

MINUTES  
INDIANA STATE UNIVERSITY  
BOARD OF TRUSTEES

JANUARY 16, 2003

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MINUTES  
INDIANA STATE UNIVERSITY  
BOARD OF TRUSTEES

JANUARY 16, 2003

The Indiana State University Board of Trustees met in regular session at 1:00 p.m. on Thursday, January 16, 2003 in the State Room, Tirey Hall.

Trustees present: Mr. Alley, Mr. Bonds, Mr. Dooley, Mrs. House, Mr. Huntsinger, Mr. Smith and Dr. Zietlow. Trustees absent: Mr. Fleetwood and Mr. Shagley.

President Benjamin, Vice Presidents Floyd, Pontius, Ramey, Schafer and Interim Vice President Thompson were present. Also attending were Ms. Melony Sacopulos, General University Counsel, Dr. Jerome Cerny, Chairperson, University Faculty Senate, Ms. Deborah Nelson, Chairperson, Support Staff Council and Mr. Kier Hopkins-Smith, Vice President of the Student Government Association.

There being a quorum present, Mrs. House called the meeting to order at 1:10 p.m.

SECTION I

A. APPROVAL OF THE MINUTES (Mrs. House)

On a motion by Mr. Bonds, seconded by Mr. Alley, the minutes of the November 15, 2002 meeting were approved as presented.

B. DATE FOR NEXT MEETING (Mrs. House)

The dates for the next meeting are February 27 and 28, 2003.

C. REPORT OF THE BOARD PRESIDENT (Mrs. House)

Mrs. House commented on the December commencement and student speaker, Tanika Scott-Taylor. It is heartwarming to hear students talk about their experiences at ISU.

The University Trustees met with members of the Indiana Commission for Higher Education in Indianapolis on Friday, January 10. The meeting was very informative. Marilyn Schultz, the State Budget Director, spoke about the state budget. Those who heard the Governor's recent state of the state speech realize the state budget prospect is not good.

Mrs. House also noted that the Trustees hosted a luncheon today for SGA representatives.

D. REPORT OF THE UNIVERSITY PRESIDENT (Dr. Benjamin)

ISU had the largest number of trustees in attendance at the Commission/Trustee meeting. President Benjamin thanked the trustees for their attendance.

Dr. Pontius reported that enrollment numbers for the spring semester appear to be up in all categories – new students, transfers, and returning students.

Dr. Benjamin introduced Dr. Susan Moss, Director of Diversity and Affirmative Action, and Dr. Edward Kinley, Associate Vice President for Academic Affairs and Chief Information Officer.

President Benjamin commented that it is a little early in the process to know much about what is going to be happening with the state appropriations for the next two years. The cost of living, benefits, and inflation costs add to the price tag of running a University. In the current budget it may be necessary to identify over \$1M for reallocation or reductions. Various groups on campus will be informed. Budget hearings will be held with the Deans and Vice Presidents in early March.

The campus communications audit continues to move forward. Lipmann-Hearne is now in the process of conducting a confidential survey of vice presidents, deans, academic department chairs, and directors of administrative units on communications and marketing activities.

Winterfest is a conference on college teaching sponsored each spring by the Center for Teaching and Learning. The theme of this year's conference is "Experiential Learning" – active engagement in learning activities that results in skills or knowledge transferable to professional settings.

Dr. Benjamin reviewed several events scheduled in connection with Dr. Martin Luther King Day.

The Art Department recently received a gift of \$60,000 made in the name of Marian Frutiger, an alumna. Sincere appreciation to this generous benefactress and congratulations to colleagues in the Art Department.

ISU has been chosen to receive one of seven \$2,500 scholarship awards from the Society of Former Special Agents of the FBI. This scholarship was established to recognize Mr. Hoover's understanding of and commitment to the need for well-educated and qualified personnel in all levels of law enforcement. Each year one member of the Society from each of seven national regions is selected at random to choose a college or university to receive this award. Former Special Agent

Martin K. Riggin selected ISU's Criminology Department as the recipient of his scholarship. Our sincere appreciation to Mr. Riggin for his belief in ISU's criminology program.

For the second year in a row, ISU's Women's Soccer Team, coached by Vernon Croft, earned a National Soccer Coaches Association of America Team Academic Award. The team maintained a 3.50 team GPA; tied for 11<sup>th</sup> overall for the highest GPA among all 213 women's programs earning the honor and tied for 3<sup>rd</sup> among all NCAA Division I participating institutions. ISU was the highest ranked school for the second-straight year among all MVC and Big Ten participants. In addition, two members of the team – Claire Hernkens and Carey Patton earned individual academic recognition.

President Benjamin congratulated everyone associated with the successful hosting of the 2002 NCAA Division I Men's and Women's Cross Country Championships. The event brought much positive attention to our University and local community.

The United Way campus campaign was again successful this year, improving in both participation and funds raised. President Benjamin thanked Jim Jensen and the Steering Committee.

Dr. Benjamin congratulated Teresa Exline for her role as Coordinator of this year's CASE Conference in Chicago– the largest among all the regionals.

John Gedrick, Executive Director for Human Resources, has advised of his intention to retire but has agreed to stay on until his replacement is hired. Vice President Ramey will chair the search process.

E. REPORT OF THE UNIVERSITY FACULTY SENATE CHAIR (Dr. Cerny)

Dr. Cerny indicated the University Faculty Senate will not meet until January 30, so he did not have a report.

F. REPORT OF THE SUPPORT STAFF COUNCIL CHAIRPERSON  
(Ms. Nelson)

On behalf of the support staff, Ms. Nelson extended appreciation for the much-needed respite offered by the recent winter recess.

She introduced Paula Riggen, Administrative Assistant in University Marketing. Paula represents District 6 and serves as co-chairperson of the Public Relations Committee, chairperson of the Salary and Employee Benefits Committee, member of the University Standards Task Force, and the Research Committee.

Support staff have been able to utilize a computer in the break room at Facilities Management. The Public Relations Committee is currently working on arranging classes for Facilities Management support staff to teach the basics of computers, email and internet access.

Ms. Nelson noted the relationship between Council and the Office of Human Resources has improved. Support staff have been included in the new Training Advisory Committee and continue to look at ways in which to be more actively involved with establishing procedures and policies. Interaction between Council and administration seems to have eroded over the past year, with Vice President Schafer's removal as support staff liaison, the uncertainty of the role which Human Resources plays in the governance system, as well as the lack of meetings between herself and the president or a vice president.

Support staff are very much aware of the difficulties facing the governor and state legislature in developing a budget and also are cognizant of the effect the legislature's actions may have on the ISU budget. It is essential to work together to provide solutions, offer suggestions and develop innovative ways in which to continue to do the best job with the tools and resources available.

Several support staff have taken advantage of the Lilly Challenge to make either one-time or first-time payroll donations to the Support Staff Scholarship fund. Also alumni, faculty and administrators donate to the Fund. This Fund assists support staff to take classes at ISU. Support staff members enrolled in classes add to the FTE and make class-related purchases, thus contributing to the financial well being of the University.

In conclusion, Ms. Nelson congratulated Coach Wiede, his coaching staff and the Lady Sycamores on their successful season.

G. REPORT OF THE STUDENT GOVERNMENT ASSOCIATION PRESIDENT  
(Ms. Thomas)

Mr. Hopkins-Smith indicated this will be his last year with SGA. Kellee will graduate; he will be getting married in October.

SGA continues to work on reconstructing the Senate from a residential to an academic basis. The academic deans will be asked to assist.

The search process for the student trustee will begin soon. He thanked Doug Huntsinger for his service. Vice President Schafer has been very helpful in providing information on the procedures to follow in the process.

SGA elections will be held in February.

**H. EXPANSION OF TRI-COUNTY FEE WAIVER PROGRAM (Dr. Pontius)**

Indiana State University currently offers a partial waiver of out-of-state student fees to residents of three Illinois counties – Clark, Edgar, and Crawford. The partial waiver is offered to undergraduates and graduates, those in degree programs and those enrolled in individual courses with no time limitations or restrictions on the number of semesters in which the partial fee is in effect.

In an effort to offer competitive fees in eastern Illinois counties in which two of our partner institutions, Frontier Community College and Wabash Valley College, exist and other surrounding Illinois community colleges, an extension of the current program is proposed for residents of the following counties; Clay, Coles, Cumberland, Douglas, Edwards, Effingham, Franklin, Hamilton, Jasper, Lawrence, Moultrie, Richland, Shelby, Vermillion, Wabash, Wayne, and White as shown in Exhibit A.

**Recommendation:** Approval of the expansion of the existing Tri-County fee waiver program to residents of the Clay, Coles, Cumberland, Douglas, Edwards, Effingham, Franklin, Hamilton, Jasper, Lawrence, Moultrie, Richland, Shelby, Vermillion, Wabash, Wayne, and White counties in Illinois beginning with the fall 2003 semester.

On a motion by Dr. Zietlow, seconded by Mr. Alley, the recommendation was approved.

**I. STALKER HALL RENOVATION (Mr. Floyd)**

The 2001 Indiana General Assembly approved the expenditure of and related bonding authority under IC 20-12-6 for \$4,500,000 for the renovation of Stalker Hall. The project will provide for major improvements in the building systems of Stalker Hall to include mechanical, electrical, plumbing, and data systems. The project will also allow the University to add ADA (Americans with Disabilities Act) compliant restrooms and an elevator in this 1954 facility.

**Recommendation:** Authorization for the President of the University and/or Treasurer of the Board of Trustees to request from the Commission for Higher Education, the State Budget Committee, and the Governor of the State of Indiana authority to expend up to \$4,500,000 for the project. The President of the University and/or Treasurer is further authorized to take the following action:

- a. To develop a plan of financing governed by the attached resolution presented in Exhibit B and to obtain all necessary State approvals; and

- b. To enter contracts to design, construct, equip, and to finance the renovation of Stalker Hall once State approval has been obtained.

On a motion by Mr. Bonds, seconded by Mr. Smith, the recommendation was approved.

J. PURCHASE OVER \$250,000 (Mr. Floyd)

Under the University purchasing guidelines, during any calendar year a single purchase of more than \$250,000 or vendors with accumulated purchases in excess of \$250,000 are to be approved by the Board.

The following purchase order requires approval:

Lowest Bid to Meet Specifications

Swiderski Electronics, P0042914, \$966,391.00, Multimedia Rooms for Rural Health Center

Recommendation: Approval of the purchase over \$250,000.00.

On a motion by Dr. Zietlow, seconded by Mr. Huntsinger, the recommendation was approved.

K. UNIVERSITY HEALTH BENEFITS PLAN, 2003 (Mr. Schafer)

As presented at the last Board of Trustees meeting, the University medical benefits plan is administered by J.F. Molloy & Associates. Advance PCS, Inc. administers the prescription drug card program. Delta Dental administers the dental benefits.

The renewal rates from American Fidelity for the stop loss coverage had not been received by the last meeting. After careful review of the renewal rates for American Fidelity, as well as stop loss rates from several other companies, the University's consultant proposed that the University change excess coverage providers from American Fidelity Assurance Co. to Standard Security Assurance Co., an "A" rated company by A.M. Best. American Fidelity had requested a 14.12 per cent increase, whereas Standard Security requested a 4 per cent increase.

Delta Dental had requested a 7.2 per cent increase in administrative fees for 2003. At the time of the last Board meeting this fee was still under negotiation. Delta Dental has now agreed to a 4 per cent increase in administrative fees for 2003.

Monthly administrative fees per membership unit for the 2003 policy year are as follows for the stop loss coverage and Delta Dental:

	<u>Actual 2002</u> <u>Plan Year</u>	<u>Proposed 2003</u> <u>Plan Year</u>
Specific Stop Loss	5.90 (American Fidelity)	6.13 (Standard Security)
Delta Dental	2.51	2.61

Recommendation: Approval of the stop loss coverage with Standard Security Assurance Company and the Delta Dental administrative fee as outlined above effective January 1, 2003.

Mr. Bonds felt the increases in fees were very good in light of the current market and reflected very good negotiating skills.

On a motion by Dr. Zietlow, seconded by Mr. Smith the recommendation was approved.

L. IN MEMORIAM (Mr. Schafer)

Memorial Resolutions are presented in Exhibit C for the following individuals:

Charles Blaney, Associate Professor Emeritus of English, died on December 19, 2002.

Max E. Bough, Professor Emeritus of Education, died on December 22, 2002.

Ruby Finkbiner, Administrative Assistant (Retired), Indiana Statesman, died on November 15, 2002.

John (Jack) Hughes, Managing Editor, School of Education, died on December 27, 2002.

Leatha Meadlo, Clerical (Retired), Student Health Center, died on December 18, 2002

Nellie Moore, Administrative Assistant (Retired), Student Health Center, died on December 7, 2002.

Walter Ney, Professor Emeritus of Health and Safety, died on January 4, 2003.



Mary Pollick, Custodian (Retired), Residential Life, died on December 24, 2002.

Rutherford Porter, Chairperson and Professor Emeritus, Department of Special Education, died on December 15, 2002.

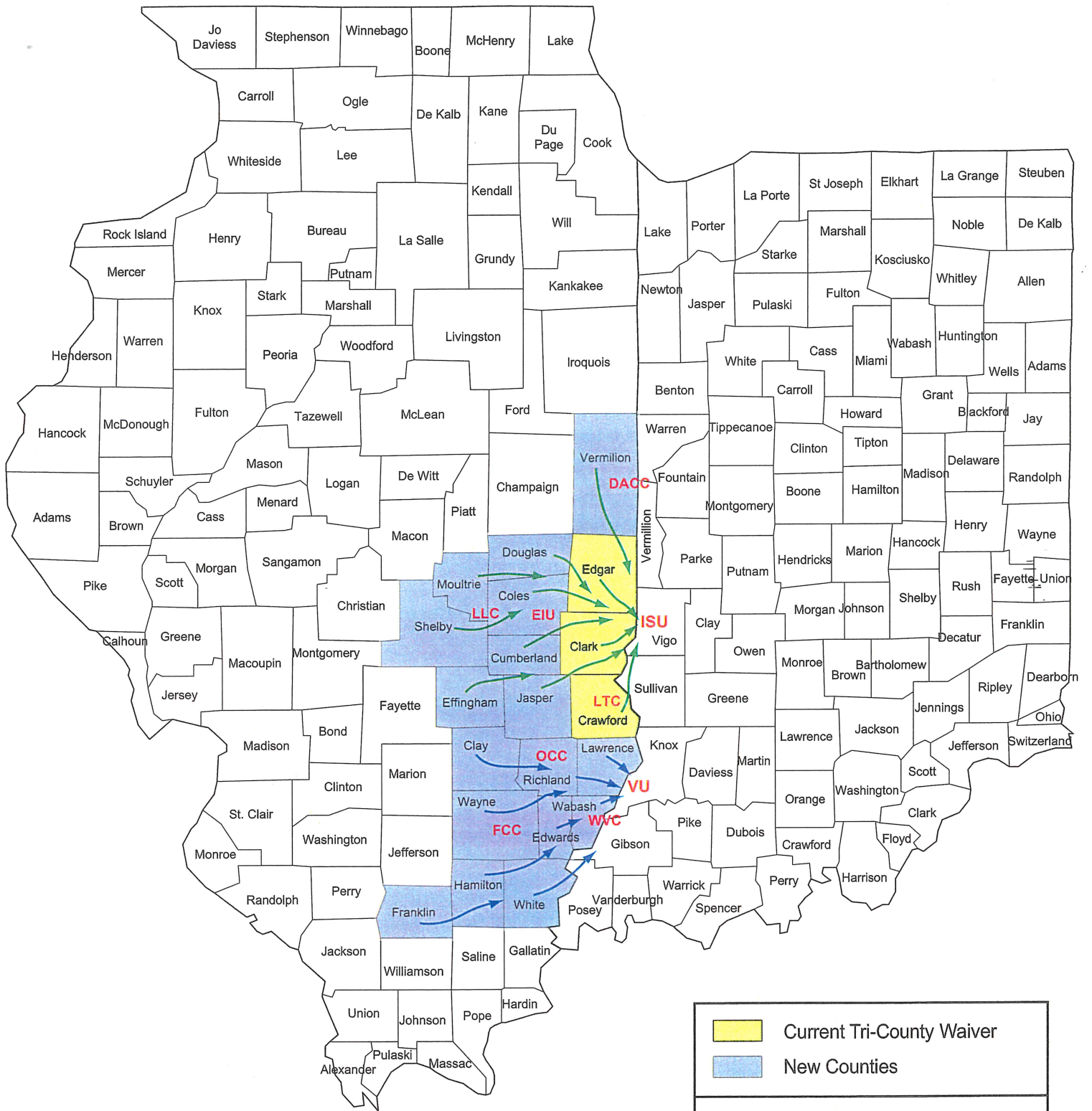
Joan Roth, Custodian (Retired), Residential Life, died on December 1, 2002.



Pearl Tapy, Custodian (Retired), Residential Life, died on December 19, 2002.

Harriet Wood, Cook (Retired), Residential Life, died on December 5, 2002.

Recommendation: Acceptance of the Resolutions and acknowledgement of the years of service to the University.

On a motion by Mr. Huntsinger, seconded by Dr. Zietlow, the recommendation was approved.



	Current Tri-County Waiver
	New Counties
<b>DACC</b>	Danville Area Community College
<b>EIU</b>	Eastern Illinois University
<b>FCC</b>	Frontier Community College
<b>ISU</b>	Indiana State University
<b>LLC</b>	Lake Land College
<b>LTC</b>	Lincoln Trail College
<b>OCC</b>	Olney Central College
<b>VU</b>	Vincennes University
<b>WVC</b>	Wabash Valley College

**RESOLUTION**

**DECLARATION OF OFFICIAL INTENT  
TO REIMBURSE EXPENDITURES**

**WHEREAS, Indiana State University Board of Trustees (the "Board") intends to acquire, construct, equip and/or rehabilitate the educational facilities described on Exhibit A hereto (the "Project");**

**WHEREAS, The Board now desires to obtain interim financing to pay all or a portion of the costs of acquiring, constructing, renovating, and equipping the Project;**

**WHEREAS, the University intends to acquire, construct, equip, install, renovate and/or rehabilitate the Project, and reasonably expects to reimburse certain costs of the Project with proceeds of debt to be incurred by the University;**

**WHEREAS, the University expects to issue debt not exceeding \$4,500,000 in aggregate principal amount, in one or more transactions, plus costs incidental to the financing as authorized by statute, for purposes of financing, refinancing or reimbursing costs of the Project;**

**WHEREAS, the Board now desires to authorize the Treasurer of the Board to investigate, develop and evaluate, with bond counsel or such other input that the Treasurer of the Board deems appropriate, such as investment banking firms, banks or financial institutions, a proposed plan (the "Plan of Financing") for the interim financing of the costs of the Project; and**

**WHEREAS, the Board now desires to delegate certain powers to the Treasurer as provided for herein.**

**NOW, THEREFORE, BE IT RESOLVED, as follows:**

- 1. The Board hereby authorizes the Treasurer to perform certain duties provided for in this Resolution.**
- 2. The Board hereby authorizes the Treasurer to develop a plan of Financing for the interim financing of the costs of the Project, including the selection of commercial or investment bankers, which may include the issuance of one or more notes under one or more loan agreements from time to time, in whole or in part up to the maximum authorized amount of \$4,500,000 in aggregate principal amount, plus other costs incidental to the interim financing as authorized by Indiana Code Section 20-12-6.**

the execution and delivery of the legal documents necessary to or appropriate from time to time to effectuate the Plan of Financing for the interim financing of the costs of the Project, subject to the requirements of Section 4, above.

7. The University hereby declares its official intent to acquire, construct, equip and/or rehabilitate the Project described in Exhibit A; to reimburse certain costs of acquiring, constructing, installing, equipping and/or rehabilitating the Project with the proceeds of debt to be incurred by the University; and to issue debt not exceeding \$4,500,000 in aggregate principal amount, plus incidental costs as authorized by statute, for purposes of financing, refinancing or reimbursing costs of the Project.

Dated this 16<sup>th</sup> day of January, 2003.

## EXHIBIT A

### THE PROJECT

The project definition for the attached Resolution includes the renovation of Stalker Hall; addition of an elevator/stair tower in order to bring the building into compliance with ADA regulations, construction of ADA-accessible restrooms, mechanical expenditures to renovate the mechanical and electrical systems, and reconfigure several existing spaces as a result of changes brought about by the new construction.

In addition to creating ADA-accessible restrooms and building a new elevator/stair tower in order to bring the building into compliance with ADA standards and provide building access for those with physical-mobility challenges, the project will improve temperature control and indoor air quality problems related to the buildings antiquated HVAC equipment. A new hot-water, fan-coil system will replace the existing steam system, and an electrical upgrade will both provide adequate power for the new HVAC equipment and allow the University to improve the lighting in the building's classrooms, offices, meeting rooms, and hallways.

The 2001 Indiana General Assembly approved bonding authority (IC-20-12-6) for and the expenditure of \$4,500,000 for the renovation of Stalker Hall. The approval of the annual state student fee replacement funding of \$384,406 related to the bonding authority 5.75% for 20 years, for this project was postponed until the 2003 session of the Indiana General Assembly.

SECTION I  
Exhibit C  
January 16, 2003

IN MEMORIAM

Charles Blaney

Max E. Bough

Ruby Finkbiner

John (Jack) Hughes

Leatha Meadlo

Nellie Moore

Walter Ney

Mary Pollick

Rutherford Porter

Joan Roth

Pearl Tapy

Harriet Wood

IN MEMORIAM

CHARLES BLANEY

WHEREAS, Charles Blaney, Associate Professor Emeritus of English, died on the nineteenth day of December two thousand two; and

WHEREAS, Charles Blaney had given loyal and devoted service to Indiana State University and the english department for twenty-eight years and had gained the respect of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior and dedicated service which he gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM

MAX E. BOUGH

WHEREAS, Dr. Max E. Bough, Professor Emeritus of Education, died on the twenty-second day of December two thousand two; and

WHEREAS, Dr. Bough had given loyal and devoted service to Indiana State University and the education department for twenty-eight years and had gained the respect of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior and dedicated service which he gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.



IN MEMORIAM

RUBY FINKBINER

WHEREAS, Ruby Finkbiner, Administrative Assistant (Retired) for the Indiana Statesman, died on the fifteenth day of November two thousand two; and

WHEREAS, Ruby Finkbiner had given loyal and devoted service to Indiana State University for twelve years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which she gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

JOHN (JACK) HUGHES

WHEREAS, John (Jack) Hughes, Managing Editor in the School of Education, died on the twenty-seventh day of December two thousand two and;

WHEREAS, John (Jack) Hughes had given loyal and devoted service to Indiana State University for 16 years and had gained the respect of those who knew him as a dedicated co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM

LEATHA MEADLO

WHEREAS, Leatha Meadlo, Pharmacy Supply Assistant (Retired) in the Student Health Center, died on the eighteenth day of December two thousand two; and

WHEREAS, Leatha Meadlo had given loyal and devoted service to Indiana State University for fifteen years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which she gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

NELLIE MOORE

WHEREAS, Nellie Moore, Administrative Assistant (Retired) in the Student Health Center, died on the seventh day of December two thousand two; and

WHEREAS, Nellie Moore had given loyal and devoted service to Indiana State University for fifteen years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which she gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

WALTER NEY

WHEREAS, Dr. Walter Ney, Professor Emeritus of Health and Safety, died on the fourth day of January two thousand three; and

WHEREAS, Dr. Ney had given loyal and devoted service to Indiana State University and the health and safety department for twenty-two years and had gained the respect of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior and dedicated service which he gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM

MARY POLLICK

WHEREAS, Mary Pollick, Custodial Worker (Retired) in Residential Life, died on the twenty-fourth day of December two thousand two; and

WHEREAS, Mary Pollick had given loyal and devoted service to Indiana State University for eight years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which she gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

RUTHERFORD B. PORTER

WHEREAS, Dr. Rutherford B. Porter, Chairperson and Professor Emeritus of Special Education, died on the fifteenth day of December two thousand two; and

WHEREAS, Dr. Porter had given loyal and devoted service to Indiana State University and the special education department for twenty-seven years and had gained the respect of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior and dedicated service which he gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM

JOAN ROTH

WHEREAS, Joan Roth, Custodial Worker (Retired) in Residential Life, died on the first day of December two thousand two; and

WHEREAS, Joan Roth had given loyal and devoted service to Indiana State University for twelve years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which she gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.



IN MEMORIAM

PEARL TAPY

WHEREAS, Pearl Tapy, Custodial Worker (Retired) in Residential Life, died on the nineteenth day of December two thousand two; and

WHEREAS, Pearl Tapy had given loyal and devoted service to Indiana State University for twelve years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which she gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

HARRIET WOOD

WHEREAS, Harriet Wood, Cook (Retired) in Residential Life, died on the fifth day of December two thousand two; and

WHEREAS, Harriet Wood had given loyal and devoted service to Indiana State University for ten years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which she gave to students and the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

SECTION II

JANUARY 16, 2003

A. REVENUE REPORT (Mr. Floyd)

The Revenue Report for the period ending November 30, 2002 is presented in Attachment 1 as an information item.

B. EXPENDITURES REPORT (Mr. Floyd)

The Expenditures Report for the period ending November 30, 2002 is presented in Attachment 2 as an information item.

**Indiana State University**  
**Revenue**  
**November 30, 2002**

	<b>Current Budget</b>	<b>Revenue Nov-02</b>	<b>Revenue Nov-01</b>	<b>Revenue FY 01-02</b>
State Of Indiana	85,013,881	37,794,460	38,123,081	85,139,702
Student Fees	34,167,983	19,040,670	15,965,733	31,323,443
Sales and Services	1,031,722	512,882	617,502	1,689,235
Rent, Interest, Dividends and Gifts	1,849,250	780,057	753,244	1,956,216
Miscellaneous Income	<u>3,776,719</u>	<u>2,889,342</u>	<u>2,757,954</u>	<u>5,121,964</u>
Subtotal	\$ 125,839,555	\$ 61,017,411	\$ 58,217,514	\$ 125,230,560
Carryforwards	<u>6,540,001</u>	<u>6,540,001</u>	<u>6,383,259</u>	<u>6,383,259</u>
<b>Grand Total</b>	<b>\$ 132,379,556</b>	<b>\$ 67,557,412</b>	<b>\$ 64,600,773</b>	<b>\$ 131,613,819</b>

Notes:

Carryforwards:

Free Balances	5,527,898	5,527,898	5,266,107	5,266,107
Encumbrance Roll	<u>1,012,103</u>	<u>1,012,103</u>	<u>1,117,152</u>	<u>1,117,152</u>
	6,540,001	6,540,001	6,383,259	6,383,259

Pass Thru	3,285,855	3,285,855	2,796,056	5,459,795
less budgeted OB pass thru			(included in figures above)	
ARTINC 51080	(1,000)			
CHMLAB 51040	(2,000)			
INPS 51030 (Nursing lab fees)	(2,000)			
TECREV 51025-\$900,000 is OB	<u>(589,753)</u>			
\$589,753 is revenue as of 11/30/02	2,691,102			

Added \$2,691,102 pass thru income to current budget column in correct categories

**Indiana State University**  
**Expenditures**  
**November 30, 2002**

	FY 2003 Revised Budget	FY 2003 Nov-02 YTD	FY 2002 Nov-01 YTD	FY 2002 Total Year
<b>President</b>				
Wage Expense	1,904,612	667,799	600,639	1,534,856
Benefits	388,747	140,978	95,003	262,458
Student Wage	163,090	24,893	94,281	201,468
Supplies Expense	441,592	119,469	185,948	373,477
Travel	39,067	37,314	22,199	45,636
Repair and Maintenance	15,146	9,080	1,525	6,949
Capital Equipment	<u>36,572</u>	<u>27,852</u>	<u>13,625</u>	<u>22,298</u>
	\$ 2,988,826	\$ 1,027,385	\$ 1,013,220	\$ 2,447,142
<b>Provost-Instruction</b>				
Wage Expense	49,734,093	19,190,684	19,183,732	48,554,198
Benefits	13,896,934	4,083,735	4,071,154	12,669,851
Student Wage	1703821	792,972	759,571	1,873,013
Supplies Expense	8,841,949	1,867,096	1,986,866	4,300,309
Travel	915,864	704,765	768,767	1,069,479
Repair and Maintenance	392,898	387,595	308,482	585,665
Sp Academic Computing	21,919	26,132	91,509	397,683
Capital Equipment	<u>3,729,011</u>	<u>1,675,089</u>	<u>1,502,159</u>	<u>3,099,035</u>
	\$ 79,236,489	\$ 28,728,068	\$ 28,672,240	\$ 72,549,233
<b>Business Affairs &amp; Finance</b>				
Wage Expense	2,652,772	1,020,803	923,323	2,130,841
Benefits	897,787	254,551	208,261	462,891
Student Wage	92,067	37,077	40,658	95,034
Supplies Expense	1,140,355	407,969	417,182	1,046,091
Travel	51,258	15,236	14,195	30,749
Repair and Maintenance	57,219	20,304	33,098	42,528
Capital Equipment	<u>266,747</u>	<u>19,080</u>	<u>58,308</u>	<u>120,110</u>
	\$ 5,158,205	\$ 1,775,020	\$ 1,695,025	\$ 3,928,244
<b>Administrative Affairs</b>				
Wage Expense	165,308	126,124	179,476	422,038
Benefits	78,104	116,487	196,956	488,176
Student Wage	9,227	1,721	2,683	6,909
Supplies Expense	107,957	62,446	64,365	186,845
Travel	23,001	19,479	19,180	22,550
Repair and Maintenance	5,600	5,236	6,150	71,150
Capital Equipment	<u>16,473</u>	<u>-</u>	<u>2,177</u>	<u>23,783</u>
	\$ 405,670	\$ 331,493	\$ 470,987	\$ 1,221,451

**Indiana State University**  
**Expenditures**  
**November 30, 2002**

	FY 2003 Revised Budget	FY 2003 Nov-02 YTD	FY 2002 Nov-01 YTD	FY 2002 Total Year
<b>Facilities Mgmt &amp; Power Plant</b>				
Wage Expense	5,060,391	2,033,923	2,070,765	4,825,563
Benefits	1,687,288	637,068	595,992	1,446,249
Student Wage	155,960	62,099	96,728	206,806
Utilities	1,023	4,950	3,000	2,884
Supplies Expense	(68,378)	796,157	709,101	1,007,675
Travel	15,672	8,274	11,157	16,620
Repair and Maintenance	1,195,656	635,775	893,440	1,425,052
Capital Equipment	<u>513,050</u>	<u>305,589</u>	<u>445,405</u>	<u>654,299</u>
	\$ 8,560,662	\$ 4,483,835	\$ 4,825,588	\$ 9,585,148
<b>Advancement</b>				
Wage Expense	1,421,263	633,625	699,413	1,608,045
Benefits	515,372	222,184	228,323	541,563
Student Wage	49,340	36,705	32,204	73,315
Supplies Expense	1,196,915	450,638	588,734	897,916
Travel	31,486	59,541	60,995	35,358
Repair and Maintenance	5,046	40	-	374
Capital Equipment	<u>37,992</u>	<u>19,305</u>	<u>14,218</u>	<u>36,471</u>
	\$ 3,257,414	\$ 1,422,038	\$ 1,623,887	\$ 3,193,042
<b>Student Affairs</b>				
Wage Expense	4,219,379	1,788,116	1,686,224	4,045,390
Benefits	1,337,715	508,220	478,541	1,148,227
Student Wage	243,348	84,623	83,225	207,108
Supplies Expense	582,591	223,583	247,770	430,839
Travel	46,783	16,954	13,297	26,196
Repair and Maintenance	66,738	38,760	24,305	41,856
Capital Equipment	<u>71,913</u>	<u>34,144</u>	<u>60,265</u>	<u>75,118</u>
	\$ 6,568,467	\$ 2,694,400	\$ 2,593,627	\$ 5,974,734
<b>University Wide</b>				
Wage Expense	116,466	116,466	102,335	258,463
Benefits	5,391,619	2,266,800	1,975,349	5,009,455
Student Wage	2,194	2,910	3,067	8,521
Utilities	5,790,604	3,424,009	3,391,234	6,050,821
Supplies Expense	4,610,350	2,216,426	2,754,795	8,979,452
Travel	324	324	-	907
Bond & Interest	553,215	-	-	-
Student Aid	<u>7,774,942</u>	<u>3,192,418</u>	<u>3,124,407</u>	<u>6,256,134</u>
	\$ 24,239,714	\$ 11,219,353	\$ 11,351,187	\$ 26,563,753
<b>Total</b>	\$ 130,415,447	\$ 51,681,592	\$ 52,245,761	\$ 125,462,747

## SECTION III

JANUARY 16, 2003

### PERSONNEL (Mr. Schafer)

Recommendation: Approval of all the items in this section.

On a motion by Mr. Huntsinger, seconded by Mr. Alley, the recommendation was approved.

#### A. FACULTY

##### 1. Full-time Appointments (Effective August 14, 2002)

Wei He; Assistant Professor of Management, Organizational Department; Master of Engineering; Dalian University of Technology, Dalian, China; salary \$67,000.

Amit K. Sinha; Assistant Professor of Finance, Analytical Department; Post Graduate Diploma in Business Administration (PGDBA--equivalent to M.B.A.), ICFAI Business School, Calcutta, India; salary \$77,000.

##### One-year Appointments (Effective August 15, 2002, unless otherwise stated)

Brian D. Fisher; Instructor, Department of Athletic Training; Ph.D., University of Alberta; salary \$24,000.

Jennifer D. Krozier; Instructor, Department of Criminology; M.S., Indiana State University; salary \$24,480.

William A. Mitchell; Postdoctoral Research Associate, Department of Life Sciences; Ph.D., University of Arizona; salary \$30,000 per fiscal year; effective August 23, 2002, through August 22, 2003.

Jeffrey W. Murray; Visiting Assistant Professor, Department of Communication; Ph.D., University of Iowa; salary \$35,000.

Laura L. Wascom; Instructor and Director, Community Music Center, Department of Music; M.M., Indiana State University; salary \$22,500.

##### Temporary Part-time Faculty Appointments, 2002 Fall Semester (Effective August 15, 2002, unless otherwise stated)

Gloria S. Artigue; Lecturer III, Baccalaureate and Higher Degree Nursing Department; M.S.N., Indiana State University; six hours; salary \$6,510.

Michael Aycock; Lecturer III, University Honors Program; M.A., Indiana State University; three hours; salary \$2,325.

Ray Bazier; Lecturer II, Department of Health, Safety, and Environmental Health Sciences; Associate Degree (special credentials on file), Ivy Tech State College; five hours; salary \$3,300.

Lori A. Brucken; Lecturer III, Department of Elementary and Early Childhood Education; M.A., Saint Xavier University; six hours; salary \$6,000.

Dawn C. Carlson; Lecturer III, Department of Elementary and Early Childhood Education; M.S. Baylor University; three hours; salary \$3,000.

Charlotte Stivers Connerton; Lecturer III, Baccalaureate and Higher Degree Nursing Department; M.S.N., Indiana State University; six hours; salary \$6,510.

Donna J. Crawford; Lecturer III, Associate Degree Nursing Department; M.S., Indiana University; three hours; salary \$3,538.

Denise L. Gilham; Lecturer III, Associate Degree Nursing Department and Baccalaureate and Higher Degree Nursing Department; M.S., Indiana State University; equivalent of 2.27 hours and .8 hours respectively; salary \$3,169.

Robert F. Hellmann; Visiting Associate Professor, Department of Sociology; J.D., St. Louis University; three hours; salary \$4,500.

David B. Hoffa; Lecturer I, Department of Physical Education; M.S., Indiana State University; two hours; salary \$1,100.

Hani M. Homsy; Lecturer III, Department of Mathematics and Computer Science; M.S., Indiana State University; six hours; salary \$10,000.

Cherie G. Howk; Lecturer III, Baccalaureate and Higher Degree Nursing Department; Ph.D., Rush University; 10.5 hours; salary \$8,188; effective September 3, 2002.

Andrea Komaridis; Lecturer I, Department of Theater; B.S., Indiana State University (special credentials on file); 11 hours; salary \$6,050; effective September 23, 2002.



Dorothy M. Mimms; Lecturer III, Baccalaureate and Higher Degree Nursing Department; M.S., Indiana State University; six hours; salary \$7,500.

David W. Nearpass; Lecturer I, Department of Music; M.S., Indiana State University; three hours; salary \$1,650.

April Newton; Lecturer III, Department of Communication Disorders and Special Education; M.S., Indiana State University; one hour; salary \$1,000.

Miche'le Pantle; Lecturer III/Continuing Education Coordinator, Associate Degree Nursing Department; M.S.N., Indiana State University; 12 hours; salary \$30,750.

Susan K. Phillips; Lecturer III, Baccalaureate and Higher Degree Nursing Department; M.S., Indiana State University; six hours; salary \$6,510.

Jeffrey L. Schneider; Lecturer II, Department of English; M.A., Wichita State University; 12 hours; salary \$7,920.

Stacey Pirtle Smith; Lecturer III, Associate Degree Nursing Department; M.S.N., University of South Florida; equivalent of 2.4 hours; salary \$2,604.

Donovan Stokes; Lecturer I, Department of Music; M.M., Indiana University; 5.33 hours; salary \$2,932.

Sumalayo L. Strader; Lecturer II, Department of African and African American Studies; B.S., St. Mary-of-the-Woods College (special credentials on file); six hours; salary \$3,960.

Jeffrey L. Tincher; Lecturer II, Department of Mathematics and Computer Science; M.S., Indiana State University; three hours; salary \$1,980.

Debra A. Vincent; Lecturer III, Associate Degree Nursing Department; M.S., Indiana State University; five hours; salary \$5,425.

Kevin S. Ward; Lecturer II, Department of Communication; M.A., Indiana State University; six hours; salary \$3,960.

James E. Waugh; Student Teaching Supervisor, Department of Curriculum, Instruction, and Media Technology; M.S., Indiana State University; twelve hours; salary \$9,000.

Temporary Part-time Faculty Appointments, 2003 Spring Semester  
(Effective January 10, 2003, unless otherwise stated)

Bonnie S. Bolinger; Lecturer III, Organizational Department; Ph.D., Indiana State University; three hours; salary \$2,550.

Carole J. Brassie; Lecturer I, Department of Physical Education; special credentials on file; one hour; salary \$550.

Peggy Stucke Byrer; Lecturer III, Department of Counseling; Ed.S., Indiana State University; three hours; salary \$3,000.

Joan A. Fuelle; Lecturer III, Department of Counseling; Ph.D., Indiana State University; six hours; salary \$6,000.

Jason K. Hoggatt; Lecturer III, Organizational Department; M.B.A., Indiana State University; three hours; salary \$2,550.

Richard S. Jinbo; Assistant Professor Emeritus, Department of Electronics and Computer Technology; M.Ed., Bowling Green State University; twelve hours; salary \$23,100.

Donald E. Kaufman; Lecturer III, Department of Electronics and Computer Technology; M.S., Indiana State University; three hours; salary \$3,600.

Sam J. Lane; Lecturer II, Department of Health, Safety, and Environmental Health Sciences; special credentials on file; three hours; salary \$1,980.

Shavon L. Peacock; Lecturer III, Department of Communication Disorders and Special Education; Ph.D., Florida State University; three hours; salary \$3,000.

Tina M. Scoble; Clinic Supervisor, Department of Communication Disorders and Special Education; M.S., Indiana State University; six hours; salary \$7,200.

2. Change of Status and/or Rate

Bradley V. Balch; from Assistant Professor, Department of Educational Leadership, Administration, and Foundations, to Interim Chairperson and Assistant Professor, Department of Educational Leadership, Administration, and Foundations; stipend of \$7,000 for the added responsibility; effective for the 2002-2003 academic year.

Judith Barad; from Chairperson and Professor, Department of Philosophy, to Professor, Department of Philosophy; effective December 14, 2002.

Frank D. Bell; stipend of \$750 for duties as University Faculty Senate Vice Chairperson for the 2002-2003 academic year.

Mary Ann Boose; from Associate Professor, Analytical Department, to Coordinator of the Insurance Program and Associate Professor, Analytical Department; stipend of \$2,000 for the added responsibility; effective for the 2002-2003 academic year.

Jerome A. Cerny; stipend of \$3,000 for duties as University Faculty Senate Chairperson for the 2002-2003 academic year.

H. Michael Erisman; from Professor, Department of Political Science, to Interim Chairperson and Professor, Department of Political Science; stipend of \$3,000 for this added responsibility; effective for the 2002-2003 academic year.

Steve G. Gabany; Department of Health, Safety, and Environmental Health Sciences; cancellation of approved leave of absence scheduled for the 2003 spring semester.

Harriet E. Hudson; stipend of \$750 for duties as University Faculty Senate Secretary for the 2002-2003 academic year.

Donald L. Layton; change in retirement leave from the fall semester of the 2003-2004 academic year to the fall semester of the 2004-2005 academic year; retirement effective December 18, 2004.

Constance A. McLaren; from Professor of Quantitative Methods, Analytical Department, to Coordinator of the Quality and Decision Systems Program and Professor of Quantitative Methods, Analytical Department; stipend of \$2,000 for this added responsibility; effective for the 2002-2003 academic year.

Susan Powers; from Associate Professor, Department of Curriculum, Instruction, and Media Technology, to Acting Associate Dean, School of Education, and Associate Professor, Department of Curriculum, Instruction, and Media Technology; effective October 28, 2002, through June 30, 2003; stipend of \$20,000 for the added responsibility.

Arthur L. Sherwood; Assistant Professor, Organizational Department; change in educational status to doctoral level; Ph.D., Indiana University; \$1,200 added to 2002-2003 academic year base; salary \$63,501 per academic year, prorated from the effective date of October 3, 2002.

Alan Siegel; from Professor, Department of Chemistry, to Acting Associate Dean, College of Arts and Sciences, and Professor, Department of Chemistry; stipend of \$10,360 for this added responsibility; effective August 15, 2002, through May 31, 2003.

Stephanie J. Smith; Assistant Professor, Department of History; change in educational status to doctoral level; Ph.D., State University of New York; \$1,200 added to 2002-2003 academic year base; salary \$41,000 per academic year, prorated from the effective date of August 20, 2002.

William J. Wilhelm; from Assistant Professor of Administrative Systems and Business Education, Organizational Department, to Coordinator of the Administrative Systems and Business Education Program and Assistant Professor of Administrative Systems and Business Education, Organizational Department; stipend of \$2,000 for this added responsibility; effective for the 2002-2003 academic year.

3. Leave of Absence, Without Pay

Frederick W. Draper; Department of Physical Education; leave of absence, without pay, for the spring semester of the 2002-2003 academic year.

Ngoba E. Maloba; Department of Electronics and Computer Technology; leave of absence, without pay, beginning January 10, 2003, until the end of the fall 2005 semester.

4. Resignations

Renee L. Englund; Library Services; effective December 9, 2002.

James P. Hellmann; Department of Industrial and Mechanical Technology; effective December 14, 2002.

Carol Y. Yoder; Professor, Department of Psychology; effective May 10, 2003.

5. Retirements

Jack D. Rollins; Professor, Department of English; retirement leave during the spring semester of the 2002-2003 academic year; retirement effective May 10, 2003.

Sharon A. Russell; Professor, Department of Communication; retirement leave during the spring semester of the 2003-2004 academic year; retirement effective May 8, 2004.

B. ADMINISTRATION1. Appointments

Edward R. Kinley; Associate Vice President and Chief Information Officer, Office of Information Technology; Ph.D., University of Nebraska; salary \$110,000 per fiscal year, prorated from the effective date of January 13, 2003; reasonable and necessary moving expenses up to eight percent of the beginning salary.

Myrna J. McCallister; Dean, Library Services, and Librarian; M.L.S., University of Michigan; salary \$115,000 per fiscal year, prorated from the effective date of April 1, 2003; reasonable and necessary moving expenses up to eight percent of the beginning salary.

Donna Jeanne Patterson; Recruiter, Human Resources; B.S., Purdue University; salary \$30,000 per fiscal year, prorated from the effective date of January 1, 2003.

Temporary Appointments

Sandra S. Brosnan; Administrative Program Specialist; special credentials on file; salary \$2,083.33 for the appointment period of October 1, 2002, through October 31, 2002.

Della A. Quinn Carter; FIPSE Research Assistant, Center for Teaching and Learning (part-time); salary \$7,596.50; effective October 1, 2002, through June 1, 2003.

Rita S. Cottrell; Regional Parent Coordinator, 21<sup>st</sup> Century Scholars Program; M.S., Indiana State University; salary \$21,167; effective September 1, 2002, through August 31, 2003.

Ronda Crist; Coordinator, 21<sup>st</sup> Century Scholars Regional Site; M.S., Indiana State University; salary \$39,015; effective September 1, 2002, through August 31, 2003.

Mariette N. Fleck; Administrative Program Specialist, Department of Family and Consumer Sciences; B.S., Indiana State University; salary \$25,000; effective November 1, 2002, through October 31, 2003.

Karen S. Goehl; Project Director of the Deaf/Blind Services Grant, Blumberg Center; M.S., Indiana University; salary \$60,027; effective October 1, 2002, through September 30, 2003.

Ruth M. Greenfield; Academic Coordinator, Ronald McNair Project; M.S., University of Missouri salary \$27,810; effective October 1, 2002, through September 30, 2003.

Jennifer Isbell-Pitts; Coordinator, Division of Lifelong Learning; B.A., Indiana State University; salary \$30,000 per fiscal year, prorated for the period of October 14, 2002, through June 30, 2003.

Lisa Poff; Program Coordinator, Blumberg Center; J.D., Indiana University; salary \$41,306; effective October 1, 2002, through September 30, 2003.

Debra Runshe; FIPSE Research Assistant (part-time), Center for Teaching and Learning; M.A., Indiana University; salary \$7,596.50; effective October 1, 2002, through May 31, 2003.

Carol C. Salmon; Associate Project Director-VID, Division of Lifelong Learning; M.A., University of Missouri; salary \$40,000 per fiscal year, prorated for the period of September 1, 2002, through February 28, 2003.

Fareed F. Taha; Assistant Network Engineer, Office of Information Technology; B.S., Indiana State University; salary \$45,000 per fiscal year, prorated for the period of December 21, 2002, through February 28, 2003.

2. Change of Status and/or Rate

Janet M. Arnett; Student Affairs, Associate Dean of Students for Student Development; change from pay grade 28 to pay grade 29; effective December 1, 2002.

Kristie S. Bigler; Information Technology; from a temporary professional position as Technical Lab Consultant to a bi-weekly position; effective October 31, 2002.

Elizabeth A. Gaither; from Interim Director, Upward Bound, to Assistant Director, Upward Bound; salary \$37,000 per fiscal year, prorated for the period of August 26, 2002, through August 31, 2003.

Dale A. Manwaring; Radiation Safety Specialist; from the Division of Academic Affairs to the Division of Business Affairs and Finance; effective October 31, 2002.

Carol A. Reed; Department of Family and Consumer Sciences; from a nine-month appointment to a ten-month appointment; salary \$42,427; effective August 15, 2002.

Dale L. Varble; from Interim Associate Dean, School of Business, and Professor of Marketing, Organizational Department, to Coordinator of the Marketing Program, Organizational Department, and Interim Associate Dean, School of Business, and Professor of Marketing; stipend of \$1,000 for the added responsibility; effective for the fall semester of the 2002-2003 academic year.

Robert O. Williams; from Assistant Dean, School of Education, and Professor, Department of Curriculum, Instruction, and Media Technology, to Associate Dean, School of Education, and Professor, Department of Curriculum, Instruction, and Media Technology; effective November 1, 2002.

3. Resignations

Della A. Quinn Carter; Center for Teaching and Learning; effective November 22, 2002.

Carolyn Torchia Lammert; Human Resources; effective October 25, 2002.

Carol C. Salmon; Lifelong Learning; effective October 3, 2002.

Lee D. Young; Enrollment Services; effective October 25, 2002.

4. Retirements

Linus M. Haller; Film/Video Supervisor, Office of Information Technology; retirement leave from June 1, 2003, through May 31, 2004 (half-pay); retirement effective May 31, 2004.

5. Terminations

Mary C. Asbury; Area Learning Center Coordinator, South Central Indiana Education Alliance/CAPE Grant; effective November 20, 2002.

Stephen R. Chastain; Technical Support Coordinator, School of Graduate Studies; effective January 3, 2003.

C. INTERCOLLEGIATE ATHLETICS

1 Reappointments

Vernon Croft; Head Women's Soccer Coach; contract extension of one year to December 31, 2003; salary \$31,383.

Rozanne DeWeese; Assistant Women's Soccer Coach; employment period January 1, 2003 through December 31, 2003; salary \$21,116.

Tim McGuire; Head Men's Football Coach; contract extension of one year to December 31, 2004; salary \$65,476 for the employment period of January 1, 2003 through December 31, 2003.

2. Change of Status and/or Rate

Jason Ronai; part-time Assistant Baseball Coach; salary \$9,290 for the employment period of September 1, 2002 through May 31, 2003.

3. Resignations

Adrian White; Football, effective November 16, 2002.

Kent Johnson; Athletics Media Relations; effective December 15, 2002.

4. Non-Reappointment

Carmen Walker; Women's Volleyball; effective December 31, 2002.

D. RESIDENTIAL LIFE

(compensation includes maintenance in the form of a furnished apartment and board for the period of August 1, 2002 through May 13, 2003)

1. Appointment

Michael Lee; Assistant Hall Director; salary \$7,200 prorated from the effective date of January 1, 2003.

2. Resignation

Christy Brewer; Assistant Hall Director, effective December 31, 2002.

E. SUPPORT STAFF REPORT

The Support Staff Personnel Report for the period ending January 2, 2003 is presented in Exhibit A.



INDIANA STATE UNIVERSITY  
MONTHLY REPORT OF SUPPORT STAFF EMPLOYEES  
FOR THE PERIOD ENDING JANUARY 2, 2003

A. APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Bays, Shirley	Facilities Management	Cust Wrkr	\$15,074	11-04-02
Bedwell, Jackie	Facilities Management	Painter	\$21,294	12-23-02
Castor, Linda	Life Sciences	Research Drawing Spec .80 fte	\$15,054	12-11-02
Church, Elijah	Facilities Management	Grnds Maint Wrkr	\$15,464	11-18-02
Clinkenbeard, Shelby	Controller	Acct Clerk II	\$16,653	11-25-02
Critchlow, Karen	Sandison Housing	Cust Wrkr I	\$15,464	11-21-02
Davies, Sherry	Controller	Acct Clerk III	\$18,369	11-04-02
Dickerson, Julie	Facilities Management	Cust Wrkr	\$15,074	11-18-02
Dickson, Angela	Controller	Ofc Asst III	\$17,063	11-11-02
Good, Christopher	School of Nursing	Admin Asst II	\$20,748	11-11-02
Gossage, Kimberly	Facilities Management	Cust Wrkr	\$15,074	11-04-02
Gruenert, Emily	Admin & Instructional Serv	Managing Editor	\$18,818	12-09-02
Harrison, Madeline	Nurse Practitioner Program	Ofc Asst II	\$16,244	12-04-02
Hatten, Andrea	Early Childhood Educ Center	Head Teacher	\$19,754	01-06-03
Hendrickson, Meghann	21 First Century Programs	Ofc Asst III	\$17,063	12-09-02
Hiatt, Amber	Student Health Center	Staff Nurse	\$26,325	11-18-02
Kapperman, Barrett	Public Safety	Public Safety Ofc	\$21,131	11-04-02
Kile, Dira	Student Judicial Program	Admin Asst I	\$18,818	01-06-03
McCollough, Wendell	Public Safety	Public Safety Ofc	\$21,131	01-06-03
Moyer, Debra	Early Childhood Education Ctr	Teacher's Aide	\$16,244	11-18-02
Poole, Linda	Admissions	Data Entry Op I	\$16,244	11-18-02
Randolph, Vivian	21 <sup>st</sup> Century Scholar Program	Ofc Asst III	\$17,063	12-02-02
Scott, Christopher	Hulman Memorial Student Union	Cust Wrkr II	\$16,243	11-11-02
Walters, Connie	Sycamore Housing	Cust Wrkr I	\$15,464	12-02-02
White, Dena	Controller	Acct Analyst	\$17,063	11-11-02
Williams, Shawne	Communication Department	Ofc Asst II	\$16,243	11-11-02
Woolley, Sandra	Public Safety	Communications Ofc	\$22,152	12-09-02

**B. LEAVING UNIVERSITY EMPLOYMENT**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Blakely, Melvin	Public Safety	11-22-02
Boyles, David	Recreational Sports	12-13-02
Dieckman, Winter	Early Childhood Education Center	11-08-02
Halladay, John	Library	11-16-02
Hankins, Charles	Facilities Management	11-01-02
Hensley, Robert	Hulman Memorial Student Union	11-27-02
Johnson, Janice	Burford Housing	11-11-02
Orenchick, Julia	Facilities Management	12-10-02
Stone, Amelia	Registrar	11-08-02
Vicory, Linda	Terre Haute Center for Medical Education	12-20-02

**2. Retirement**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>YRS OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Hughes, John	School of Education	16	06-07-02

**C. CHANGE IN STATUS OR RATE**

**1. Promotion**

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Comp, Kathy	Center for Governmental Services Ofc Asst II \$8,663 (.53 fte)	College of Arts & Sciences Ofc Asst III \$9,526 (.53 fte)	11-11-02
Pierce, Diana	Student Financial Aid Ofc Asst III \$17,258	International Affairs Center Admin Asst II \$20,748	01-13-03
Pirtle, Darlene	Enrollment Management Ofc Asst III \$17,082	Admissions Admissions Spec \$18,818	12-02-02
Taylor, Warren	College of Arts & Sciences Academic Associate \$27,300	Enrollment Services Promoted to Monthly	11-25-02

**C. CHANGE IN STATUS OR RATE****2. Transfer**

<b><u>NAME</u></b>	<b><u>DEPARTMENT/POSITION FROM</u></b>	<b><u>DEPARTMENT/POSITION TO</u></b>	<b><u>EFFECTIVE DATE</u></b>
Hoffa, Helen	School of Graduate Studies Admin Asst I \$20,748	School of Technology Admin Asst I \$20,748	12-16-02
Wallace, Joyce	Student Judicial Program Admin Asst I \$23,381	Curriculum Instruction & Media Tech Ofc Asst III \$21,041	11-25-02

**3. Reclassification**

<b><u>NAME</u></b>	<b><u>DEPARTMENT/POSITION FROM</u></b>	<b><u>DEPARTMENT/POSITION TO</u></b>	<b><u>EFFECTIVE DATE</u></b>
Hill, Robert	Admissions Ofc Asst III \$19,305	Admissions Admissions Spec \$21,236	11-23-02
Poole, Linda	Admissions Data Entry Oper I \$16,244	Admissions Admissions Asst \$17,492	11-23-02
Roberts, Heather	Admissions Data Entry Oper II \$17,453	Admissions Admissions Spec \$19,208	11-23-02
Schroeder, Rita	Admissions Data Entry Oper I \$22,913	Admissions Admissions Transcript \$25,214	11-23-02
Warden, Marilyn	Admissions Data Entry Oper I \$16,244	Admissions Admissions Asst \$17,862	11-23-02

**4. Other**

<b><u>NAME</u></b>	<b><u>DEPARTMENT/POSITION FROM</u></b>	<b><u>DEPARTMENT/POSITION TO</u></b>	<b><u>EFFECTIVE DATE</u></b>
Bennett, Ivan	Facilities Management Cust Wrkr \$15,074	Facilities Management Cust Wrkr \$15,464	11-26-02*
Firestone, Jim	Facilities Management Cust Wrkr \$15,074	Facilities Management Cust Wrkr \$15,464	10-22-02*
Ramseyer, Sherri	Purchasing Admin Asst II		01-04-03**

\*Skill Assessment

\*\*Extend sick leave 20 days  
(150 hours)

## SECTION IV

JANUARY 16, 2003

### INFORMATION/DISCUSSION ITEMS

- A. Expansion of programs in South East and South Central Indiana and new proposal for North East Indiana (Dr. Pontius)

Dr. Pontius indicated this report would be deferred since the Commission for Higher Education has requested additional information and study. The eventual goal is to provide more learning centers. Dr. Zietlow felt these programs provide specifically for educational needs in the counties served.

- B. Agreements – Information Only (Dr. Pontius)  
(Copies of the agreement forms are on file in the Office of the Secretary of the University)

1. Indiana State University Sports Injury Research Lab

The purpose of this agreement is to provide athletic training internships for students enrolled in the Athletic Training Department.

2. Driver Education Internships

Agreements have been reached with the following agencies/schools to provide driver education internships:

Driving Academy, Anderson, Indiana  
Drive One, Inc., Indianapolis, Indiana  
Driver Rehabilitation Services, Inc., Warsaw, Indiana  
Drive Time of Evansville, Inc., Evansville, Indiana  
Maryville High School – Maryville City Schools, Maryville, TN  
Midstate Adult Education, Mooresville, IN  
Southside High School, Jackson, TN

3. Nursing Internships

Agreements have been reached with the following medical facilities to provide clinical experiences for students in a hospital.

Crawford Memorial Hospital, Robinson, IL  
Sarah Bush Lincoln Health Center, Mattoon, IL

4. Deaconess Hospital, Evansville, IN

The purpose of this agreement is to provide internships in a hospital for students in the Speech Pathology Department.

C. Grants – Information Only – Attachment 1 (Dr. Pontius)

D. Purchasing Report – Information Only (Mr. Floyd)

Purchases Over \$25,000 – Sole Source

Campus Pipeline, Inc., P0042883, \$37,800.00, software license, component of Banner software, campus standard

Best Access Systems, P0043049, \$40,855.83, door locks, campus standard

Oracle Corporation, P0042801, \$190,153.75, software license, supports Banner Software, campus standard

E. Vendors Report – Information Only -Attachment 2 (Mr. Floyd)

Mr. Bonds asked Vice President Floyd the status of the compensation study. Mr. Floyd replied the process is proceeding and he is pleased with the positive direction of the committee.

Mrs. House adjourned the meeting at 2:00 p.m.

SECTION IV

January 16, 2003

GRANTS

Research Grants and Contracts

1. U.S. Department of Education, Fund No. 547661, Proposal No.03-077  
An agreement in the amount of \$295,710 has been received from U.S. Department of Education for the project entitled, "Integrating Technology Into Standard-Based Teacher Preparation-Changing the Way We Do Business," under the direction of Elizabeth Jared and Kenneth Janz, Elementary Education, for the project period July 1, 2002 through June 30, 2003.
2. Forest Park Elementary School, Fund No. 547716, Proposal No. 03-064  
An agreement in the amount of \$4,106 has been received from Forest Park Elementary School for the project entitled, "CPS for Forest Park Elementary School," under the direction of William Littlejohn, Blumberg Center, for the project period July 1, 2002 through June 30, 2003.
3. National Endowment for the Arts, Fund No. 547728, Proposal No. 01-131  
An agreement in the amount of \$5,000 has been received from National Endowment for the Arts for the project entitled, "36<sup>th</sup> Annual Contemporary Music Festival," under the direction of James O'Donnell, Music, for the project period November 1, 2001 through October 31, 2002.
3. Hamilton County Parks and Recreation Department, Fund No. 547730, Proposal No. 03-039  
An agreement in the amount of \$16,710.83 has been received from Hamilton County Parks and Recreation Department for the project entitled, "Geoarchaeological Investigations of a 153.7 Acre Tract on the Taylor Property Near Strawtown, Hamilton County, Indiana," under the direction of Mark Cantin, Anthropology, for the project period August 28, 2002 through August 28, 2003.
5. Indiana Academy of Science, Fund No. 547733, Proposal No. 03-029  
An agreement in the amount of \$1,240 has been received from Indiana Academy of Science for the project entitled, "A Study of Microbial and Biochemical Processes in an Extreme Environment-A Window into Precambrian Microbial Diversity and Ecology," under the direction of Sandra Brake, Geography and Geology, for the project period October 25, 2002 through October 24, 2003.

6. Indiana Academy of Science, Fund No. 547735, Proposal No. 03-051  
An agreement in the amount of \$2,444 has been received from Indiana Academy of Science for the project entitled, "Construction and Evaluation of Idiotype Based Anti-Tumor DNA Vaccine," under the direction of Hongtao Li, Life Sciences, for the project period October 25, 2002 through October 24, 2003.
7. Indiana Academy of Science, Fund No. 547734, Proposal No. 03-047  
An agreement in the amount of \$2,070 has been received from Indiana Academy of Science for the project entitled, "Do the Eastern Fence Lizard Exhibit Seasonal Variation in Maternal Nesting Behavior?," under the direction of Mukta Chakraborty, Life Sciences, for the project period October 25, 2002 through October 24, 2003.
8. Indiana University, Fund No. 547709, Proposal No. 03-058  
An agreement in the amount of \$45,495 has been received from Indiana University for the project entitled, "Human and Biophysical Dimensions for Land Use/Cover Change in Amazonia: Toward a Multiscale Synthesis," under the direction of Paul Mausel, Geography and Geology, for the project period July 1, 2002 through December 31, 2002.
9. Indiana Campus Compact, Fund No. 547731, Proposal No. 02-172  
An agreement in the amount of \$1,045 has been received from Indiana Campus Compact for the project entitled, "Helping the Neighborhood Children," under the direction of Susan Macke, Educational Leadership, Administration, and Foundations (ELAF), for the project period September 1, 2002 through June 30, 2003.
10. Indiana Small Business Development Center, Fund No. 547653, Proposal No. 03-075  
An agreement in the amount of \$15,000 has been received from Indiana Small Business Development Center for the project entitled, "Terre Haute Area Small Business Development Center," under the direction of Orville Alexander, Center for Research and Management Services, for the project period July 1, 2002 through December 31, 2002.
11. Purdue University, Fund No. 547711, Proposal No. 03-041  
An agreement in the amount of \$123,720 has been received from Purdue University for the project entitled, "CARE: Communities Against Rape Initiative, In-School Component," under the direction of Frederica Kramer, Family and Consumer Services, for the period November 1, 2002 through October 31, 2003.
12. Arts Illiana, Fund No. 547717, Proposal No. 02-176  
An agreement in the amount of \$7,031 has been received from Arts Illiana

for the project entitled, "Summerstage (For 2<sup>nd</sup> Half of 2002 Season and 1<sup>st</sup> Half of 2003 Season)," under the direction of Arthur Feinsod, Theater, for the project period July 1, 2002 through June 30, 2003.

13. Indiana Campus Compact, Fund No. 547742, Proposal No. 02-171  
An agreement in the amount of \$3,000 has been received from Indiana Campus Compact for the project entitled, "ISU-Community Dialogue," under the direction of Susan Macke, Educational Leadership, Administration, and Foundations, for the project period September 1, 2002 through June 30, 2003.
14. Smith Richardson Foundation, Inc., Fund No. 547745, Proposal No. 02-182  
An agreement in the amount of \$60,000 has been received from Smith Richardson Foundation, Inc. for the project entitled, "China and Its Allies: Understanding China's Behavior with its Asian Allies," under the direction of Michael Chambers, Political Science, for the project period June 1, 2003 through May 31, 2004.
15. United States Department of State, Fund No. 547738, Proposal No. 02-090  
An agreement in the amount of \$118,598 has been received from United States Department of State for the project entitled, "Educational Partnerships Program: A Partnership Between ISU and Liaoning University, PR China under the direction of Gaston Fernandez, International Affairs Center, for the project period September 30, 2002 through September 30, 2005.



The following vendors have accumulated purchases from the University for the time period July 1, 2002 through December 31, 2002 (Fiscal Year) in excess of \$100,000:

**Vendors with Purchases Exceeding \$100,000  
November 1, 2002 through December 31, 2002**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Sewage Disposal Works	\$ 108,657	Sewage Utility Payments
Wabash Valley Asphalt Co Inc	111,922	Repave Motor Pool Lot and Sealcoat Various Parking Lots
Kirby Risk Supply Company	113,380	Electrical Parts and Supplies
Cavinder Elevators	116,339	Elevator Maintenance and Repairs
Springhill Heating/Air Conditioning	121,567	Student Services Building Renovation
INCOLSA Indiana Coop Library Services Authority	124,080	OCLC Fixed Fees for Cataloging Software
Vincennes University	124,459	Upward Bound Math/Science Agreement
Pro Quest	126,874	Periodicals and Publications for the Library
SBC Ameritech Indiana	137,125	Telephone Maintenance Monthly Charge
Vectren Energy Delivery	163,526	Gas Utility Payments
Factory Mutual Insurance Company	196,697	Property Insurance Policy Premium
Swiderski Electronics	391,448	Audio/Video System for Center for Health Educ

**Previously Reported Vendors with Purchases  
Exceeding \$100,000**

<u>Vendor Name</u>	<u>YTD Paid</u>	<u>Services Rendered</u>
ElectriCom	\$ 125,059	Fiber Optic Lines to University Apartments
David R Snapp and Associates Inc	128,543	Architectural Fees for Lincoln Quad & Mills Hall
Academic Book Center Inc	130,513	Library Books Purchases
ISU Barnes and Noble	134,475	Book Awards and Office Supplies
Verizon North	150,369	Telephone Trunk Line Service
Advanced Microelectronics	162,725	Computer Equipment Maintenance Payments
Gateway 2000 Major Accounts Inc	214,068	Computer Equipment Purchases
IT Travel Agencies	220,911	Travel Expenses for the University
Indiana-American Water Company	227,128	Water Utility Payments
Manpower Incorporated	231,187	Temporary Employee Services
Postmaster	242,067	Postage Purchases
Insight	254,859	University Microsoft License Payments
Intelenet Commission	260,246	Internet Connections to Campus & Satellite Education Centers
Williams Randall Marketing Communications	266,401	University Advertising Payments
Jungclaus Campbell Company Inc.	310,994	Lincoln Quad Renovation Phase II
John Hancock Life Insurance	318,523	Life Insurance Premium
Ivy Tech State College	331,243	Lilly-Cap Comm Learning Centers
Dell Marketing LP	338,355	Computer Equipment Purchases
Koch Corporation	394,129	Lincoln Quad & School of Nursing Window Repl

**Previously Reported Vendors with Purchases  
Exceeding \$100,000**

<u>Vendor Name</u>	<u>YTD Paid</u>	<u>Services Rendered</u>
Associated Roofing	416,944	Lincoln Northside, Commons Roof & Univ Apt 4 Re-roof
Delta Dental Plan of Indiana	435,016	Dental Payment Reimbursements
Forrest Sherer Inc	521,364	Insurance Policy Renewals
Ebsco Subscription Services	673,542	Library Subscription Services
Public Employees Retirement Fund	715,280	Employee Retirement Payments
Indiana Department of Corrections	743,340	Academy Courses
Energy USA-TPC	771,789	Natural Gas Contract Purchases
Terre Haute First National Bank	1,020,000	VEBA Contribution
Sycamore Engineering Inc	1,138,773	Ctr for Health Educ Construction & Science Generator
PCS Health Systems, Inc	1,233,490	Prescription Drug Coverage
J F Molloy and Associates Inc	1,318,948	University Medical Payments
Hannig Construction Inc	1,684,307	Center for Health Education Construction
Cinergy Services Inc	1,814,159	Electricity Utility Payments
CDI Inc	1,832,442	Power Plt Demol, Science Lab I & II, & Holmstedt Cadaver Room
Sodexo Inc and Affiliates	4,963,448	Dining Services and Catering

