300
Fringe Benefits	76,787	17,368	94,155
Marketing	75,000	(5,000)	70,000
Supplies and Related Expenses	223,000	(3,600)	219,400
Equipment	<u>74,236</u>	<u>(49,736)</u>	<u>24,500</u>
Sub-Total Operating Expenses	714,977	5,378	720,355
Overhead	71,498	537	72,035
Total Use of Funds	<u>\$786,475</u>	<u>\$5,915</u>	<u>\$792,390</u>

INDIANA STATE UNIVERSITY
OFFICE OF PLANNING AND BUDGET
Operating Policy Guidelines for Projects Within the Plant Funds

These policy guidelines should provide for the planned use of the limited current and future capital, repair and maintenance resources in a priority manner based upon the defined university-wide needs. The funding for these projects can come from departmental or non-departmental resources (see footnote). The finance staff will retain fiscal control/responsibility over these plant fund projects.

Planning and Funding

1. Once a preliminary project concept is identified and submitted using Facilities Mgt form P-2001 with all review signatures, a planning discussion meeting will be held between the Facilities management staff, the finance staff and Purchasing to discuss the projects potential funding source, its priority sequence when comparing it to other known projects and its estimated calendar for completion. An evaluation must also be made about the likely need to hire an architect/engineer and the value of other planning assistance.
(If recommended: 1. the non-departmental funded project moves to the review phase; 2. all departmental funded projects would move directly to the design phase.)

Review, Prioritize and Approval

2. Each project receiving a preliminary recommendation and with a non-departmental funding source will then be submitted for review/approval to the 'review committee' consisting of the President, Vice Presidents and Treasurer or designee. Also to be included are building improvements on which more than \$100,000 of accumulative costs are estimated to be incurred within a planning period. An identified available source of funding will be required for approval. The President and/or the Treasurer will obtain any additional Board of Trustee and State approval if required. *(If recommended, the non-departmental projects would move to the design-bidding phase)*

Design, Bidding, Awarding and Oversight

3. All approved projects will be administered, including the hiring of architects, engineers and consultants, in compliance with the most current university bidding, contracting and purchasing policies. The bidding process on all of the above-described projects will be conducted by the Purchasing Department and will only be initiated after the above approval process is completed. The Board of Trustee policy identifying signatory authority will govern all related agreement, including notices to proceed, change orders and contracts. No alternative bids will be accepted outside of the described approval process. Contracts will not be awarded until an available funding source has been secured. The Controller's Office will enter all project requisitions and be responsible for the fiscal oversight, accounting and reporting on these projects.
4. The internal fiscal oversight, accounting and reporting will be operated consistent with the following guidelines, which require more extensive communications.
 - A. An account index can only be assigned to a project after it has completed the related approval steps, including identifying a funding source.

- B. A transfer of funding from the source identified to the appropriate index will be made upon completion of the bidding process. Any unspent funding, once a project is completed, will be returned to the source index. The Treasurer or their designee must pre-approve any planned use of internal debt or use of grant or state R&R funding yet to be received. This financial approval process is vital to the current cash flow management strategy.
- C. Both internal and external monies received or identified for these types of projects will be collected and held by the accounting staff until authorized to make a transfer to the appropriate project index from which disbursements will be made.
- D. The signature of the Treasurer or designee will be required on all 'notices to proceed' if used prior to the bidding process.
- E. Any notices to proceed, change orders or adjusted purchase orders which increases the project above the approved budgeted amount must have advance fiscal approval. The changes might also require discussion and evaluation by the full 'review committee' against other priorities. Any related supplemental funding will be transferred at the approval time. Advance verbal change orders are not binding on the university. *(A 'fast track' abbreviated fiscal approval process will consist of the President, area Vice President for the project, and the Treasurer or their designee)*
- F. These changes should provide better online project monitoring by the university staff and the State Board of Accounts within the financial system and assist with year-end closing.

Emergency Projects

5. The Vice President for Administrative Affairs or designee can approve emergency projects from monies identified for these contingencies, but the approval must be communicated to the Controller's Office so appropriate requisitions can be entered.

The new signatory policy requires more stringent financial operating controls/procedures and the problem of requesting emergency checks and indexes should be eliminated with better planning. The need for further financial controls relates to the expanding financial responsibility that is being given to the Purchasing department, which is reporting outside of the Treasurer's area.

Footnote:

(Departmental – unspent departmental year end and carryforward monies)

(Non-Departmental: Federal – appropriation for specific projects; **State** – bonding authority, R&R, infrastructure and one-time special appropriations; **Private** – gifts for specific projects; **Internal** – all other year end monies, fund balances, reserves, sales, student service fee budget and Presidential one-time allocations)

Modifications to the School of Nursing Degree Programs

Baccalaureate Degree Nursing Program

The proposed modification for the Baccalaureate Degree Nursing Program involves reduction of three credit hours in the nursing major; reallocation and redistribution of content and credit hours within existing courses; slight variation in current sequencing plan to increase scheduling flexibility; minor changes in either course titles, course numbers, credit hours, prerequisites or catalog descriptions in several courses; the deletion of four course numbers and titles; and the addition of two newly designed three credit hour courses that would allow a concentrated clinical concentration in a student selected clinical area of interest and a capstone professional synthesis course to meet the University's General Education requirement. Essential content in those course numbers and titles recommended for deletion will be reassigned to courses within the modified plan and will not be eliminated from the curriculum. The curriculum has been closely coordinated with the Baccalaureate Track for Registered nurses which netted a mixed integration model for sharing six courses for both programs to allow more efficient utilization of physical facilities and faculty resources. The proposal will require a total of 62 credits within the nursing major compared to the current design that requires 65 credit hours. Students will meet the General Education 2001 program standards involving the basic and liberal studies required of all baccalaureate students. A minimum of 125 credit hours will be earned for award of the Baccalaureate degree.

Baccalaureate Track for Registered Nurses

The proposed modification in the Baccalaureate Track for Registered Nurses involves a reallocation and redistribution of content and credit hours within the existing courses, variation in the current sequencing plan to increase scheduling flexibility, changes in prerequisites and catalog descriptions, the deletion of six course numbers and titles with integration of content into existing courses, streamlining of content areas and delivery, and the addition of two newly designed three credit hour courses that would involve a clinical concentration in a student selected clinical area of interest and a capstone course to meet the University's General Education requirements. Essential content in those course numbers and titles recommended for deletion will be reassigned to courses within the modified plan and will not be eliminated from the curriculum. Students will continue to have the opportunity to validate course outcomes through professional portfolios; however, Nursing 300, Nursing 484, and the proposed capstone course, N486, will be required. A foundation course, five major pillar competencies, a clinical synthesis course, and the capstone course will define the revised curriculum. The proposal will require a total of 29 credit hours within the nursing major compared to the current design that requires 33 credit hours. Students will meet the General Education 2001 program standards that involve the basic and liberal studies required of all baccalaureate students. Twenty-eight credits from the nursing major and 34 credits from non-nursing courses will be transferred in from the student's Associate Degree Nursing Program and a minimum of 124 credit hours will be earned for graduation.

Associate Degree Nursing Program

Over the past several years, data from student outcomes testing indicates that the Associate Degree Nursing curriculum needs adjustment to accommodate changes within the nursing profession. In essence, many of the items on the National Council Licensure Examination (NCLEX) for RN licensure address curriculum issues that are not included in the current Associate Degree program. Data from student exit surveys also indicate that changes are needed to meet student expectations for increased clinical hours and addition of content, such as pharmacology. A review of programs around the country documents that many Universities are adding courses to their current Associate Degree programs to accommodate the increased NCLEX requirements. Therefore, the School of Nursing Faculty agree that the Associate Degree Nursing Program must be modified in order to update the nursing curriculum, and to accommodate changes in the General Education Program, effective Fall 2001.

The following is a presentation of the School's proposed revision of the Associate Degree Nursing Program. The addition of a pre-nursing semester in the planned program allows students to take required non-nursing courses before becoming involved with clinical course scheduling issues, and will provide the School of Nursing with better prepared students once they reach the first clinical course. These changes are necessary to provide a sound basis for a liberal studies education within the nursing major and to provide the necessary content for nursing graduates to become safe, effective general practice nurses and to become licensed through the NCLEX-RN licensure exam. The proposed revision has 67-79 total credit hours with 39 credit hours in the nursing major and 28-40 credit hours outside the major. The proposed non-nursing credit hours have been revised from the previous of 31-34 credit hours, with the minimum number of credit hours decreasing by three (deletion of Sociology 120), the addition of nine hours, and the maximum number increasing by six.

The Liberal Studies requirement in the Social and Behavioral category is met with Psychology 101 and Educational Psychology 221 or Psychology 266 or Family and Consumer Sciences 103. Students entering the University in Fall 2001 must demonstrate quantitative competence. This requirement will be satisfied by: 1) completing a course designed to meet the Quantitative Literacy objectives, 2) testing out, or 3) meeting program-based substitutions for the Quantitative Literacy course. Students are expected to complete this requirement within the first 62 hours of enrollment. Students entering the University in Fall 2001 must also demonstrate competence in Information Technology. This requirement will be satisfied by: 1) completing a three credit hour course designed to provide all students with basic information management knowledge and skills, 2) testing out, 3) meeting program-based substitutions for the Information Technology Literacy course, or 4) completing instructional modules or specially designed workshops/seminars to satisfy the Information Technology Literacy requirement. Graduates of the revised program can apply for admission to the School's Baccalaureate Nursing Track for Registered Nurses when they have attained licensure as a registered nurse.

IN MEMORIAM

N. JAY BRANTLEY

WHEREAS, N. Jay Brantley, Professor Emeritus of Business, died on the fourteenth day of May, two thousand one; and

WHEREAS, N. Jay Brantley, had given loyal and devoted service to Indiana State University for twenty three years and had gained the respect and affection of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this resolution expresses to his family deep sympathy and condolence and further expresses gratitude and profound respect for the superior service which he gave to the students and to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

ADOPTED BY THE INDIANA STATE UNIVERSITY BOARD OF TRUSTEES
THIS TWENTY SECOND DAY OF JUNE, TWO THOUSAND ONE.

IN MEMORIAM

HENRY W. LONGFIELD, JR.

WHEREAS, Henry W. Longfield, Jr., Professor Emeritus of Accounting, died on the nineteenth day of May, two thousand one; and

WHEREAS, Henry W. Longfield, Jr., had given loyal and devoted service to Indiana State University for twenty three years and had gained the respect and affection of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this resolution expresses to his family deep sympathy and condolence and further expresses gratitude and profound respect for the superior service which he gave to the students and to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

ADOPTED BY THE INDIANA STATE UNIVERSITY BOARD OF TRUSTEES

THIS TWENTY SECOND DAY OF JUNE, TWO THOUSAND ONE.

IN MEMORIAM

RUTH H. MORGAN

WHEREAS, Ruth H. Morgan, Assistant Professor Emerita of English, died on the second day of May, two thousand one; and

WHEREAS, Ruth H. Morgan, had given loyal and devoted service to Indiana State University for sixteen years and had gained the respect and affection of students and colleagues who knew her as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this resolution expresses to her family deep sympathy and condolence and further expresses gratitude and profound respect for the superior service which she gave to the students and to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

ADOPTED BY THE INDIANA STATE UNIVERSITY BOARD OF TRUSTEES

THIS TWENTY SECOND DAY OF JUNE, TWO THOUSAND ONE.

SECTION II

JUNE 22, 2001

A. UNIVERSITY INVESTMENTS (Mr. Crichfield)

At the February 16, 2001 Board of Trustees meeting a resolution was adopted modifying the investment policy and giving the Treasurer authority to manage the short and long-term investments of the University.

The following comparative presentation has been modified to a year to date reporting basis for the period ending April 30, 2001:

	Year to date FY2001 July-April Average Invest	Year to date FY2001 July-April Net Earnings	Return on Investment Annualized
<u>Internal Invested Funds</u>			
1. Cash (Sweep)	\$ 8,256,938	\$ 295,671	4.30%
2. Short Term Invest (1 month to 2 years)	\$20,170,702	\$ 957,294	5.70%
3. Common Fund	\$14,330,903	\$ 288,693	4.79%
<u>Comparative Index</u> Avg Yield on 3 Month T-Bill			4.00%
<u>External Invested Funds</u>			
1. Medium Term exceeds two years	\$43,793,524	\$2,212,611	6.00%
<u>Comparative Index</u> Avg Yield on 2 Year T-Bill			4.28%

Mr. Shagley asked if there was a resolution to replace the Treasurer with the retirement of Mr. Crichfield. Mr. Schafer said that Mr. Sackett is the Assistant Treasurer and will fill that role until the appointment is made for a permanent Treasurer at the July Board meeting.

Indiana State University
Expenditures
April 30, 2001

	FY 2001 Revised Budget	FY 2001 Apr-01 YTD	FY 2000 Apr-00 YTD	FY 2000 Total Year
President				
Wage Expense	548,112	491,952	474,237	592,551
Benefits	176,800	125,439	125,170	152,807
Student Wage	33,147	12,963	8,930	11,059
Supplies Expense	246,134	125,245	206,821	224,149
Travel	19,726	18,109	12,568	15,392
Repair and Maintenance	2,016	5	502	382
Capital Equipment	17,089	10,822	20,181	19,037
	<u>\$ 1,043,024</u>	<u>\$ 784,535</u>	<u>\$ 848,409</u>	<u>\$ 1,015,377</u>
Provost-Instruction				
Wage Expense	48,223,042	40,859,573	39,474,803	45,791,305
Benefits	13,319,922	9,465,424	9,366,349	12,121,131
Student Wage	1,719,082	1,407,824	1,358,627	1,642,698
Supplies Expense	6,750,198	3,068,968	3,433,060	3,952,263
Travel	1,311,703	732,814	715,438	928,987
Repair and Maintenance	586,707	349,963	369,580	436,307
Sp Academic Computing	579,365	287,325	326,244	360,208
Capital Equipment	3,494,532	2,549,139	2,529,417	2,818,438
	<u>\$ 75,984,551</u>	<u>\$ 58,721,030</u>	<u>\$ 57,573,518</u>	<u>\$ 68,051,337</u>
Planning & Budgets				
Wage Expense	2,088,829	1,512,302	1,433,366	1,747,140
Benefits	633,451	454,973	454,498	551,473
Student Wage	74,740	58,968	62,211	74,771
Supplies Expense	605,376	446,087	490,690	525,702
Travel	38,869	24,290	33,996	39,753
Repair and Maintenance	30,480	32,837	34,727	34,727
Capital Equipment	68,335	58,767	63,217	66,615
	<u>\$ 3,540,080</u>	<u>\$ 2,588,224</u>	<u>\$ 2,572,705</u>	<u>\$ 3,040,181</u>
Administrative Affairs				
Wage Expense	1,604,791	1,326,090	1,192,019	1,447,392
Benefits	575,017	391,126	365,239	441,821
Student Wage	71,047	42,953	44,623	59,743
Supplies Expense	833,011	575,820	499,988	638,478
Travel	50,500	38,658	33,868	41,256
Repair and Maintenance	56,645	1,843	10,831	10,731
Capital Equipment	209,972	40,021	147,225	127,688
	<u>\$ 3,400,983</u>	<u>\$ 2,416,511</u>	<u>\$ 2,293,793</u>	<u>\$ 2,767,109</u>

Indiana State University
Expenditures
April 30, 2001

	FY 2001 Revised Budget	FY 2001 Apr-01 YTD	FY 2000 Apr-00 YTD	FY 2000 Total Year
Facilities Mgmt & Power Plant				
Wage Expense	4,831,561	3,630,048	3,332,227	4,092,598
Benefits	1,595,733	1,124,909	1,088,677	1,316,859
Student Wage	192,157	129,210	102,824	137,458
Utilities & Fuel	1,000	1,085	9,196	4,701
Supplies Expense	472,663	711,146	1,398,413	983,986
Travel	14,250	8,115	11,282	21,731
Repair and Maintenance	1,227,693	999,716	1,307,147	1,524,854
Capital Equipment	605,072	339,366	501,777	547,985
	<u>\$ 8,940,129</u>	<u>\$ 6,943,595</u>	<u>\$ 7,751,543</u>	<u>\$ 8,630,172</u>
Advancement				
Wage Expense	1,581,104	1,337,254	1,039,062	1,266,866
Benefits	528,287	446,662	348,045	425,992
Student Wage	74,567	64,687	67,026	79,810
Supplies Expense	1,181,546	862,094	973,160	1,039,154
Travel	31,974	27,646	30,069	33,878
Repair and Maintenance	1,810	3,297	485	1,318
Capital Equipment	48,261	25,093	59,979	68,122
	<u>\$ 3,447,549</u>	<u>\$ 2,766,733</u>	<u>\$ 2,517,826</u>	<u>\$ 2,915,140</u>
Student Affairs				
Wage Expense	3,993,265	3,276,897	3,121,574	3,779,172
Benefits	1,260,785	871,560	888,748	1,070,008
Student Wages	197,333	169,842	170,001	200,784
Supplies Expense	591,945	343,452	433,944	494,477
Travel	40,849	27,018	28,493	33,746
Repair and Maintenance	37,358	26,602	21,170	20,790
Capital Equipment	112,375	82,202	58,204	115,347
	<u>\$ 6,233,910</u>	<u>\$ 4,797,573</u>	<u>\$ 4,722,134</u>	<u>\$ 5,714,324</u>

Indiana State University
Expenditures
April 30, 2001

	FY 2001 Revised Budget	FY 2001 Apr-01 YTD	FY 2000 Apr-00 YTD	FY 2000 Total Year
University Wide				
Wage Expense	183,103	183,103	136,562	170,841
Benefits	5,100,983	3,720,692	3,507,473	4,276,716
Student Wage	6,456	8,305	4,193	5,591
Utilities & Fuel	4,874,880	4,075,478	3,829,673	4,475,747
Bond & Interest	554,120			
Supplies Expense	4,931,582	3,792,125	4,312,623	10,504,245
Travel	-	340	21,996	27,276
Student Aid	7,626,225	6,400,928	6,141,970	6,539,246
Repair and Maintenance	41,512	-	1,000	369
Capital Equipment	16,240	16,240	-	-
	<u>\$ 23,335,101</u>	<u>\$ 18,197,211</u>	<u>\$ 17,955,490</u>	<u>\$ 26,000,031</u>
TOTAL	\$ 125,925,327	\$ 97,215,412	\$ 96,235,418	\$ 118,133,671

SECTION III

JUNE 22, 2001

PERSONNEL (Mr. Schafer)

Recommendation: Approval of all the items in this section.

Dr. Benjamin noted that until such time as the Administrative Affairs Committee of the University Faculty Senate has an opportunity to consider and advise on the appointments listed for David Hopkins and Kevin Snider these will be on an interim basis.

On a motion by Mr. Bonds, seconded by Dr. Benway, the recommendation was approved.

A. FACULTY

Full-time Appointments (effective August 15, 2001)

Jennifer L. Boothby; Assistant Professor, Department of Psychology; M.A., East Carolina University; salary \$41,800.

Stan Buchanan; Assistant Professor, Department of Political Science; Ph.D., University of Tennessee; salary \$45,000.

Jose A. Villalba, Jr.; Assistant Professor, Department of Counseling; Ed.S., University of Florida; salary \$40,800.

William J. Wilhelm; Assistant Professor of Administrative Systems and Business Education, Organizational Department; Ed.D., Arizona State University; salary \$59,500.

One-year Appointments (effective August 16, 2001)

Gregory K. Arbuckle; Instructor, Department of Industrial and Mechanical Technology; M.S., Eastern Illinois University; salary \$40,000.

Karen G. Burch; Assistant Professor of Education, Department of Curriculum, Instruction, and Media Technology; Ed.D., Indiana University; salary \$30,000.

Alan G. Phillips, Jr.; Assistant Professor, Department of Educational Leadership, Administration, and Foundations; Ph.D., University of Illinois; salary \$31,595.

James H. Speer; Assistant Professor of Geography, Department of Geography, Geology, and Anthropology; M.S., The University of Arizona, Tucson; salary \$30,000.

2. Changes of Status and/or Rate

Esther L. Acree; from an academic year appointment as Associate Professor in the Baccalaureate and Higher Degree Nursing Department to a fiscal year appointment as Family Nurse Practitioner Coordinator and Associate Professor in the Baccalaureate and Higher Degree Nursing Department; effective July 1, 2001 through June 30, 2002; salary \$69,924 per fiscal year.

Michael D. Brosnan; from Associate Professor, Department of Family and Consumer Sciences to Acting Chairperson and Associate Professor, Department of Family and Consumer Sciences; for the fall semester of the 2001-2002 academic year; \$500 stipend for the added responsibility.

Dale G. Findley; Department of Educational Leadership, Administration, and Foundations; cancel approved leave of absence, with pay, for the Spring 2002 semester.

Morris L. Medley; from Professor of Sociology to Chairperson and Professor in the Department of Sociology; salary \$70,000 per academic year; effective August 16, 2001.

Todd E. Sullivan; from Assistant Professor of Music to Interim Chairperson and Assistant Professor in the Department of Music; for the 2001-2002 academic year; \$5,000 stipend for added responsibility.

3. Retirements

Dale G. Findley; Department of Educational Leadership, Administration, and Foundations; retirement leave during the Spring 2002 semester; retirement effective May 4, 2002.

James E. Hatch; Department of English; retirement leave during the Spring 2002 semester; retirement effective May 4, 2002.

Mak A. Koie; Department of Industrial and Mechanical Technology; change in retirement leave from the Fall 2001 semester to the Spring 2002 semester; retirement effective May 4, 2002.

Frederic E. Rusch; Department of English; retirement leave from July 1, 2001 through December 31, 2001; retirement effective December 31, 2001.

4. Resignations

Valerie G. Duarte; Department of Elementary and Early Childhood Education; effective May 5, 2001.

Richard T. Zielinski; Department of Music; effective May 5, 2001.

B. ADMINISTRATION1. Appointments

Jeanne E. Girtz; Student Services Coordinator, Indianapolis, Division of Lifelong Learning; B.S., Indiana State University; salary \$31,500 per fiscal year, prorated from the effective date of April 16, 2001.

John M. Heintz; Director of Development, University Development and School of Health and Human Performance and School of Nursing; B.S., The Ohio State University; salary \$60,000 per fiscal year, prorated from the effective date of June 11, 2001. Salary for the month of June paid in full by the Indiana State University Foundation. This is a cost-shared position, effective July 1, 2001; 50% (\$30,000) will be paid by the Indiana State University Foundation and 50% by the University; (\$15,000) will be paid by the School of Health and Human Performance and (\$15,000) will be paid by the School of Nursing. Moving expenses will be reimbursed up to (\$4,200) 7% of base salary.

Kevin McCue; Gallery Director, Department of Art; M.F.A., Long Island University; salary \$35,000 per fiscal year, prorated from the effective date of June 25, 2001.

Jacqueline O'Dell; Microcomputer/Network Consultant, Information Technology; A.A., Vincennes University; salary \$38,000 per fiscal year, prorated from the effective date of May 21, 2001.

William W. Tromble; Director of Development, University Development and College of Arts and Sciences; Ph.D., University of Michigan; salary \$60,000 per fiscal year; effective July 2, 2001. This is a cost-shared position, 50% (\$30,000) will be paid by the Indiana State University Foundation and 50% by the University (\$30,000) will be paid by the College of Arts and Sciences. Moving expenses will be reimbursed up to (\$4,200) 7% of base salary.

Reappointments

Charles Brown; continuation of assignment as Coordinator of Student Programs and Director of the African American Cultural Center for the period of July 1, 2001 through June 30, 2002 \$500 per month stipend added to regular salary.

Alfred Perone; continuation of assignment as Interim Director of Student Life Programs for the period of July 1, 2001 through June 30, 2002; salary \$51,200.

Thomas Rios; continuation of assignment as Coordinator of Student Services and Director of the Career Center for the period July 1, 2001 through June 30, 2002; \$500 per month stipend added to regular salary.

Kevin Sluyter; continuation of assignment as Interim Director of Student Judicial Programs for the period July 1, 2001 through June 30, 2002; salary \$41,800.

2. Changes of Status and/or Rate

Teresa D. Exline; from Director of Public Affairs to Executive Director of Public Affairs; effective July 1, 2001.

Elizabeth N. Hine; from Associate Dean and Librarian to Interim Dean of Library and Information Resources and Librarian; salary \$88,000 per fiscal year; effective July 1, 2001 through June 30, 2002.

David R. Hopkins; from Associate Vice President for Academic Affairs and Professor of Physical Education to Interim Senior Associate Vice President for Academic Affairs and Professor of Physical Education; salary \$110,000 per fiscal year; effective July 1, 2001.

Jeffrey J. Jacso; Office of the Controller; from Director of Financial Accounting to Assistant Controller for Financial Accounting; effective July 1, 2001.

Rebecca W. Libler; from Associate Professor in the Department of Educational Leadership, Administration, and Foundations to Interim Associate Dean of the School of Education and Associate Professor in the Department of Educational Leadership, Administration, and Foundations; salary \$95,000 per fiscal year; effective July 1, 2001 through December 31, 2001.

Diann E. McKee; Office of Planning and Budgets; from Director, Financial Analyst and Associate Budget Officer to University Budget Officer; effective July 1, 2001.

Domenic Nepote; Office of the Controller; from Director of Bursar Operations to Assistant Controller for Bursar Operations; effective July 1, 2001.

Kevin J. Snider; Institutional Research and Testing; from Assistant Vice President for Institutional Research and Assessment to Interim Executive Assistant to the President for Institutional Research and Effectiveness; effective July 1, 2001.

3. Retirement

Elizabeth A. Russell; Facilities Management; retirement leave from July 1, 2001 through December 31, 2001; retirement effective December 31, 2001.

4. Resignation

Merel G. Ray; Department of Theater; effective August 10, 2001.

C. COACHES AND ATHLETICS

1. Appointments

Shannon Jackson; Assistant Football Coach; B.S., Indiana State University; salary \$24,480 for the employment period of February 1, 2001 through January 31, 2002, prorated from the effective date of June 15, 2001.

Peyton Petersen; Assistant Volleyball Coach; M.A., Montana State University; salary \$21,000 for the employment period of January 1, 2001 through December 31, 2001, prorated from the effective date of July 1, 2001.

Reappointments

Brian Boland; Head Men's Tennis Coach; employment extended for the period of June 1, 2001 through May 31, 2002; salary \$27,000 per employment period.

Mary Ann Stadler; Head Women's Tennis Coach; employment extended for the period August 1, 2001 through May 31, 2002; salary \$21,968 per employment period.

2. Changes of Status and/or Rate

Donald Richard Bender; change in title from Assistant Men's Basketball Coach to Associate Head Coach, Men's Basketball; effective April 1, 2001.

Tor Dixon; Assistant Football Coach; change in salary to \$30,100 for the employment period of February 1, 2001 through January 31, 2002, prorated from the effective date of June 15, 2001.

3. Resignation

Sam Murphy, Football; effective May 25, 2001.

D. RESIDENTIAL LIFE

1. Apointment

Freda Luers; Assistant Director of Residential Life for Student Development; M.S., Ball State University; salary \$35,000 per fiscal year; effective July 1, 2001.

2. Resignations

Michael Bates; Residential Life; effective July 7, 2001.

Wayne Warren; University Apartments; effective July 1, 2001.

E. SUPPORT STAFF REPORT

The Support Staff Personnel Report ending June 7, 2001 is presented in Exhibit A.

F. SUPPORT STAFF SALARY SCHEDULE, 2001-02

The Support Staff Salary Schedule for 2001-02, effective July 1, 2001, is presented in Exhibit B.

G. EXECUTIVE/ADMINISTRATIVE/PROFESSIONAL STAFF SALARY SCHEDULE, 2001-02

The Executive/Administrative/Professional Staff Salary Schedule for the 2001-02 fiscal year, effective July 1, 2001, is presented in Exhibit C.

**INDIANA STATE UNIVERSITY
 MONTHLY REPORT OF SUPPORT STAFF EMPLOYEES
 FOR THE PERIOD ENDING JUNE 7, 2001**

A. APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Halterman, Brandy	Life Long Learning	Acct Clerk II	\$15,054	05-29-01
Jones, Mary	Facilities Management	Cust Wrkr I	\$13,650	05-04-01
Lasure, Brandie	Controller's Office	Accounting Serv Supv	\$21,099	06-18-01
Lore, Amber	T H Center for Medical Educ	Ofc Asst III	\$15,678	06-04-01
Robinson, Audrey	Library	Library Asst III	\$16,575	05-14-01
Stewart, Brittanya	Controller's Office	Acct Analyst	\$15,678	05-29-01

B. LEAVING UNIVERSITY EMPLOYMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Abel, Daniel	Sycamore Housing	05-10-01
Fulford, Aurilla	Controller's Office	05-14-01
Harris, Eugenia	Curriculum Instruction & Media Technology	05-11-01
Lewis, Mitzi	Facilities Management	05-25-01
Lytle, Miranda	Facilities Management	05-25-01
Shaw, Jeff	Facilities Management	05-03-01
Strange, Angela	Facilities Management	05-21-01
Taylor, Sarah	Office of the Controller	06-01-01

2. Retirement

<u>NAME</u>	<u>DEPARTMENT</u>	<u>YRS OF SERVICE</u>	<u>EFFECTIVE DATE</u>
O'Bradovich, Dorothy	Physical Education	16	05-31-01

C. CHANGE IN STATUS OR RATE**1. Promotion**

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Clark, Brian	Library Library Asst I \$15,190	Library Library Asst III \$16,711	05-14-01
Dill, Billie	Controller's Office Acct Clerk III \$17,550	Controller's Office Travel Account Asst \$19,305	05-26-01
Lenges, Glenda	Sandison Housing Cust Wrkr I \$14,215	Sandison Housing Cust Wrkr II \$15,639	06-01-01
Stinnett, Rebecca	Library Library Asst II \$16,633	Library Library Assoc I \$19,500	05-14-01

2. Reclassification

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Boston, Amanda	University Archives Data Entry Oper I \$14,586	University Archives Ofc Asst III \$16,048	05-26-01
Corenflos, Mary	University Faculty Senate Admin Asst III \$25,369	University Faculty Senate Faculty Senate Assoc \$27,904	05-12-01
Hastings, Carol	Controller's Office Acct Clerk III \$21,216	Controller's Office Accounting Systems Spec \$23,341	05-26-01
Martins, Gloria	Controller's Office Acct Clerk II \$15,931	Controller's Office Acct Clerk III \$17,530	05-26-01
Morris, Tamara	Hulman Memorial Student Union Cust Serv Supv \$18,739	Hulman Memorial Student Union Daytime/Weekend Supv \$20,611	05-26-01
Tschida, Barbara	Controller's Office Acct Clerk II \$18,700	Controller's Office Accounting Systems Spec \$20,572	05-26-01

**Indiana State University
Support Staff
Salary Schedule
July 1, 2001**

*Section 3
Exhibit B
June 22, 2001*

<u>Pay Grade</u>		<u>Min</u>	<u>Mid</u>	<u>Max</u>	<u>Pay Grade</u>	<u>Min</u>	<u>Mid</u>	<u>Max</u>
101	Hourly	\$ 7.50	9.16	10.72	109	\$ 9.49	12.26	15.03
	Annual	14,625	17,862	20,904		18,506	23,907	29,309
102		\$ 7.70	9.40	11.10	110	\$ 9.88	12.77	15.66
		15,015	18,330	21,645		19,266	24,902	30,537
103		\$ 7.80	9.57	11.34	111	\$ 10.41	13.46	16.51
		15,210	18,662	22,113		20,300	26,247	32,195
104		\$ 8.00	10.04	12.07	112	\$ 11.07	14.32	17.56
		15,600	19,578	23,537		21,587	27,924	34,242
105		\$ 8.25	10.37	12.79	113	\$ 11.55	15.22	18.90
		16,088	20,222	24,941		22,523	29,679	36,855
106		\$ 8.50	10.71	12.92	114	\$ 12.37	16.31	20.25
		16,575	20,885	25,194		24,122	31,805	39,488
107		\$ 8.85	11.19	13.43	115	\$13.00	17.15	21.29
		17,258	21,821	26,189		25,350	33,443	41,516
108		\$ 9.07	11.72	14.36				
		17,687	22,854	28,002				

**Indiana State University
Executive/Administrative/Professional
Salary Schedule
July 1, 2001**

*Section 3
Exhibit C
June 22, 2001*

<u>GRADE</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
23	\$17,506	\$22,758	\$28,010
24	\$20,132	\$26,172	\$32,212
25	\$23,152	\$31,256	\$39,359
26	\$26,625	\$35,944	\$45,263
27	\$31,151	\$42,054	\$52,957
28	\$37,070	\$50,045	\$63,019
29	\$44,855	\$62,797	\$80,739
30	\$54,274	\$75,984	\$97,694
31	\$65,672	\$91,941	\$118,210
32	\$79,463	\$111,248	\$143,034

SECTION IV

JUNE 22, 2001

INFORMATION/DISCUSSION ITEMS

1. Agreements – Information Only (Dr. Hopkins)

1. Athletic Training

Agreements have been reached with the following agencies to provide athletic training internships. Copies of the standard agreement forms are on file in the Office of the Secretary of the University.

AP&S Clinic/Union Hospital Health Group, Terre Haute, IN
Health Pointe-Norris and Love Orthopaedics, Jasper, IN
Methodist Sports Medicine Center-Northside Clinic, Indianapolis, IN
NovaCare, Inc., Terre Haute, IN
Rose-Hulman Institute of Technology, Terre Haute, IN
Sports + Orthopaedics, Terre Haute, IN
Terre Haute North Vigo High School, Terre Haute, IN
Terre Haute South Vigo High School, Terre Haute, IN
West Vigo High School, West Terre Haute, IN
Work-Fit/General Electric Appliance Park, Louisville, KY

2. Clark Memorial Hospital, Jeffersonville, IN

The purpose of this agreement is to provide clinical experiences for nursing students. A copy of the standard agreement form is on file in the Office of the Secretary of the University.

3. Clinical Psychology Doctoral Program

Agreements have been reached with the following agencies to provide required clinical internships for Doctor of Psychology (Psy.D.) students. Copies of the standard agreement forms are on file in the Office of the Secretary of the University.

Department of Veterans Affairs, Bay Pines, FL
VA Medical Center, Denver, CO

4. Recreation and Sport Management Internships

Agreements have been reached with the following agencies to provide internships for students enrolled in the Department of Recreation and Sport Management. Copies of the standard agreement forms are on file in the Office of the Secretary of the University.

Morale, Welfare and Recreation, Kings Bay, Georgia
University of North Carolina Hospitals, Chapel Hill, NC

5. Baldwin and Lyons, Inc., Indianapolis, IN

The purpose of this agreement is to provide safety management internships for students in the School of Health and Human Performance. A copy of the standard agreement form is on file in the Office of the Secretary of the University.

6. Family Services Association, Terre Haute, IN

The purpose of this agreement is to provide practicum experiences in counseling, counseling psychology and/or marriage and family therapy for students in the Agency/School/Marriage and Family Therapy/Counseling Psychology graduate program in the Department of Counseling. A copy of the standard agreement form is on file in the Office of the Secretary of the University.

7. St. Francis Hospital, Memphis, TN

The purpose of this agreement is to provide internships for students in the field of speech pathology. A copy of the standard agreement form is on file in the Office of the Secretary of the University.

2. Grants – Information Only (Dr. Hopkins) – Attachment 1

3. Purchasing Report - Information Only (Mr. Schafer)

Purchases Over \$25,000.00

Low Bid

Automated Mailing Equipment, P0035501, \$25,395.00, Hasler Intel Touch Mailing System

Binford Group of Indiana, Inc., P0035103, \$27,999.60, Furniture for Hulman Center

Lowest Bid that Met Specifications

Fuson Pontiac Buick Cadillac, P0035115, \$26,191.00, Vehicle for Provost

Sole Source

Cavinder Elevators, P0035379, \$45,721.00, Elevator ADA/Code Modernization

Under 3 Year Contract

GAC/Shepard Poorman, P0035488, \$42,000.00, ISU Magazine Publication

Purchases Over \$100,000 – Low Bid

NRK, Inc., P0034994, \$226,184.00, Outside Lighting Upgrade, Facilities Management

4. Vendors Report – Information Only (Mr. Crichfield) - Attachment 2

Dr. Zietlow adjourned the meeting at 10:30 a.m.

1. SECTION IV

June 22, 2001

GRANTS

Research Grants and Contracts

1. Caesars World Inc., Fund No. 547486, Proposal No. 00-182
An agreement in the amount of \$2,336,858.49 has been received from Caesars World Inc. for the project entitled "Caesars Archaeological Project Analysis", under the direction of C. Russell Stafford, Geography, Geology and Anthropology, for the project period July 3, 2000 through December 31, 2005.

2. Indiana Department of Natural Resources, Division of Reclamation, Fund No. 547493, Proposal No. 01-085
An agreement in the amount of \$10,840 has been received from Indiana Department of Natural Resources for the project entitled "Measuring the Effects of Coal Fly Ash-Amended Soils On the Uptake of Metals and Stress in Plants", under the direction of Sandra Brake, Geography, Geology, and Anthropology, for the project period January 1, 2001 through December 31, 2001.

3. American Society of Ichthyologists and Herpetologists, Fund No. 547522, Proposal No. 01-128
An agreement in the amount of \$500 has been received from American Society of Ichthyologists and Herpetologists for the project entitled "Evidence for the Use of Facial Pits in the Thermoregulatory Behavior of Western Diamondback Rattlesnakes", under the direction of Aaron Krochmal, Life Sciences, for the project period May 1, 2001 through December 31, 2001.

4. Indiana State Coroners Training Board, Fund No. 547523, Proposal No. 01-157
An agreement in the amount of \$12,500 has been received from Indiana State Coroners Training Board for the project entitled "Revision of Coroners Guidebook", under the direction of David T. Skelton, Criminology, for the project period May 2, 2001 through May 30, 2001.

5. Cultural Resources Analysts, Inc. Fund No 547526, Proposal No. 01-169
An agreement in the amount of \$13,800 has been received from Cultural Resources Analysts, Inc. for the project entitled "Geoarchaeological Consulting /Subcontracting For Cultural Resources analysts, Inc." under the direction of C. Russell Stafford, Anthropology, for the project period May 1, 2001 through July 1, 2002.

6. Sigma Xi, The Scientific Research Society, Fund No. 547527, Proposal No. 01-167
An agreement in the amount of \$400 has been received from Sigma Xi for the project entitled "Correlating Ancient Site Locations With Geophysical Resources on the Karak Plateau (West-Central Jordan) Using Multispectral Satellite Imagery and Geographical Information Systems" under the direction of Mark D. Green, Geography, Geology, and Anthropology, for the project period May 1, 2001 through August 31, 2001.

7. Indiana Criminal Justice Institute, Fund No. 547509, Proposal No. 01-129
An agreement in the amount of \$957.92 has been received from Indiana Criminal Justice Institute for the project entitled "Methamphetamine Mini Grant" under the direction of Heather Vertrees, Public Safety Department, for the project period February 28, 2001 through December 31, 2001.

8. Indiana University-Purdue University at Indianapolis, Fund No. 547510, Proposal No. 01-178.
An agreement in the amount of \$13,000 has been received from Indiana University – Purdue University at Indianapolis for the project entitled "Precollege Science Education Initiative" under the direction of Mary T. Johnson, Terre Haute Center for Medical Education, for the project period January 1, 2001 through August 1, 2001.

The following vendors have accumulated purchases from the University for the time period January 1, 2001 to June 8, 2001 (Calendar Year) in excess of \$100,000:

**Vendors with Purchases Exceeding \$100,000
May 11, 2001 to June 8, 2001**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Associated Roofing	104,547	Re-roof HHP Building & Family & Consumer Sci
Sewage Disposal Works	105,679	Sewage Utility Payments
Teachers Insurance and Annuity Association	111,389	Disability Premium
YBP Library Services	116,264	Library Book Purchases
Spence Banks Inc	124,544	Unleaded Gasoline and Diesel Fuel
Ivy Tech State College	127,831	Degree Link, Rental Agreement, & LAAP Gr Svc
Binford Group of Indiana Inc	129,255	Classroom Chairs
Koch Corporation	133,930	Lincoln Quad Window Replacement
Duncan Video Inc	159,048	Television Production Equipment

**Previously Reported Vendors with Purchases
Exceeding \$100,000**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Stratasys Inc	100,541	Rapid Prototype Machine
Stanley Consultants Inc	103,182	Professional Services - New Power Plant
Harrah Plumbing and Heating Co	103,260	HHP Bldg Air Conditioning Upgrade
S and G Excavating Company	108,883	Snow Removal for Campus
Bell Tech.logix	116,124	Computer Equipment, Peripherals, and Supplies
SBC DataComm	117,003	Computer Networking Equipment and Supplies
Advanced Microelectronics	123,434	Computer Equipment Maintenance Agreement
Verizon North	153,941	Monthly Telephone Services
BSA Design Inc	178,995	Professional Services - Ctr for Health Education
Indiana-American Water Company	181,814	Water Utility Payments
Apple Computer Inc	187,321	Computer Equipment, Peripherals, and Supplies
Ameritech	187,920	Telephone Maintenance
Indiana Gas Company Inc	189,294	Gas Utility Payments
Heidelberg USA Inc	196,789	Printing Machinery
Ohio National Life Insurance Company	234,485	Life Insurance Benefits Premiums
Postmaster	246,297	Postage Purchases
Xerox Corporation	247,077	Copier Agreement
Office Depot	251,627	Office Supplies Contract Purchases
IT Travel	265,062	Travel Expenses
Williams Randall Marketing Communications	294,019	University Advertising

**Previously Reported Vendors with Purchases
Exceeding \$100,000**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Delta Dental Plan of Indiana	314,797	Dental Payment Reimbursements
Dennis Trucking	365,569	6th Street Improvements
Black Beauty Coal Co	377,978	Coal Purchases
Indiana Department of Corrections	408,192	Academy Courses
NRK Inc	422,095	Jones Hall, Hulman Ctr Lite Improv, 6th St Improv, & Misc Elec
B and S Plumbing	542,968	Jones Hall Mechanical Renovation
Public Employees Retirement Fund	637,180	Employee Retirement Payments
Terre Haute First National Bank - Trustee	850,000	VEBA Contribution
Dell Marketing LP	898,695	Computer Equipment
PSC Health Systems Inc	996,095	Prescription Drug Coverage
Cinergy Services Inc	1,165,961	Electricity Utility Payments
Freitag-Weinhardt Inc	1,437,304	New Power Plant Mechanical
CDI Inc	1,439,652	New Power Plant and Jones Hall Projects
Sycamore Engineering Inc	1,607,298	New Power Plant Electrical
J F Molloy and Associates Inc	2,490,543	University Medical Payments
Marriott Management Services Corp	3,359,524	Dining Services and Catering