

MINUTES
INDIANA STATE UNIVERSITY
BOARD OF TRUSTEES

OCTOBER 29, 2004

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MINUTES
INDIANA STATE UNIVERSITY
BOARD OF TRUSTEES

OCTOBER 29, 2004

The Indiana State University Board of Trustees met in regular session at 9:00 a.m. on Friday, October 29, 2004 in the State Room, Tirey Hall.

Trustees present: Mr. Alley, Mr. Bonds, Mr. Fleetwood, Mrs. House, Ms. Robertson, Mr. Shagley, and Dr. Zietlow. Trustees absent: Mr. Carpenter and Mr. Smith.

President Benjamin, Vice Presidents Bouse, Floyd, Maynard, Ramey and Schafer were present. Also attending were Ms. Melony Sacopulos, University Counsel, Dr. Harriet Hudson, Chairperson, University Faculty Senate, Ms. Trina Langley, Chairperson, Support Staff Council and Ms. Megan McManama, President, Student Government Association.

There being a quorum present, Mrs. House called the meeting to order at 9:08 a.m.

SECTION I

A. APPROVAL OF THE MINUTES (Mrs. House)

On a motion by Mr. Fleetwood, seconded by Mr. Bonds, the minutes of the September 24, 2004 meeting were approved as presented.

B. DATES OF NEXT MEETING (Mrs. House)

The dates for the next meeting are December 2 and 3, 2004.

Homecoming is scheduled for Saturday, November 6.

C. REPORT OF THE BOARD PRESIDENT (Mrs. House)

Mrs. House expressed sympathy to Barbara Landini and the family on the loss of President Landini. Dr. Landini left ISU a great legacy with the Master Plan which began under his tenure, memories of his Sycamore passion, and his use of an extensive vocabulary. Mrs. House regretted that, as a trustee, her first Board meeting was Dr. Landini's last as university president. He will be greatly missed. Mrs. House thanked President Benjamin and Mr. Schafer for taking charge of a campus celebration for Dr. Landini and other arrangements.

Mrs. House stated that the facilities seminar and update on campus buildings was helpful for the trustees. Appreciation was expressed to Dr. Bouse, Mr. Floyd, Greg Goode, Kevin Runion, Bryan Duncan and Jim Jensen for their assistance.

D. REPORT OF THE UNIVERSITY PRESIDENT (Dr. Benjamin)

President Emeritus Richard G. Landini

President Emeritus Landini died on October 24, 2004. Dr. Benjamin commented it is a sad time for the entire Indiana State University community. Our thoughts are with Barbara Landini and the entire Landini family at this time of loss.

President Benjamin noted that Vice President Schafer told him that Barbara Landini expressed the sincere appreciation of the family for the outpouring of condolences and offers of assistance. Dr. Benjamin thanked Vice President Schafer, John Newton and others who represented the University and assisted with arrangements.

At a time convenient for the family, the University will hold a memorial service for Dr. Landini. Suggestions and ideas may be forwarded to Vice President Schafer or Barbara Asay.

Dr. Benjamin thanked Sue Davis, University Archives, for putting together the panels in the back of the State Room with pictures of Dr. Landini. Mrs. House also thanked Sue and stated that she hoped the panels might also be displayed elsewhere on campus.

Lynn Lawrence

Dr. Benjamin also acknowledged the death of Lynn Lawrence, who worked at the University for 19 years, retiring in 1995. During her tenure, Mrs. Lawrence worked for Intercollegiate Athletics, Alumni Affairs, and then served as the Executive Assistant to the Executive Director of the ISU Foundation. Following her retirement, Lynn also assisted in the office of the president for a temporary period.

Seminar: Facilities Update

Dr. Benjamin thanked Vice President's Gary Bouse and Gregg Floyd, Greg Goode and Kevin Runion for the facilities update on Thursday. The campus master plan update is being prepared.

Academic Announcements

- The interior design programs have received renewed accreditation for six years. President Benjamin recognized Professor Mary Sterling, Chairperson Frederica Kramer, Dean Michelfelder and the faculty in the Family and Consumer Sciences Department.
- ISU's Center for Economic Education has been selected to receive the Indiana Council for Economic Education's "Center Award for Excellence in the number of K-12 teachers trained in 2003-2004." President Benjamin extended congratulations to Economics Chairperson John Conant, Dean Michelfelder, and College of Education Dean Robert Williams.
- The College of Technology has been informed of the reaccreditations and/or new accreditations of that College's programs (9 in Technology and 1 in HHP). All technology programs that have accrediting organizations have now achieved this vital distinction. Congratulations to Dean Tad Foster, and his Technology colleagues.

State Board of Accounts

Dr. Benjamin reported that during the exit interview with the State Board of Accounts auditors on the basic financial statements of the University there were no findings. Jeff Jasco, Dom Nepote, and Sally Hunter were acknowledged for their superior efforts.

New Computer

Dr. Benjamin noted that recently the University announced the acquisition of a powerful computer cluster capable of performing a trillion operations per second, a capability that will greatly improve the University's standing as a research institution. The announcement has received good coverage in the local, Indianapolis and other media venues. The article appearing in Inside Indiana Business was distributed.

HEA 1265 Common Prescription Drug Pricing Program

The State Budget Agency and State Personnel Department have been working to implement a statewide prescription drug program which will include the state universities. It has been announced that the state has awarded the contract to Anthem. Further details will be forthcoming.

Compensation

President Benjamin commented that work by the Compensation Committee continues. Money is budgeted and should be disbursed by January.

Sycamore Advocacy Network

After thanking Mrs. House and President Benjamin, Mr. Greg Goode gave a brief overview of External Relations and the difficult decisions facing the state of Indiana regarding the state budget. Higher education must work hard to make sure the investment it receives is put to good use which is critical to the state of Indiana and its human capital of the future.

Mr. Goode initiated the Sycamore Advocacy Network with approval of President Benjamin to enlist the support of alumni. Ongoing discussions by alumni with legislators, congressmen, mayors and civic leaders will be utilized in an effort to influence policy decisions and channel support to help ISU and higher education as a whole. There are 50,000 alums in the 92 counties in Indiana. Letters have been sent to each alumnus/alumna and to date close to 500 responses have been received. A goal of 1,000 new individuals to help is anticipated by January.

Funding for information technology, University Hall capital budget requests of \$29,000,000 for the future of the College of Education and quality improvement requests are all tied directly to economic development and will be beneficial to the local community and region. Southeast and South Central Indiana learning centers are a lifeline for the place bound who are pursuing both bachelors and masters degrees. Projects such as Cherry Street Parking Garage, the Federal Building to house the College of Business, and the downtown business incubation innovation center are critical to the community and will benefit greatly from alumni participation.

Use of email with talking points language will be sent to responding alumni. Once several calls are received by state and civic leaders, policy makers often re-examine policies. Teresa Exline was thanked for her helpfulness in creating the new ISU website. Mr. Goode also thanked the trustees for all their efforts in past phone calls and contact with legislators.

President Benjamin expressed the importance of the ISU alumni approach and noted that both Purdue and IU have regional campuses and networks to help with recruitment and provide efforts to influence state and local policy makers. Mr. Bonds noted the value of the Sycamore Advocacy Group and stated that small group meetings might result with up close and personal benefits to ISU. Mr. Bonds emphasized the worth of keeping emeritus trustees informed and involved in campus activities. Dr. Zietlow noted emeritus trustees had been invited to the Distinguished Alumni Award Dinner and expressed appreciation to Ms. Robertson and Vice President Schafer for their work in issuing the invitations.

The new DVD project showcases the College of Education and University Hall. A copy of the DVD is to be delivered to all 150 legislators and will be previewed by the Board at the December meeting.

Integrated Marketing

Teresa Exline gave a power point update on integrated marketing prior to introducing Bob and Marlene Brock of Educational Marketing Group. Progress to date consists of complete situational analysis, focus groups/research, positioning, tagline development, website analysis, brand development/creative concepting, initial brand photo shoot, consolidation of communication and marketing staff, development of TV ad concepts, billboard and print ad designs. TV production launched the campaign in February 2004 with copy development and branding of new admissions materials and specialized summer campaign. The website build out occurred in June 2004 with consolidation of communication and marketing budgets within University Advancement later in July as well as launching the new website. RedDot training began in August. September began concepting a second set of TV ads and launching the first flight of the media campaign as well as second branded photography sessions.

Next steps include the second flight of fall media buy, launching the RedDot CMD system, development of public opinion survey instrument and restructuring of Communications and Marketing staff. In January 2005 the administration of a baseline public opinion survey will begin.

Ongoing development includes support of the brand by use of publications, PowerPoint templates, talking points, integration into campus events and activities and consistent delivery of messages to target audiences. Networks Regulatory Reform Summit, CREED Economic Development Summit, TechPoint, Indiana Chamber Dinner, and Minority and Professional Business Leaders Dinner will be used to promote public relations. An article in Sports Illustrated featured a doctoral student's research on football injuries. A recent article on meditation to overcome binge eating was featured in Newsweek and an article on new super computing capability ran in the Indianapolis Star. Articles on the American Democracy Project, Chicago Weatherization Community Outreach project, and Deep-sea oceanography study have appeared in prominent newspapers around the country.

Marlene Brock and Bob Brock were introduced and he thanked Mrs. House and President Benjamin for the honor of participating in the integrated marketing experience. Heavy emphasis will be placed on showing commercials in the Indianapolis and Lake county markets. Television will be the main focus. Mr. Bonds asked if radio spots would be run in the Indianapolis area as he noted that many young people listen to radio and it would be a good target area. Mr. Brock responded that because of budget limitations, it was decided to go with the stronger, best buy television market rather than radio. Mr. Bonds suggested a pilot of a few strategically placed radio markets.

Mr. Brock stated that the estimated total cost of educating one FTE student is \$12,591 per year. The return on the investment threshold of 2.6% would be an increase of 48 students per year with the Fall 2005 goal of 5% as an increase of 93 students in full time first time freshmen. This would amount to the \$600,000 for the new investment for the 2004-05 brand campaign.

The television flights run after election day will be broadcast with more frequency and will be more cost effective. Publications and spots will be circulated in Indiana and Illinois with the goal of putting people in seats and increasing awareness. Still needed is help from the enrollment team, admissions, financial aid, etc. to help communicate awareness. The four marketing spots were shown.

Mrs. House also suggested a closer look at the Indianapolis market including the radio market suggested by Mr. Bonds. Dr. Zietlow felt the last two spots should capture media attention. President Benjamin felt that the four spots are catchy and hoped this piece would result in increasing the enrollment.

E. REPORT OF THE UNIVERSITY FACULTY SENATE CHAIRPERSON
(Dr. Hudson)

At its October meeting the University Faculty Senate approved University Handbook language for the revised sabbatical leaves policy and procedure. The Senate also received a presentation on the laptop initiative from Ed Kinley. The annual proposed increase in medical coverage contributions for 2005 will be considered at the next meeting of the Executive Committee.

Many senators attended a forum sponsored by the AAUP with administrators from Vincennes University and Ivy Tech. Provost Maynard was on the panel. The topic was the recent reconfiguration of the Indiana community college system and the implications of Vincennes' plans to offer baccalaureate degrees. ISU faculty expressed a desire to work cooperatively with sister institutions to offer the variety of quality educational opportunities Indiana citizens require. They also voiced concern about the apparent lack of coherent, consistent state-level planning for the institutions of higher education in Indiana. Efforts by ISU administration and members of the Board to address these issues in Indianapolis are appreciated and the faculty would be glad to assist.

Dr. Hudson expressed her respect and admiration of President Landini and his interest in and attendance at University Faculty Senate and its Executive Committee meetings. He cared intensely about the faculty and the academic values upon which a university is based. He was indeed ISU's "greatest fan". His most visible legacy is transformation of the campus under the master plan. He was a scholar and a teacher, and it was to that that he returned after leaving the presidency. He taught undergraduates and English majors the literature he loved – the poetry of Ezra Pound and T.S. Eliot. To take a course from him was, indeed, an experience. Even in the English department, his command of language was remarkable. But if he had a propensity for the Latinate turn of phrase, he was also very down-to-earth, very authentic. He had no patience with pretension, with hype, with spin. Dr. Landini was an original. The University is fortunate to have had his leadership as President. Dr. Hudson suggested that his achievement in that office was rooted in his sense of himself as a scholar and a teacher, an advocate for the values of academe and the life of the mind. Throughout his lengthy career as an administrator he never lost touch with these. It is a high tribute when one can say of a university president that he will be sorely missed by his students and faculty colleagues.

F. REPORT OF THE SUPPORT STAFF COUNCIL CHAIRPERSON
(Ms. Langley)

Ms. Langley reported the annual Support Staff Council retreat included a presentation on servant leadership and a review and vote on the draft Council bylaws. It is expected the Council will forward the approved Bylaws to President Benjamin in the near future.

Recently the Council sponsored a blood drive, and in four hours 41 pints were donated by ISU support staff, students, faculty and staff, exceeding the expectations of the Blood Center.

This year's Homecoming festivities will usher in a change in tradition for the Council. Instead of an entry in the Blue and White parade, the Council will host a tent in Tent City. Refreshments and 100 free football tickets will be available for support staff and their families in appreciation of their service to ISU.

As a member of the Support Staff Compensation Sub-Committee, Ms. Langley reported that the group has been meeting on a regular basis. The timeline presented to the Committee for allocating the funds is extremely short. Developing a fair distribution plan that meets the goals of the University Compensation Committee is a complex challenge, but the committee is dedicated to meeting the deadlines set.

On behalf of the Support Staff Council Ms. Langley expressed deepest sympathy to the family of President Emeritus Richard Landini, and in particular to friend and colleague, Barbara Landini. Dr. Landini's commitment to Indiana State University was an example of dedication for all to aspire to.

G. REPORT OF THE STUDENT GOVERNMENT ASSOCIATION PRESIDENT
(Ms. McManama)

SGA is excited about the events planned for election day. There will be a breakfast/pep rally followed by a march to Deming Center which is the poll for students on campus. There will be three additional walks to the poll beginning at noon by different groups and ended with the Party with the Party in the HMSU Commons that evening.

USA Today spoke at last week's Student Senate meeting about the Collegiate Leadership Program and the possibility of the newspaper coming to campus.

Ms. McManama briefly discussed the SGA working on a feasibility study for a recreation center.

SGA is looking into safety issues at Lincoln Quad. There are concerns regarding the Quad gates. A staff committee will address the matter in November.

Ms. McManama expressed condolences to President Landini's family.

Mrs. House complimented SGA on the American Democracy Project and President Benjamin thanked Mr. Scales for serving on the 4002 in 2004 project.

H. EMERITUS STATUS FOR FORMER TRUSTEES
(Mrs. House)

In July 1961 a separate Board of Trustees for the University was created by legislative action. Recently plaques were installed in the Tirey Hall State Room

listing all former trustees who have given dedicated service to Indiana State University since 1961.

Recommendation: In recognition of their past service and support, it is recommended that the title of "trustee emeritus" or "trustee emerita" be conferred upon each former trustee, whether living or deceased, as listed in Exhibit A.

On a motion by Dr. Zietlow, seconded by Mr. Bonds, the recommendation was approved.

I. DISCLOSURE OF INTEREST SUMMARY (Mr. Schafer)

A Disclosure of Interest Statement Summary is presented in Exhibit B.

The statements will be transmitted to the State Board of Accounts as required by statute.

Recommendation: Acceptance and acknowledgement of the Disclosure of Interest of Summary as presented in Exhibit B.

On a motion by Mr. Alley, seconded by Ms. Robertson, the recommendation was approved.

J. BUSINESS DEVELOPMENT AND COMMUNITY OUTREACH FACILITY
(Mr. Floyd)

The Indiana State University Foundation gifted property consisting of land and a 31,000 gross square foot building located at 22 North Fifth Street in Terre Haute, Indiana to the Indiana State University in January of 2004. The University plans to renovate the facility in a series of phases to use for business incubation and development, and community development and outreach initiatives. The facility is an integral part of the relocation of the College of Business to the Federal Building. The cost of renovation for the portion of the facility allocated to the College of Business will be supported by fundraising.

Recommendation: Authorization for the President of the University and/or Treasurer of the Board of Trustees to request from the Commission for Higher Education, the State Budget Committee, and the Governor of the State of Indiana authority to expend up to \$2,500,000 for Phase I of the project. The President of the University and/or Treasurer is further authorized to take the following action:

- a. To obtain all necessary State approvals; and
- b. To engage MMS Architects, an architectural and engineering firm, to prepare construction documents; and
- c. To enter into contracts to construct and equip a business development and community outreach facility once State approval has been obtained.

On a motion by Mr. Fleetwood, seconded by Mr. Shagley, the recommendation was approved.

K. RECREATIONAL SPORTS COMMUNITY MEMBERSHIP RATES
(Dr. Ramey)

The Office of Recreational Sports recommends an increase in the community membership rates for the use of the recreational facilities in the Health and Human Performance Building. An increase in usage of these facilities by the community has resulted in additional costs due to expanded hours of operation. Some of the increased community use is due to the closing of some similar facilities in the community.

The proposed increases are:

\$240 per year (currently \$150)

\$144 per 6 months (currently \$90)

\$35 per month (currently \$35)

Recommendation: Approval of the recreational sports community membership rate increases effective January 1, 2005.

On a motion by Mr. Shagley, seconded by Dr. Zietlow, the recommendation was approved.

L. RECREATIONAL FACILITIES IMPROVEMENT FEASIBILITY STUDY
(Dr. Ramey)

In response to a request for proposals issued earlier this fall, the University has received five proposals from architectural firms that wish to work with Indiana State in conducting a feasibility study related to improvement of campus recreational facilities. Cost of the feasibility study should range between \$50,000 and \$80,000. Board of Trustees approval is requested in order to proceed with selection of a firm to conduct the study.

Recommendation: Approval to proceed with the selection of and to contract with an architectural firm to conduct the feasibility study.

On a motion by Mr. Fleetwood, seconded by Dr. Zietlow, the recommendation was approved.

M. IN MEMORIAM (Mr. Schafer)

Memorial Resolutions for the following individuals are presented in Exhibit C.

Mary Jo Boland, Programmer/Analyst Emerita, Computer Services, died on October 1, 2004.

Irene Cooper, Housekeeper (retired), Sycamore Housing, died on September 20, 2004.

Charlotte W. Ghurye, Professor Emerita of Foreign Language, died on September 25, 2004.

Robert M. Hamilton, Stationary Engineer (retired), Facilities Management, died on October 14, 2004.

Phillip D. Harris, Maintenance Supervisor (retired), Tirey Memorial Union Housing, died on September 5, 2004.

E. Ann (Harrison) Nichols, Professor Emerita of Elementary Education, died on September 6, 2004.

Richard D. Spear, Professor Emeritus of Health and Safety, died on September 22, 2004.

Mr. Schafer noted that he has learned that Emeritus Trustee Charles Ainley from Goshen passed on October 9, 2004.

Recommendation: Acceptance of the Resolutions and acknowledgement of years of service.

On a motion by Dr. Zietlow, seconded by Ms. Robertson, the recommendation was approved.

INDIANA STATE UNIVERSITY
TRUSTEES EMERITI
1961-

James D. Acher
1961-1977

Jerry C. Dooley
1995-2003

Charles W. Ainlay
1974-1983

Patricia J. Fouty
1979-1989

Bill C. Anthis
1985-1992

Terrence T. Garrett
1983-1985

Michael P. Benway
1992-2001

Robert D. Green
1986-1992

Mark J. Blade
1996-1997

Gregory T. Hall
1981-1983

Alfred F. Brames
1977-1985

Stephen C. Hilbert
1995-1996

Rex E. Breeden
1973-1992

William L. Hitch
1969-1977

Myron J. Busby
1961-1965

John M. House
1967-1971

Donald W. Buttrey
1992-2000

Douglas W. Huntsinger
2001-2003

David R. Christian
1983-1987

Mary L. Jessee
1961-1969

Douglas S. Collins
1993-1995

George C. Johnston
1977-1978

Wayne A. Crockett
1961-1967

William R. Kendall
1961-1969

David I. Day
1965-1966

Angela J. Koehler
1987-1989

PAGE TWO

Herbert I. Lamb
1967-1975

Jane C. Lueken
1991-1993

John E. McCutchan
1967-1974

Hugh D. McQuillan
1971-1973

Hilda Maehling
1961-1967

Melissa Y. Markle
1985-1987

Nancye Mitchell
1969-1981

James T. Morris
1971-1979

William K. Nasser
1983-1987

Timothy J. O'Neill
1987-1995

Alice L. Payne
1981-1989

S. Craig Pemberton
1989-1990

Steve C. Runyon
1977-1979

Roger H. Schmelzer
1979-1981

Marjorie Kay Siebenmorgen
1976-1977

Paul Siebenmorgen
1975-1983

Lori A. Simon
1997-1999

Wilburn A. Smith
1991-1995

John P. Stelle
1989-2000

Richard D. Wells
1967-1971

Alan R. Wildman
1995-1997

William E. Wilson
1961-1967

Dan R. Winchell
1979-1991

Albert A. Woll
1976-1985

Bryan Wooden
1999-2001

SECTION I
Exhibit B
October 29, 2004

DISCLOSURE OF INTEREST STATEMENT SUMMARY

Annual Disclosure Statement

<u>ISU Staff Member</u>	<u>Name of Vendor or Contractor</u>	<u>Description of Contract or Purchase</u>	<u>Description of the Financial Interest</u>
Michael J. Alley (Board of Trustees)	Electronic Evolutions, Inc.	Installation of audio/video equipment in College of Business; total contract approximately \$45,000	100% owner of electronic evolutions
George S. Fleetwood (Board of Trustees)	SBC Indiana	Telecommunication Services	President
Barbara P. House (Board of Trustees)	Prudential Securities (Wachovia)		Husband /Senior Vice President
	Fifth Third Bank of Kentucky		Son, Vice President Portfolio Manager
Richard J. Shagley (Board of Trustees)	Wright, Shagley and Lowery	Law Services	Partner
Donald E. Smith (Board of Trustees)	First Financial	Investments & Deposits	Chairman of the Board

SECTION I
Exhibit C
October 29, 2004

IN MEMORIAM

Mary Jo Boland

Irene Cooper

Charlotte W. Ghurye

Robert M. Hamilton

Phillip D. Harris

E. Ann (Harrison) Nichols

Richard D. Spear

IN MEMORIAM

Mary Joan Boland

WHEREAS, Mary Joan Boland, Computer Programmer/Analyst (retired), died on the first day of October two thousand and four; and

WHEREAS, Mary Joan Boland had given loyal and devoted service to Indiana State University for twenty four years and had gained the respect and affection of those who knew her as a co-worker and friend; and

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the service which she gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

Irene Cooper

WHEREAS, Irene Cooper, Housekeeper (retired) in Sycamore Housing, died on the twentieth day of September two thousand and four; and

WHEREAS, Irene Cooper had given loyal and devoted service to Indiana State University for twenty years and had gained the respect and affection of those who knew her as a co-worker and friend; and

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the service which she gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

Charlotte W. Ghurye

WHEREAS, Charlotte W. Ghurye, Professor Emerita of Foreign Language, died on the twenty-fifth day of September two thousand and four;

WHEREAS, Charlotte W. Ghurye had given loyal and devoted service to Indiana State University for twenty-three years and had gained the respect and affection of students and colleagues who knew her as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and profound respect for the superior service which she gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

Robert M. Hamilton

WHEREAS, Robert M. Hamilton, Stationary Engineer (retired) in Facilities Management, died on the fourteenth day of October two thousand four and;

WHEREAS, Robert M. Hamilton had given loyal and devoted service to Indiana State University for twenty-five years and had gained the respect of those who knew him as a dedicated co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM

Phillip D. Harris

WHEREAS, Phillip D. Harris, Maintenance Supervisor (retired) in Tirey Memorial Union Housing, died on the twenty fifth day of September two thousand four and;

WHEREAS, Phillip D. Harris had given loyal and devoted service to Indiana State University for twenty-four years and had gained the respect of those who knew him as a dedicated co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM

E. Ann (Harrison) Nichols

WHEREAS, E. Ann (Harrison) Nichols, Professor Emerita of Elementary Education, died on the sixth day of September two thousand and four;

WHEREAS, E. Ann (Harrison) Nichols had given loyal and devoted service to Indiana State University for twenty years and had gained the respect and affection of students and colleagues who knew her as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and profound respect for the superior service which she gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

Richard D. Spear

WHEREAS, Richard D. Spear, Professor Emeritus of Health and Safety, died on the twenty second day of September two thousand and four; and

WHEREAS, Mr. Spear had given loyal and devoted service to Indiana State University for twenty-seven years and had gained the respect of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

SECTION II

OCTOBER 29, 2004

A. REPAIR AND REHABILITATION REQUEST (Mr. Floyd)

The 2003 Indiana General Assembly appropriated \$671,606 for General Repair and Rehabilitation and \$359,063 for Infrastructure Upgrades for Indiana State University for the 2004-05 fiscal year. The University is allowed to draw down one-half of the annual appropriation every six months.

Recommendation: Approval to request the Indiana Commission for Higher Education, the State Budget Committee, the State Budget Agency, and the Governor of the State of Indiana to authorize the following projects totaling \$335,803 from General Repair and Rehabilitation and \$179,531 from Infrastructure Upgrades to finance the projects listed below:

On a motion by Mr. Shagley, seconded by Mr. Fleetwood, the recommendation was approved.

General Repair and Rehabilitation

ADA Compliance	\$ 20,000
Asbestos Abatement	20,000
Air Quality Controls Federal Mandated	20,000
Roof Repairs	15,803
New Theater HVAC Replacement	40,000
Student Service Center LV Switchgear	100,000
Science Building Sewer Force Main	90,000
Science Building Heat Exchanger	<u>30,000</u>
	\$335,803

Infrastructure

Curb, Street and Sidewalk Replacement	\$29,531
Student Service Center HV Switchgear	<u>150,000</u>
	\$179,531

- B. PURCHASES OVER \$25,000 – INFORMATION ONLY (Mr. Floyd)
(for the period September 10, 2004 through October 14, 2004)

One Bid Received, 4 Bids Solicited

Bowman's Pro Turf, Company -- P0050952 -- \$27,330
(Facilities Management broadleaf control, grass and fertilizer)

One Bid Received, 5 Bids Solicited

Duncan Video Inc. – P0051226 -- \$27,820
(University Marketing Avid video editing equipment)

- C. REVENUE REPORT (Mr. Floyd)

The Revenue Report for the periods ending August 31, 2004 and September 30, 2004 is presented in Attachment 1 as an information item.

- D. EXPENDITURES REPORT (Mr. Floyd)

The Expenditures Report for the periods ending August 31, 2004 and September 30, 2004 is presented in Attachment 2 as an information item.

- E. FINANCIAL INDICATORS REPORT (Mr. Floyd)

The Financial Indicators Report for the periods ending August 31, 2004 and September 30, 2004 is presented in Attachment 3 as an information item.

By consensus of the Board it was agreed that Mr. Floyd should continue to prepare the financial indicator report as presented in Attachment 3.

- F. VENDORS REPORT (Mr. Floyd)

The Vendors Report is presented in Attachment 4 as an information item.

Indiana State University
Revenue
August 31, 2004

	Current Budget	YTD Revenue Aug-04	YTD Revenue Aug-03	Revenue FY 03-04
State Of Indiana	\$ 85,979,319	\$ 13,238,308	\$ 13,071,719	\$ 84,938,941
Student Fees	44,466,740	22,452,595	20,397,571	40,517,141
Sales and Services	914,000	112,145	128,491	1,030,543
Rent, Interest, Dividends and Gifts	1,811,000	293,602	291,214	1,804,592
Miscellaneous Income	<u>2,044,000</u>	<u>665,815</u>	<u>565,019</u>	<u>2,093,115</u>
Subtotal	\$ 135,215,059	\$ 36,762,465	\$ 34,454,014	\$ 130,384,332
Encumbrances and Carryforward	7,745,205	7,745,205	6,784,171	6,784,171
Revenue from other accounts	<u>2,209,435</u>	<u>2,209,435</u>	<u>593,044</u>	<u>8,609,784</u>
Total	\$ 145,169,699	\$ 46,717,105	\$ 41,831,229	\$ 145,778,287

Indiana State University
Revenue
September 30, 2004

	Current Budget	YTD Revenue Sep-04	YTD Revenue Sep-03	Revenue FY 03-04
State Of Indiana	\$ 85,979,319	\$ 19,857,463	\$ 19,604,187	\$ 84,938,941
Student Fees	44,466,740	22,330,545	20,638,043	40,517,141
Sales and Services	914,000	141,158	188,060	1,030,543
Rent, Interest, Dividends and Gifts	1,811,000	443,219	435,980	1,804,592
Miscellaneous Income	<u>2,044,000</u>	<u>828,868</u>	<u>707,722</u>	<u>2,093,115</u>
Subtotal	\$ 135,215,059	\$ 43,601,253	\$ 41,573,992	\$ 130,384,332
Encumbrances and Carryforward	7,745,205.00	7,745,205.00	6,784,171.00	6,784,171.00
Revenue from other accounts	<u>2,888,564</u>	<u>2,888,564</u>	<u>2,344,758</u>	<u>8,609,784</u>
Total	\$ 145,848,828	\$ 54,235,022	\$ 50,702,921	\$ 145,778,287

October 29, 2004

Indiana State University**Expenditures****August 31, 2004**

	FY 2005 Revised Budget	FY 2005 Aug-04 Total	FY 2004 Aug-03 YTD	FY 2004 Total Year
President				
Wage Expense	1,974,314	293,004	269,525	1,690,601
Benefits	518,658	79,580	72,137	468,185
Student Wage	158,620	9,049	19,307	106,386
Supplies Expense	592,568	63,731	59,519	390,958
Travel	45,904	32,409	24,556	50,415
Repair and Maintenance	18,512	-	4,995	31,568
Capital Equipment	<u>16,869</u>	<u>5,315</u>	<u>4,008</u>	<u>32,637</u>
	\$ 3,325,445	\$ 483,088	\$ 454,047	\$ 2,770,750
Provost-Instruction				
Wage Expense	52,354,990	5,157,653	5,022,455	51,426,282
Benefits	14,240,833	856,538	906,027	13,784,806
Student Wage	1,977,497	320,894	321,786	1,956,451
Supplies Expense	9,708,801	1,422,451	1,032,675	5,203,103
Travel	1,103,542	468,952	355,654	1,295,981
Repair and Maintenance	458,045	507,783	342,353	697,482
Sp Academic Computing	33,243	29,647	17,818	174,113
Capital Equipment	<u>3,762,899</u>	<u>1,283,380</u>	<u>757,894</u>	<u>5,498,470</u>
	\$ 83,639,850	\$ 10,047,298	\$ 8,756,662	\$ 80,036,688
Business Affairs				
Wage Expense	2,753,720	419,320	429,071	2,675,451
Benefits	927,556	140,031	134,630	840,265
Student Wage	121,155	21,008	19,373	94,613
Supplies Expense	1,504,132	281,304	255,915	1,517,284
Travel	53,580	14,454	14,034	60,996
Repair and Maintenance	68,593	22,567	29,079	77,620
Capital Equipment	<u>388,245</u>	<u>8,363</u>	<u>48,445</u>	<u>123,479</u>
	\$ 5,816,981	\$ 907,047	\$ 930,547	\$ 5,389,708
Facilities Mgmt & Power Plant				
Wage Expense	5,357,754	785,983	780,681	5,045,804
Benefits	1,739,170	255,749	265,761	1,685,359
Student Wage	161,713	25,192	34,937	148,974
Utilities	1,000	2,691	2,000	-
Supplies Expense	575,879	693,911	733,514	1,211,964
Travel	28,400	338	4,885	13,664
Repair and Maintenance	1,657,026	662,800	575,638	1,341,773
Capital Equipment	<u>98,802</u>	<u>153,379</u>	<u>193,181</u>	<u>532,110</u>
	\$ 9,619,744	\$ 2,580,043	\$ 2,590,597	\$ 9,979,648

Indiana State University
Expenditures
August 31, 2004

	FY 2005 Revised Budget	FY 2005 Aug-04 Total	FY 2004 Aug-03 YTD	FY 2004 Total Year
Administrative Affairs				
Wage Expense	355,142	56,081	56,715	356,422
Benefits	105,911	17,534	14,337	110,254
Student Wage	28,767	2,743	5,597	19,317
Supplies Expense	113,279	43,215	20,283	106,790
Travel	29,530	15,726	10,254	11,368
Repair and Maintenance	4,658	248	971	1,706
Capital Equipment	<u>33,916</u>	<u>6,077</u>	<u>-</u>	<u>5,547</u>
	\$ 671,203	\$ 141,624	\$ 108,157	\$ 611,404
Advancement				
Wage Expense	1,194,264	310,504	258,303	1,690,735
Benefits	500,172	119,700	94,263	654,765
Student Wage	43,250	6,069	8,795	94,716
Supplies Expense	1,856,129	645,744	217,875	1,273,988
Travel	47,969	60,947	67,761	70,279
Repair and Maintenance	31,582	28,300	-	23,510
Capital Equipment	<u>140,171</u>	<u>104,621</u>	<u>12,786</u>	<u>126,499</u>
	\$ 3,813,537	\$ 1,275,885	\$ 659,783	\$ 3,934,492
Student Affairs				
Wage Expense	4,729,237	747,336	698,812	4,524,324
Benefits	1,443,951	224,507	205,305	1,497,571
Student Wage	248,225	20,376	26,771	239,245
Supplies Expense	741,546	288,262	130,219	542,140
Travel	52,881	23,293	10,885	83,173
Repair and Maintenance	61,630	38,416	19,295	45,442
Capital Equipment	<u>213,152</u>	<u>132,651</u>	<u>26,623</u>	<u>72,065</u>
	\$ 7,490,622	\$ 1,474,841	\$ 1,117,910	\$ 7,003,960
University Wide				
Wage Expense	69,175	69,175	52,436	416,453
Benefits	7,414,049	1,014,142	978,823	6,401,566
Student Wage	673	1,348	1,356	7,257
Utilities	6,769,000	2,917,661	2,960,677	6,324,786
Supplies Expense	3,650,782	1,202,197	588,076	9,288,063
Travel	-	-	77	86
Bond & Interest	553,820	-	-	-
Student Aid	9,786,894	3,633,593	3,373,109	7,425,201
Capital Equipment	<u>768,500</u>	<u>-</u>	<u>-</u>	<u>2,380</u>
	\$ 29,012,893	\$ 8,838,116	\$ 7,954,554	\$ 29,865,792
TOTAL	\$ 143,390,275	\$ 25,747,942	\$ 22,572,257	\$ 139,592,442

Indiana State University
Expenditures
September 30, 2004

	FY 2005 Revised Budget	FY 2005 Sep-04 Total	FY 2004 Sep-03 YTD	FY 2004 Total Year
President				
Wage Expense	1,978,014	439,010	407,294	1,690,601
Benefits	518,658	120,514	108,892	468,185
Student Wage	158,619	14,036	29,053	106,386
Supplies Expense	588,238	95,240	38,487	390,958
Travel	46,034	48,547	63,060	50,415
Repair and Maintenance	18,512	86	4,995	31,568
Capital Equipment	16,869	5,318	8,072	32,637
	<u>\$ 3,324,944</u>	<u>\$ 722,751</u>	<u>\$ 659,853</u>	<u>\$ 2,770,750</u>
Provost-Instruction				
Wage Expense	52,483,141	10,208,513	9,925,816	51,426,282
Benefits	14,255,762	2,148,228	2,129,573	13,784,806
Student Wage	1,987,077	466,336	477,716	1,956,451
Supplies Expense	9,404,870	1,815,100	1,568,118	5,203,103
Travel	1,159,710	576,975	300,799	1,295,981
Repair and Maintenance	823,585	534,276	388,239	697,482
Sp Academic Computing	33,245	30,251	17,817	174,113
Capital Equipment	4,146,095	1,589,546	1,141,870	5,498,470
	<u>\$ 84,293,485</u>	<u>\$ 17,369,225</u>	<u>\$ 15,949,948</u>	<u>\$ 80,036,688</u>
Business Affairs				
Wage Expense	2,753,720	634,843	649,003	2,675,451
Benefits	927,556	210,631	202,445	840,265
Student Wage	121,156	28,396	27,553	94,613
Supplies Expense	1,504,133	371,515	363,097	1,517,284
Travel	53,580	16,728	22,873	60,996
Repair and Maintenance	68,593	36,771	38,681	77,620
Capital Equipment	385,662	8,363	51,612	123,479
	<u>\$ 5,814,400</u>	<u>\$ 1,307,247</u>	<u>\$ 1,355,264</u>	<u>\$ 5,389,708</u>
Facilities Mgmt & Power Plant				
Wage Expense	5,357,754	1,181,580	1,186,772	5,045,804
Benefits	1,739,170	385,103	399,231	1,685,359
Student Wage	162,241	32,253	49,613	148,974
Utilities	1,000	2,691	2,000	-
Supplies Expense	576,575	815,562	739,095	1,211,964
Travel	28,400	5,714	4,179	13,664
Repair and Maintenance	1,657,026	825,664	592,059	1,341,773
Capital Equipment	101,385	172,495	225,232	532,110
	<u>\$ 9,623,551</u>	<u>\$ 3,421,062</u>	<u>\$ 3,198,181</u>	<u>\$ 9,979,648</u>

Indiana State University
Expenditures
September 30, 2004

	FY 2005 Revised Budget	FY 2005 Sep-04 Total	FY 2004 Sep-03 YTD	FY 2004 Total Year
Administrative Affairs				
Wage Expense	355,143	86,493	86,690	356,422
Benefits	105,911	26,242	22,918	110,254
Student Wage	25,727	3,661	6,654	19,317
Supplies Expense	120,820	47,958	35,892	106,790
Travel	29,530	20,366	1,300	11,368
Repair and Maintenance	4,657	248	971	1,706
Capital Equipment	33,917	6,077	-	5,547
	<u>\$ 675,705</u>	<u>\$ 191,045</u>	<u>\$ 154,425</u>	<u>\$ 611,404</u>
Advancement				
Wage Expense	1,252,972	454,415	393,991	1,690,735
Benefits	527,715	176,324	143,448	654,765
Student Wage	43,250	8,527	11,566	94,716
Supplies Expense	1,839,786	633,629	341,049	1,273,988
Travel	48,713	61,141	15,857	70,279
Repair and Maintenance	31,582	28,300	-	23,510
Capital Equipment	144,051	106,909	19,083	126,499
	<u>\$ 3,888,069</u>	<u>\$ 1,469,245</u>	<u>\$ 924,994</u>	<u>\$ 3,934,492</u>
Student Affairs				
Wage Expense	4,729,238	1,127,499	1,064,485	4,524,324
Benefits	1,443,951	334,666	308,574	1,497,571
Student Wage	248,224	41,791	48,314	239,245
Supplies Expense	742,045	313,682	57,173	542,140
Travel	52,881	32,098	130,902	83,173
Repair and Maintenance	61,630	38,233	20,978	45,442
Capital Equipment	212,652	44,751	26,522	72,065
	<u>\$ 7,490,621</u>	<u>\$ 1,932,720</u>	<u>\$ 1,656,948</u>	<u>\$ 7,003,960</u>
University Wide				
Wage Expense	105,121	105,121	80,567	416,453
Benefits	7,414,049	1,520,104	1,461,941	6,401,566
Student Wage	1,348	1,777	1,695	7,257
Utilities	6,769,000	3,295,454	3,314,900	6,324,786
Supplies Expense	3,131,412	2,147,137	2,341,669	9,288,063
Travel	-	-	-	86
Bond & Interest	553,820	-	-	-
Student Aid	9,938,116	4,197,414	3,595,217	7,425,201
Capital Equipment	768,500	-	-	2,380
	<u>\$ 28,681,366</u>	<u>\$ 11,267,007</u>	<u>\$ 10,795,989</u>	<u>\$ 29,865,792</u>
TOTAL	\$ 143,792,141	\$ 37,680,302	\$ 34,695,602	\$ 139,592,442

Indiana State University
Internal Management Report
Financial Performance Indicators
Current Operation
End of August 2004

INDIANA STATE UNIVERSITY
CURRENT OPERATING REVENUE SUMMARY
Comparisons of Budget by Month and YTD
As of August 2004

	For the Month of August				Year to Date				
	Revenue Aug-03	Budget Aug-04	Revenue Aug-04	Variance	Accumulated Budget through Aug-04	Accumulated YTD Actual through Aug-04	Accumulated Variance	FY05 Current Budget	Remaining Budget
Revenues									
State of Indiana									
Operational	\$ 6,490,770	\$ 6,577,456	\$ 6,577,456	\$ -	\$ 13,154,912	\$ 13,154,912	\$ -	\$ 78,929,474	\$ 65,774,562
Fee Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,549,470	\$ 6,549,470
DegreeLink	\$ 41,698	\$ 41,698	\$ 41,698	\$ -	\$ 83,396	\$ 83,396	\$ -	\$ 500,375	\$ 416,979
Gross Student Fees	\$ 19,484,499	\$ 21,572,714	\$ 20,900,043	\$ (672,671)	\$ 22,605,215	\$ 22,204,033	\$ (401,182)	\$ 43,353,040	\$ 21,149,007
Other Fees and Charges	\$ 201,710	\$ 185,933	\$ 172,588	\$ (13,346)	\$ 279,700	\$ 248,562	\$ (31,138)	\$ 1,113,700	\$ 865,138
Sales and Services	\$ 35,075	\$ 25,667	\$ 36,778	\$ 11,111	\$ 101,834	\$ 112,145	\$ 10,311	\$ 914,000	\$ 801,855
Rent, Interest, Dividends, and Gifts	\$ 147,116	\$ 147,099	\$ 145,503	\$ (1,596)	\$ 298,015	\$ 293,602	\$ (4,413)	\$ 1,811,000	\$ 1,517,398
Miscellaneous Income	\$ 146,531	\$ 115,614	\$ 123,917	\$ 8,303	\$ 630,114	\$ 665,815	\$ 35,701	\$ 2,044,000	\$ 1,378,185
Total Budgeted Revenue	\$ 26,547,399	\$ 28,666,181	\$ 27,997,983	\$ (668,199)	\$ 37,153,186	\$ 36,762,467	\$ (390,720)	\$ 135,215,059	\$ 98,452,592
Encumbrances and Carryforward	\$ 6,784,171	\$ 7,745,205	\$ 7,745,205	\$ -	\$ 7,745,205	\$ 7,745,205	\$ -	\$ 7,745,205	\$ -
Revenue from other accounts	\$ 330,027	\$ 1,567,444	\$ 1,567,444	\$ -	\$ 2,209,435	\$ 2,209,435	\$ -	\$ 2,209,435	\$ -
Total Revenues	\$ 33,661,597	\$ 37,978,830	\$ 37,310,632	\$ (668,199)	\$ 47,107,826	\$ 46,717,107	\$ (390,720)	\$ 145,169,699	\$ 98,452,592

INDIANA STATE UNIVERSITY
 CURRENT OPERATING EXPENSE SUMMARY
 Comparisons of Budget by Month and YTD
 As of August 2004

	For the Month of August				Year to Date				
	Expense Aug-03 (incl commit)	Budget Aug-04	Expense Aug-04 (incl commit)	Variance	Accumulated Budget through Aug-04	Accumulated YTD Actual through Aug-04 (incl commit)	Accumulated Variance	FY05 Current Budget	Remaining Budget
Salaries and Wages	\$ 3,706,281	\$ 3,895,519	\$ 3,790,199	\$ 105,320	\$ 7,893,103	\$ 7,777,840	\$ 115,263	\$ 68,656,587	\$ 60,878,747
Fringe Benefits	\$ 1,670,654	\$ 1,898,334	\$ 1,772,493	\$ 125,841	\$ 3,013,316	\$ 2,812,780	\$ 200,536	\$ 26,890,300	\$ 24,077,519
Student Wages	\$ 328,646	\$ 217,338	\$ 211,017	\$ 6,321	\$ 448,248	\$ 467,889	\$ (19,641)	\$ 2,871,911	\$ 2,404,021
Utilities	\$ 2,452,022	\$ 2,473,180	\$ 2,439,122	\$ 34,058	\$ 2,950,903	\$ 2,920,352	\$ 30,551	\$ 6,937,536	\$ 4,017,184
Training, Representation, and Travel	\$ 414,435	\$ 453,127	\$ 456,918	\$ (3,791)	\$ 506,075	\$ 518,548	\$ (12,473)	\$ 1,261,202	\$ 742,654
Student Aid	\$ 2,064,781	\$ 2,525,187	\$ 2,357,204	\$ 167,983	\$ 3,864,387	\$ 3,660,262	\$ 204,125	\$ 8,182,794	\$ 4,522,532
Bond and Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 553,820	\$ 553,820
Supplies and Expense	\$ 944,729	\$ 1,750,723	\$ 1,829,261	\$ (78,538)	\$ 4,508,744	\$ 4,607,167	\$ (98,423)	\$ 20,280,696	\$ 15,673,530
Repairs and Maintenance	\$ 817,792	\$ 1,058,124	\$ 998,511	\$ 59,613	\$ 1,259,862	\$ 1,259,672	\$ 190	\$ 2,299,631	\$ 1,039,959
Capital Equipment	\$ 657,357	\$ 1,168,522	\$ 1,200,772	\$ (32,250)	\$ 1,682,069	\$ 1,723,433	\$ (41,364)	\$ 5,455,799	\$ 3,732,367
Total Expenditures	\$ 13,056,697	\$ 15,440,054	\$ 15,055,498	\$ 384,556	\$ 26,126,707	\$ 25,747,942	\$ 378,765	\$ 143,390,275	\$ 117,642,333
Net Performance	\$ 20,604,900	\$ 22,538,776	\$ 22,255,133	\$ (283,643)	\$ 20,981,119	\$ 20,969,164	\$ (11,955)	\$ 1,779,424	\$ (19,189,741)

August 2004

Management Discussion and Analysis

Revenues

Revenues for August fell short of budget due to the decline of Fall enrollment. Tuition income for August showed an unfavorable variance of \$672,671. This has been offset by the Summer sessions tuition favorable variance of \$270,000 which leaves a year-to-date deficit of \$401,182.

Other Fees and Charges are showing a \$13,346 unfavorable variance due to a reduction of deferment fees collected.

Sales and Services show a \$11,111 favorable variance due to increases in transcript, scrap sales, and royalty income.

Miscellaneous Income is ahead of budget by \$8,303 largely due to Indirect Cost Recovery from Grants and Contracts.

Revenues from other accounts are up substantially from the prior year which is the result of a timing difference due to the Incarcerated student program being processed in August this year and September last year.

Expenses

Salaries and Wages show a favorable variance of \$105,320 due to routinely experienced employee turnover and unfilled positions.

The favorable budget variance for fringe benefits is due to the PERF contribution savings of \$27,000 and \$77,860 reduction of retiree TIAA/CREF and life insurance contributions as compared to budget.

Utilities expenses have a favorable variance of \$35,058 due to natural gas savings compared to budget.

Student Aid (internally funded) shows a favorable variance of \$167,983 as a result of timing of application of graduate assistantships occurring in September 2004 rather than August 2004 due to timing of the school year.

Supplies and Expense show a growth of expenditures from fiscal year 2004 due to an increase of \$955,000 of open commitments carried forward into the new year.

Repairs and Maintenance expenses are up from the prior year due to purchase orders being issued earlier in fiscal year 2005.

Capital Equipment purchases have exceeded prior year's expenditures as the result of Information Technology purchases that occurred earlier in fiscal year 2005. The University is still on target for total capital spending for this year.

Indiana State University
Internal Management Report
Financial Performance Indicators
Current Operation
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INDIANA STATE UNIVERSITY
CURRENT OPERATING REVENUE SUMMARY
 Comparisons of Budget by Month and YTD
 As of September 2004

	For the Month of September				Year to Date				
	Revenue	Budget	Revenue	Variance	Accumulated Budget	Accumulated YTD Actual	Accumulated Variance	FY05 Current Budget	Remaining Budget
	9/30/03	9/30/04	9/30/04		through Sep-04	through Sep-04			
<u>Revenues</u>									
State of Indiana									
Operational	\$ 12,988,323	\$ 6,577,456	\$ 6,577,456	\$ -	\$ 19,732,368	\$ 19,732,369	\$ -	\$ 78,929,474	\$ 59,197,105
Fee Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,549,470	\$ 6,549,470
DegreeLink	\$ 41,698	\$ 41,698	\$ 41,698	\$ -	\$ 125,094	\$ 125,094	\$ -	\$ 500,375	\$ 375,281
Gross Student Fees	\$ (407,957)	\$ (234,646)	\$ (223,314)	\$ 11,332	\$ 22,370,569	\$ 21,980,719	\$ (389,850)	\$ 43,353,040	\$ 21,372,321
Other Fees and Charges	\$ 648,428	\$ 140,683	\$ 101,264	\$ (39,419)	\$ 420,383	\$ 349,826	\$ (70,557)	\$ 1,113,700	\$ 763,874
Sales and Services	\$ 59,569	\$ 61,667	\$ 29,013	\$ (32,654)	\$ 163,501	\$ 141,158	\$ (22,343)	\$ 914,000	\$ 772,842
Rent, Interest, Dividends, and Gifts	\$ 144,766	\$ 147,099	\$ 149,616	\$ 2,517	\$ 445,114	\$ 443,219	\$ (1,895)	\$ 1,811,000	\$ 1,367,781
Miscellaneous Income	\$ 142,703	\$ 157,250	\$ 163,053	\$ 5,803	\$ 745,728	\$ 828,868	\$ 83,140	\$ 2,044,000	\$ 1,215,132
Total Budgeted Revenue	\$ 13,617,530	\$ 6,891,207	\$ 6,838,786	\$ (52,421)	\$ 44,002,757	\$ 43,601,253	\$ (401,504)	\$ 135,215,059	\$ 91,613,806
Encumbrances and Carryforward	\$ 6,784,171	\$ 7,745,205	\$ 7,745,205	\$ -	\$ 7,745,205	\$ 7,745,205	\$ -	\$ 7,745,205	\$ -
Revenue from other accounts	\$ 1,751,716	\$ 679,129	\$ 679,129	\$ -	\$ 2,888,564	\$ 2,888,564	\$ -	\$ 2,888,564	\$ -
Total Revenues	\$ 22,153,417	\$ 15,315,541	\$ 15,263,120	\$ (52,421)	\$ 54,636,526	\$ 54,235,022	\$ (401,504)	\$ 145,848,828	\$ 91,613,806

INDIANA STATE UNIVERSITY
 CURRENT OPERATING EXPENSE SUMMARY
 Comparisons of Budget by Month and YTD
 As of September 2004

	For the Month of September			Year to Date			
	Expense Sep-03 (incl commit)	Budget Sep-04	Expense Sep-04 (incl commit) Variance	Accumulated Budget through Sep-04	Accumulated YTD Actual through Sep-04 (incl commit) Variance	FY05 Current Budget	Remaining Budget
Salaries and Wages	\$ 6,194,927	\$ 6,499,039	\$ 6,363,483 \$ 135,556	\$ 14,392,142	\$ 14,141,323 \$ 250,819	\$ 68,880,259	\$ 54,738,936
Fringe Benefits	\$ 2,105,737	\$ 2,339,935	\$ 2,214,031 \$ 125,904	\$ 5,432,001	\$ 5,026,811 \$ 405,190	\$ 26,932,772	\$ 21,905,961
Student Wages	\$ 245,960	\$ 224,720	\$ 225,038 \$ (318)	\$ 672,968	\$ 692,928 \$ (19,960)	\$ 2,882,488	\$ 2,189,561
Utilities	\$ 2,341,721	\$ 2,395,395	\$ 2,333,723 \$ 61,672	\$ 3,390,369	\$ 3,298,146 \$ 92,223	\$ 6,770,000	\$ 3,471,854
Training, Representation, and Travel	\$ 514,642	\$ 505,531	\$ 523,012 \$ (17,481)	\$ 626,750	\$ 656,704 \$ (29,954)	\$ 1,311,690	\$ 654,986
Student Aid	\$ 231,866	\$ 327,010	\$ 579,912 \$ (252,902)	\$ 4,191,397	\$ 4,240,174 \$ (48,777)	\$ 8,537,700	\$ 4,297,526
Bond and Interest	\$ -	\$ -	\$ - \$ -	\$ -	\$ - \$ -	\$ 553,820	\$ 553,820
Supplies and Expense	\$ 3,312,888	\$ 3,532,562	\$ 3,476,682 \$ 55,880	\$ 6,154,935	\$ 6,197,478 \$ (42,543)	\$ 19,415,864	\$ 13,218,386
Repairs and Maintenance	\$ 621,140	\$ 1,077,817	\$ 1,076,642 \$ 1,175	\$ 1,464,393	\$ 1,463,028 \$ 1,365	\$ 2,665,174	\$ 1,202,146
Capital Equipment	\$ 836,511	\$ 1,099,678	\$ 1,072,190 \$ 27,488	\$ 1,943,834	\$ 1,963,710 \$ (19,876)	\$ 5,842,375	\$ 3,878,664
Total Expenditures	\$ 16,405,392	\$ 18,001,687	\$ 17,864,713 \$ 136,974	\$ 38,268,789	\$ 37,680,302 \$ 588,487	\$ 143,792,141	\$ 106,111,840
Net Performance	\$ 5,748,025	\$ (2,686,146)	\$ (2,601,593) \$ 84,553	\$ 16,367,737	\$ 16,554,720 \$ 186,983	\$ 2,056,687	\$ (14,498,034)

September 2004

Management Discussion and Analysis

Revenues

Revenues for September showed an overall unfavorable variance of \$52,421. Tuition income exceeded budget by \$11,332 due to a recognition of \$24,640 of deferred Summer II income from last fiscal year. Tuition revenues will show a negative amount from September through November as a result of student withdrawals and classes being dropped through the refund periods.

Other Fees and Charges show an unfavorable variance of \$39,419. This is a result of deferment fees being below budget by \$17,000 and late registration fees and Independent Study also below budget.

Sales and Services have an unfavorable variance of \$32,654 because parking violation revenues are down by \$25,210 from budget and last year's amount.

Revenues from other accounts are down from last year due to the timing of recognition of the Incarcerated Students program that were recognized in August this year.

Expenses

Salaries and wages show a favorable variance of \$135,556 due to routinely experienced unfilled positions. Historically, this reversion of salary and fringe benefits, as a result of turnover, has been reallocated to fund repairs and maintenance of facilities on campus that has had a major funding reduction from the state. On a quarterly basis, these funds will be reallocated for this use.

The favorable budget variance for fringe benefits is due to the PERF contribution savings of \$25,339 and \$73,501 reduction of retiree TIAA/CREF and life insurance contributions as compared to budget.

Utilities expense has a favorable variance of \$61,672 due to natural gas and electricity savings as compared to budget for the month.

Student Aid (internally funded) shows an unfavorable variance of \$252,902 as a result of expensing \$98,312 for laptops for Presidential scholars, and graduate assistantships applied in September this year while applied in August last year.

Supplies and Expense are now on track with last year's expenditures and are close to this year's budget expectations.

Repairs and Maintenance expenses are ahead of last year due to the timing of expenses earlier in the fiscal year. The budget is still on track for this year.

Capital Equipment remains slightly ahead of last year's expenditures and on target for total capital budget spending for the year.

The following vendors have accumulated purchases from the University for the time period July 1, 2004 through September 30, 2004 (Fiscal Year) in excess of \$250,000:

**Vendors with Purchases Exceeding \$250,000
 September 1, 2004 through September 30, 2004**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Wabash Valley Asphalt Co Inc	\$ 297,644	Parking Lot D for Drivers Education Use and Parking Lot A Repaving
Hannig Construction Inc	310,187	Science Lab #13 Upgrade
Energy USA-TPC	313,661	Natural Gas Contract Purchases
Beck Studios Inc	349,307	Hulman Center Motorized Lifting Equipment

**Previously Reported Vendors with Purchases
 Exceeding \$250,000**

NRK Inc	\$ 449,481	Sycamore Complex Switchgear Repl and Family and Consumer Science Emergency Power System
First Financial Bank	510,000	VEBA Contributions
PCS Health Systems, Inc	758,042	Prescription Drug Coverage
Dell Marketing LP	824,883	Computer Equipment, Software, and Supplies
Cinergy Services Inc	950,683	Electricity Utility Payments
Sodexo Inc and Affiliates	1,358,509	Dining and Catering Services
J F Molloy and Associates Inc	2,534,331	University Medical Payments

SECTION III

OCTOBER 29, 2004

PERSONNEL (Mr. Schafer) Mr. Floyd presented recommendation in Mr. Schafer's absence.

Recommendation: Approval of all the items in this section.

On a motion by Mr. Bonds, seconded by Mr. Shagley, the recommendation was approved.

A. FACULTY

1. Appointments

Temporary Appointments

(Effective August 19, 2004, unless otherwise indicated)

Sharon L. Anderson; Instructor, Department of English; M.A., Indiana State University; salary \$24,480 per academic year.

James J. Ball; Instructor, Department of Mathematics and Computer Science; M.S., Indiana State University; salary \$32,773 per academic year.

Molly A. Barth; Clinic Supervisor, Department of Communication Disorders; M.S., Indiana State University; salary \$24,480 per academic year.

Ulla E. Belstra; Instructor, Department of Languages, Literatures, and Linguistics; M.A., University of Wurzburg, Germany; salary \$24,480 per academic year.

Charles A. Cooper; Instructor, Organizational Department; M.B.A., Indiana State University; salary \$43,644 per academic year.

Nancy P. Cummins; Instructor, Department of Physical Education; B.S., Indiana University (special credentials on file); salary \$24,575 per academic year.

Patricia Dean; Instructor, Department of English; B.S., Indiana University (special credentials on file); salary \$24,480 per academic year.

John P. Dolan; Instructor, University Honors Program; M.A., Indiana State University; \$24,480 per academic year.

James L. Heath; Senior Researcher, Departments of Electronics and Computer Technology and Manufacturing and Construction Technology; Ph.D., University of California-Los Angeles; salary \$52,500 per academic year.

Daniel P. Kelly; Instructor, Department of Music; M.M., University of Illinois; salary \$24,000 per academic year.

Cheryl L. Kremer; Temporary Assistant Professor, Department of Family and Consumer Sciences; M.S., University of Southern Illinois; salary \$38,984 per academic year.

Margaret S. Landess; Instructor, Department of English; M.A., Indiana State University; salary \$24,480 per academic year.

Jennifer D. Laue; Instructor, Department of Communication; B.S., University of Evansville (special credentials on file); salary \$24,480 per academic year.

Leigh A. Lawson; Instructor, Department of Geography, Geology, and Anthropology; M.S., Indiana State University; salary \$24,480 per academic year.

Steven P. Letsinger; Instructor, Department of Art; M.F.A., Indiana State University; salary \$24,480 per academic year.

Katherine R. Lloyd; Instructor, Department of Political Science; M.A., Indiana State University; salary \$24,480 per academic year.

Robert D. McMahan; Instructor, Analytical Department; J.D., IU School of Law; salary \$35,079 per academic year.

Rhea A. Meyerholtz; Instructor, Department of Mathematics and Computer Science; M.S., Indiana State University; salary \$24,480 per academic year.

Kristy A. Miller; Instructor, Department of Educational Leadership, Administration, and Foundations; M.S., Indiana State University; salary \$35,000 per academic year.

Bellampalli R. Ramachandran; Instructor, Department of Chemistry; Ph.D., McMaster University-Ontario; salary \$33,522 per academic year.

Matthew T. Riley; Instructor, Department of Health, Safety, and Environmental Health Sciences; M.P.H., Indiana University; salary \$41,769 per academic year.

Lynette N. Schwane; Instructor and Director of the Community Music Center, Department of Music; D.M.A., University of Miami; salary \$29,580 per academic year.

Donny Smith; Visiting Assistant Librarian, Library Services; M.S., Drexel University; salary \$44,000 per fiscal year; prorated for the period of September 13, 2004, through June 30, 2005.

William H. Svihla; Instructor, Analytical Department; D.B.A., Mississippi State University; salary \$53,550 per academic year.

Marcia A. Tozer; Instructor, Department of Mathematics and Computer Science; M.S., Indiana State University; salary \$24,480 per academic year.

Millie A. Vaughn; Instructor, Department of Elementary, Early, and Special Education; Ph.D., Indiana State University; salary \$32,130 per academic year.

Angela R. Vitosky; Instructor, Department of Communication; M.A., Indiana State University; salary \$25,500 per academic year.

Mary F. Wright; Instructor, Department of English; M.Ed., University of Illinois; salary \$24,480 per academic year.

Part-Time Temporary Faculty Appointments
(Effective August 19, 2004, unless other indicated)

Beatrice Abernathy; Lecturer II, Organizational Department; M.S., Indiana State University; three hours; salary \$2,400.

Christopher Hoyt Butler; Lecturer II, Department of Music; M.M., Indiana University; six hours; salary \$4,800.

James M. Carty; Lecturer II, Department of History; M.S., Indiana State University; three hours; salary \$2,400.

Mihir Chatterji; Lecturer III, Department of Mathematics and Computer Science; M.S., Indiana State University; three hours; salary \$5,000.

Penny Clevenger; Lecturer II, Department of Family and Consumer Sciences; M.S., Indiana State University; six hours; salary \$4,800.

Sandra Clevenger; Lecturer I, Department of Music; B.S., Indiana State University (special credentials on file); six hours; salary \$4,050.

Charles Andrew Cooper; Lecturer III, Analytical Department; M.B.A., Indiana State University; three hours; salary \$3,000.

Richard Dunfee; Lecturer II, Organizational Department; Ph.D., Ohio State University; three hours; salary \$2,400.

William Elliott; Lecturer III, Department of Criminology; Ph.D., Indiana State University; six hours; salary \$5,550.

Jianmin Feng; Visiting Scholar, Department of Industrial Mechanical Technology; Ph.D., Wuhan Science and Technology University, China; performs research equivalent to 12 hours; salary \$4,500.

John R. Fish; Lecturer II, Department of History; M.A., Eastern Illinois University; twelve hours; salary \$9,600.

Jennifer N. Grimes; Lecturer II, Department of Criminology; M.S., Indiana State University; three hours; salary \$2,400.

Cathryn Ann Gross; Lecturer II, Department of Music; M.M., Indiana University; seven hours; salary \$5,600.

Georgia Hambrecht; Lecturer III, Department of Communication Disorders; Ph.D., Kent State University; three hours; salary \$3,000.

Bryan Thomas Hayden; Lecturer III, Department of Communication; M.S., Indiana State University; six hours; salary \$5,550.

Hani Mustaffa Homsy; Lecturer III, Department of Mathematics and Computer Science; M.S., Indiana State University; twelve hours; salary \$30,600.

Jennifer Isbell; Lecturer I, Student Academic Services Center; B.S., Indiana State University (special credentials on file); twelve hours; salary \$8,100.

Edward Jones; Lecturer II, Department of Criminology; M.S., Indiana State University; nine hours; salary \$7,200.

Richard Paul Russell Kelley; Lecturer II, Department of Music; M.M., Indiana State University; three hours; salary \$2,400.

Brian D. Kiser; Lecturer II, Department of Music; M.M., University of Illinois; twelve hours; salary \$9,600.

Nancy R. Latta; Lecturer III, Department of History; Ph.D., Purdue University; six hours; salary \$5,550.

Tina McCloud; Lecturer II, Organizational Department; M.B.A., Indiana State University; three hours; salary \$2,400.

Patricia Quehrn McIntyre; Lecturer III, Department of Philosophy; Ph.D., University of Southern California; six hours; salary \$5,550.

Brent McPike; Lecturer II, Department of Music; M.M., Indiana University; twelve hours; salary \$9,600.

Floyd McWilliams; Lecturer III, Department of Mathematics and Computer Science; Ph.D., Indiana State University; six hours; salary \$5,550.

Dan Miller; Lecturer III, Student Academic Services Center; D.M.A., Michigan State University; three hours; salary \$2,775.

Lisa Miller; Lecturer II, Department of Music and Student Academic Services Center; M.M., Indiana State University; twelve hours; salary \$9,600.

Michael Moore; Lecturer II, Department of Mathematics and Computer Science; M.S., Indiana State University; six hours; salary \$4,800.

Michael Morris; Lecturer II, Department of Sociology; M.S., Indiana State University; nine hours; salary \$7,200.

Margaret E. Myers; Lecturer III, Organizational Department; M.B.A., Indiana State University; one hour; salary \$925.

Michael Neary; Lecturer II, Department of Art; M.F.A., Indiana University; nine hours; salary \$7,200.

Joseph M. Newport; Lecturer I, Department of Criminology; B.S., Indiana State University (special credentials on file); three hours; salary \$2,025.

Judith Pate; Lecturer II, Department of Economics; M.A., University of Delaware; six hours; salary \$4,800.

Kelly Renteria; Lecturer II, Department of Political Science; M.P.A., Indiana State University; six hours; salary \$4,800.

Crystal Reynolds; Lecturer III, Department of English; Ph.D., Indiana State University; nine hours; salary \$8,325.

Dottie Rigsby; Lecturer II, Department of Sociology; M.S., Indiana State University; nine hours; salary \$7,200.

Jessica Meribeth Riley; Lecturer III, Department of Music; M.M., Indiana University; twelve hours; salary \$11,100.

Paula Ringo; Lecturer III, Department of Elementary, Early and Special Education; M.S., Indiana State University; six hours; salary \$6,000.

Marvin Brent Roark; Lecturer III, Department of English; M.S., Indiana State University; nine hours; salary \$8,325.

Rick Sabolick; Lecturer II, Department of Criminology; M.S., Indiana State University; nine hours; salary \$7,200.

Mary Jo Sampson; Lecturer II, Department of History; M.S., Indiana State University; three hours; salary \$2,400.

Lori Scott; Lecturer III, Department of Elementary, Early and Special Education; B.A., Wheaton College (special credentials on file); three hours; salary \$3,000.

Robin K. Shamsaie; Lecturer III, Department of Educational and School Psychology; Ph.D., Indiana State University; three hours; salary \$3,000.

Glenna Simons; Lecturer III, Department of Sociology; J.D., Loyola University; nine hours; salary \$8,325.

James Buford Smith; Lecturer II, Department of History; Ed.S., Indiana State University; six hours; salary \$4,800.

Erik Southard; Lecturer III, Baccalaureate and Higher Degree Nursing Department; M.S.N., Indiana State University; two hours; salary \$3,885.

Sharilyn Spicknall; Lecturer II, Department of Music; M.S., Indiana State University; 1.67 hours; salary \$1,336.

Sherri Streight; Lecturer III, Department of Elementary, Early, and Special Education; B.A., East Central University (special credentials on file); six hours; salary \$6,000.

Kimberly Sullivan; Lecturer II, Department of Music; B.A., Northwestern University (special credentials on file); 6.67 hours; salary \$5,336.

Libby Maria Vanatta; Lecturer II, Department of Music; M.M., University of Illinois; twelve hours; salary \$9,600.

Linda Vickers; Lecturer III, Department of Elementary, Early, and Special Education; M.S., Indiana State University; six hours; salary \$6,000.

Raymond Vrydaghs; Lecturer II, Department of Sociology; M.S., Indiana Wesleyan; three hours; \$2,400.

Carole Waltman; Lecturer III, Department of Elementary, Early, and Special Education; B.S., West Chester University (special credentials on file); six hours; salary \$6,000.

Peter Jason Ward; Lecturer III, Terre Haute Center for Medical Education; M.A., Purdue University; four hours; salary \$13,826.

2. Change of Status and/or Pay Rate:

Michael W. Bahr; change of status from Chairperson and Professor, Department of Educational and School Psychology, to Interim Department Administrator, Department of Communication Disorders, and Chairperson and Professor, Department of Educational and School Psychology; release time of 25 percent for the 2004 fall semester and a stipend of \$1,000 for added responsibility for the 2005 spring semester; effective for the 2004-05 academic year.

Kevin B. Bolinger; continuation of appointment as Acting Director, Office of Educational Outreach, and Assistant Professor, Department of Elementary, Early, and Special Education; stipend of \$12,000 for this added responsibility; effective for the 2004-05 academic year.

Eric Myles Cass; Lecturer I, Physical Education; change in end date from December 18, 2004, to October 14, 2004.

Jeffrey E. Edwards; from Associate Professor, to Acting Chairperson and Associate Professor, Department of Physical Education; stipend of \$1,000 for added responsibility; effective for the 2004 fall semester.

Rocco Gennaro; from Associate Professor, to Interim Chairperson and Associate Professor, Department of Philosophy, stipend of \$2,500 for added responsibility; effective for the 2004-05 academic year.

James A. Jacobs; Professor of Special Education; from Department of Communication Disorders to the Department of Elementary, Early, and Special Education; effective August 19, 2004.

Donald L. Jennermann; from Chairperson, Department of Humanities, Coordinator of National Scholarships, Professor of Classical Languages and Humanities, and Director of Honors, to Professor of Classical Languages and Humanities, and Director of Honors; effective August 1, 2004.

Elizabeth A. Lorenzen; from Librarian, to Head of Acquisitions and Librarian; Library Services; effective July 1, 2004.

Rolland H. McGiverin; from Librarian and Information Resource Development Librarian to Head of Collection Development and Librarian; Library Services; effective July 1, 2004.

Daniel D. McLean; change in salary for position as Chairperson and Professor, Department of Recreation and Sport Management; salary \$81,120 for the 2004-05 academic year; effective August 19, 2004.

Jeffrey G. McNabb; from Associate Professor, Department of Manufacturing and Construction Technology, to Acting Assistant Dean, College of Technology, and Associate Professor, Department of Manufacturing and Construction Technology; salary \$78,565 for the appointment period; effective August 19, 2004, through June 30, 2005.

Maurice D. Miller; Professor of Special Education; from Department of Communication Disorders to Department of Elementary, Early, and Special Education; effective August 19, 2004.

Michelle K. Morahn; Lecturer II, Department of History; change in hours from six to twelve; salary \$9,600; effective August 19, 2004.

Anthony N. Pass; from temporary position as Assistant Athletic Trainer to one-year temporary faculty position as Assistant Athletic Trainer; salary \$43,000 per fiscal year; effective July 1, 2004.

Joshua B. Powers; from Assistant Professor, Department of Educational Leadership, Administration, and Foundations to Acting Director, Office of Educational Research and Evaluation and Assistant Professor, Department of Educational Leadership, Administration, and Foundations; stipend of \$6,000 for added responsibility; effective for the 2004-05 academic year.

Susan M. Powers; from Professor, Department of Curriculum, Instruction, and Media Technology to Acting Associate Dean, College of Education, and Professor, Department of Curriculum, Instruction, and Media Technology; stipend of \$20,000 for added responsibility; effective July 1, 2004, through June 30, 2005.

Carol S. Robinson; Assistant Professor; from Department of Communication Disorders to Department of Elementary, Early, and Special Education; effective August 19, 2004.

Amelia Woods; Professor, Department of Physical Education; salary adjustment to 2004-05 base; salary \$69,500 per academic year; effective August 19, 2004.

3. Leave of Absence

Susan M. Powers; Department of Curriculum, Instruction, and Media Technology; delay of approved leave of absence from the 2005 spring semester to the 2006 spring semester.

4. Retirements

Donald L. Jennermann; Professor of Classical Languages and Humanities, Department of Languages, Literatures, and Linguistics, and Director of Honors; retirement leave from January 1, 2005, through June 30, 2005; retirement effective June 30, 2005.

Cherrie L. Soper; Professor of Spanish, Department of Languages, Literatures, and Linguistics; retirement leave during the spring semester of the 2005-06 academic year; retirement effective May 6, 2006.

A. ADMINISTRATION

1. Temporary Appointments

Richie A. Adderley; Assistant Coordinator, 21st Century Scholars Program; B.S., Indiana State University; salary \$32,210 per fiscal year; effective September 1, 2004, through August 31, 2005.

Deborah Bennett; Marketing Associate, Networks; B.A., Indiana University; salary \$38,000 per fiscal year, prorated for the period of October 1, 2004, through June 30, 2005.

Tony D. Brewer; Director, Ronald McNair Project; M.P.A., Indiana State University; salary \$43,911 per fiscal year; effective October 1, 2004, through September 30, 2005.

Elizabeth A. Gaither; Assistant Director, Upward Bound Program; B.S., Indiana State University; salary \$39,627 per fiscal year; effective September 1, 2004, through August 31, 2005.

Tanja R. Gardner; Educational Specialist, Educational Talent Search, Upward Bound Program; B.A., Indiana State University; salary \$27,000 per fiscal year; effective September 1, 2004, through August 31, 2005.

Melissa D. Geib; Associate Director of the West Central Indiana AHEC; M.Ed., Indiana State University; salary \$45,900 per fiscal year; effective September 1, 2004, through August 31, 2005.

Jo Ann Halbert; Parent Coordinator, 21st Century Scholars Program; B.A., Indiana State University; salary \$23,660 per fiscal year; effective September 1, 2004, through August 31, 2005.

Dean E. Johnson; Area Learning Center Coordinator-Orange, South Central Education Alliance; salary \$35,817 per fiscal year; effective July 1, 2004, through June 30, 2005.

Janice G. Kramb; Director, Upward Bound Math and Science Program; M.S., Indiana State University; salary \$32,640 per fiscal year; effective September 1, 2004, through August 31, 2005.

S. Allen Lindsay; Assistant Director, Educational Talent Search, Upward Bound Program; M.S., Indiana State University; salary \$32,612 per fiscal year; effective September 1, 2004, through August 31, 2005.

John R. Lowe; Academic Coordinator, Upward Bound Program; B.S., Indiana State University; salary \$27,540 per fiscal year; effective September 1, 2004, through August 31, 2005.

Sandra E. Moore; Educational Specialist, Educational Talent Search, Upward Bound Program; B.S., Indiana State University; salary \$28,130 per fiscal year; effective September 1, 2004, through August 31, 2005.

James L. Paxton; Computer Network Consultant, College of Business; B.S., Indiana State University; salary \$43,350 per fiscal year; effective July 1, 2004, through June 30, 2005.

Lisa Poff; Program Coordinator, Blumberg Center; J.D., Indiana University; salary \$44,238 per fiscal year; effective October 1, 2004, through September 30, 2005.

Shauna L. Roberts; Outreach Coordinator, Networks; M.P.A., Baruch College; salary \$32,500 per fiscal year, prorated for the period September 13, 2004, through June 30, 2005.

Ruby Robinson; Coordinator, 21st Century Scholars Program; M. Ed, The College of William and Mary; salary \$41,820 per fiscal year; effective September 1, 2004, through August 31, 2005.

B. Wayne Rockmore; Executive Director, Center for Research, Enterprise, and Economic Development; Ph.D., University of Georgia; salary \$112,200 per fiscal year; effective July 1, 2004, through June 30, 2005.

Jack F. Schroeder; Student Coordinator, 21st Century Scholars Program; M.S., Indiana State University; salary \$32,893 per fiscal year; effective September 1, 2004, through August 31, 2005.

Kevin M. Sluyter; Director, Upward Bound Program, Upward Bound Math and Science Program, and Educational Talent Search; M.S., Indiana State University; salary \$47,124 per fiscal year; effective September 1, 2004, through August 31, 2005.

Candace R. Stewart; Regional Mentor Program Coordinator, 21st Century Scholars Program (part-time); salary \$15,000 per fiscal year, prorated from the effective date; effective July 6, 2004, through June 30, 2005.

David A. Unsinger; Academic Coordinator, Upward Bound Program Math and Science Program; M.S., Indiana State University; salary \$27,540 per fiscal year; effective September 1, 2004, through August 31, 2005.

Misty D. Williams; Indiana Reading Corps Coordinator, Elementary, Early, and Special Education; B.S., Indiana State University; salary \$18,538.75 for the appointment period; effective August 30, 2004, through July 31, 2005.

2. Change of Status and/or Pay Rate

Frederick W. Clark, Jr.; from Facilities Engineer to Facilities Engineer/Production Manager, Hulman Center; salary \$47,161 per fiscal year; effective July 1, 2004.

Kathryn J. Elson; from support staff, Residential Life, to a monthly position as Help Desk Consultant, Information Technology; salary \$31,763 per fiscal year, prorated from the effective date of October 1, 2004.

Josh Flaherty; from support staff to monthly position as Academic Support Programmer, Information Technology; salary \$37,800 per fiscal year, prorated from the effective date of September 1, 2004.

Mark D. Green; from Director, to Interim Chief Research Officer and Director, Office of Sponsored Programs; salary \$85,559 per fiscal year; prorated for the period of August 1, 2004, through June 30, 2005.

Aimee L. Jacobs; from temporary Programmer Analyst, to regular position as Computing Coordinator for System Maintenance, Office of Admissions; salary \$40,800 per fiscal year; prorated from the effective date of September 1, 2004.

Louis R. Jensen; from Executive Director, Center for Public Service and Community Engagement to Special Assistant to the Vice President for Academic Affairs; salary \$116,183 per fiscal year; effective July 1, 2004.

Susan J. Owen; from Assistant Director, Web Development/Support, to Assistant Director, Instructional and Research Technology Services, salary \$55,535 per fiscal year; prorated from the effective date of September 1, 2004.

Pradip H. Patel; from Assistant Director, User Services to Acting Director of User Services; Information Technology; \$6,426 added to base salary while serving as Acting Director, salary \$70,686 per fiscal year; prorated for the period of August 1, 2004 through June 30, 2005.

Yancy D. Phillips; from Director, User Services, to Acting Executive Director, Information Technology; \$7,371 added to base salary while serving as Acting Executive Director, salary \$81,085 per fiscal year; prorated for the period of August 1, 2004, through June 30, 2005.

Jean Prather; from support staff Student Counseling Center, to monthly staff as Recruiter, Human Resources; salary \$27,209 per fiscal year; prorated from the effective date of September 27, 2004.

Sherri L. Ramseyer, from support staff to monthly staff as Buyer and Office Manager, Purchasing and Central Receiving; salary \$32,000 per fiscal year prorated from the effective date of September 1, 2004.

3. Resignations

Phillip R. Garrigus; Small Business Development Center; effective September 30, 2004.

Janice G. Kramb; Upward Bound Math and Science Program; effective September 30, 2004.

4. Retirements

Louis R. Jensen; Special Assistant to the Vice President for Academic Affairs; retirement leave from January 1, 2005, through December 31, 2005, at half pay; retirement effective December 31, 2005.

C. INTERCOLLEGIATE ATHLETICS

1. Appointments

Daniel L. Gisel; Assistant Director, Athletic Media Relations; M.Ed. Grand Valley State University; salary \$23,660 per fiscal year; prorated from the effective date of July 5, 2004.

D. SUPPORT STAFF REPORT

The Support Staff Personnel Report for the period ending October 15, 2004 is presented in Exhibit A.

INDIANA STATE UNIVERSITY
 MONTHLY REPORT OF SUPPORT STAFF EMPLOYEES
 FOR THE PERIOD ENDING OCTOBER 15, 2004

A. APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Archer, Robert	Facilities Management	Electrician	\$23,693	10-11-04
Bates Oglesby, Kelly	Library	Library Assc II	\$20,475	10-18-04
Bouse, Rebecca	Graduate Studies	Ofc Asst III	\$17,843	09-27-04
Cooper, Scott	Grounds	Grnds Wrkr	\$15,893	10-11-04
Cosme, Jamie	Facilities Management	Cust Wrkr	\$15,893	09-27-04
Creighton, Kara	Early Childhood Ed Ctr	Early Childhood Spec	\$17,696	09-17-04*
Denbo, Krystal	Sycamore Housing	Cust Wrkr I	\$16,283	09-13-04
Denbo, Rebecca	Burford Housing	Cust Wrkr I	\$16,283	10-11-04
Froderman, Melissa	Industrial Mech Tech	Ofc Asst III	\$17,843	09-30-04
Patterson, Kerry	Controller's	Acct Clerk II	\$17,453	09-27-04
Reynolds, Lu Ann	HMSU	Auxiliary Srvc Coord	\$18,915	10-11-04
Weltich, James	Purchasing	Storekeeper II	\$18,233	10-11-04
White, Sheila	Sycamore Housing	Cust Wrkr I	\$16,283	09-20-04
Wimsett, Dawn	Registrar	Data Entry Op II	\$17,843	09-13-04

* Part Time Position

B. Resignations

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Beal, Jon	Facilities Management	09-10-04
Blann, Deanna	Music	09-30-04
Bouse, Rebecca	Graduate Studies	10-08-04
Claytor, Natasha	CREED	10-20-04
Galbraith, Timothy	Hulman Center	09-16-04
Galloway, Karen	IMT	09-15-04
Majors, Jessica	Burford Housing	10-15-04
Walls, Elliott	Family Housing	09-08-04

C. Terminations

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Walden, Donna	Lincoln Housing	11-05-04
Walls, Clarice	Library	10-22-04
Wildman, Lydia	Facilities Management	10-05-04

D. Retirement

<u>NAME</u>	<u>DEPARTMENT</u>	<u>YRS OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Brooks, Roberta	Controller	21	10-29-04
Eller, Sharon	Student Health Center	24	10-29-04
Nickell, Deloris	Information Technology	26	10-22-04
Williams, Russell	Garage	33	06-06-04

E. CHANGE IN STATUS OR RATE

1. Promotion

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Bennett, Deborah	Networks Admin/Research Assoc \$40,619	Networks Marketing Assc \$38,000	10-01-04*
Flaherty, Josh	Information Technology Website Technician \$33,813	Information Technology Academic Support Programmer \$37,800	08-31-04*
Hernandez, Trino	Hulman Center Cust Wrkr II \$17,414	Hulman Center Cust Srvc Supv \$19,149	10-11-04
McDaniel, Lisa	Blumberg Ctr Ofc Asst III \$18,272	School Improvement Admin Asst I \$20,105	09-20-04
Meeks, Karen	Comm Disorders Student Srvc Asst \$21,509	Counseling Admin Asst I \$23,654	10-11-04
Prather, Jean	Student Counseling Ctr Admin Asst I \$19,890	Human Resources Recruiter \$27,209	09-27-04*
Ramseyer, Sherri	Purchasing Admin Asst II \$22,698	Purchasing Buyer & Ofc Manager \$32,000	08-31-04*
Stein, Lisa	HMSU Auxiliary Srvc Coord \$19,188	HMSU Auxiliary Srvc Supv \$20,099	09-20-04

* Monthly Position

2. Transfer

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Bennett, Ivan	Facilities Management Maint Mech II \$18,720	Facilities Management Cust Wrkr \$16,848	09-20-04*
Stinnett, Rebecca	Library Library Assoc IV \$26,325	Enrollment Services Student Svcs Supv \$23,693	10-18-04*

*Transfer into lower pay grade

3. Reclassification

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Ralston, Karen	Athletics Admin Asst I \$29,504	Athletics Student Srvc Spec \$32,448	09-11-04
Warden, Marilyn	Human Resources Ofc Asst III \$17,999	Human Resources H R Assistant \$19,793	09-11-04

4. Other

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Barnett, Erick	Grounds Grnds Wrkr \$16,419	Grounds Grnds Wrkr I \$16,809	10-07-04*
Dewey, Rebecca	Facilities Management Cust Wrkr \$15,893	Facilities Management Cust Wrkr \$16,283	08-17-04*
Jackson, Robert	Grounds Grnds Wrkr \$16,419	Grounds Grnds Wrkr I \$16,809	09-21-04*
Smith, Karen	Facilities Management Cust Wrkr \$15,893	Facilities Management Cust Wrkr \$16,283	10-06-04*
Stephens, Mark	Grounds Grnds Wrkr \$16,419	Grounds Grnds Wrkr I \$16,809	10-07-04*
Tomes, Christopher	Facilities Management Cust Wrkr \$15,893	Facilities Management Cust Wrkr \$16,283	08-24-04*
Turpen, Shirley	Facilities Management Cust Wrkr \$15,893	Facilities Management Cust Wrkr \$16,283	09-07-04*

* Skill Assessment

SECTION IV

October 29, 2004

A. Agreements – Information Only (Dr. Maynard)

1. Vigo County School Corporation, Terre Haute, Indiana

The purpose of this agreement is to conduct an Indiana State University ELED 471/571 class at Fuqua Elementary School for the 2004-05 school year.

2. St. Francis Hospital and Health Centers

The purpose of this agreement is student placement for the Clinical Laboratory Science degree program.

3. Nursing Internships

The purpose of renewal contracts is to provide clinical experiences for nursing students.

Southwest Washington Medical Center
Holly Hills Health Care
Hospice of the Wabash Valley (Terre Haute)

B. Grants – Attachment 1 – Information Only (Dr. Maynard)

Meeting was adjourned by Mrs. House at 10:45 a.m.

SECTION IV

OCTOBER 29, 2004

1. U.S. Department of Education, Fund No. 547938, Proposal No. 04-216
An agreement in the amount of \$220,427 has been received from the U.S. Department of Education for the project entitled, "Ronald E. McNair Post-Baccalaureate Achievement Project," under the direction of Tony Brewer, McNair Program, for the period October 1, 2004 through September 30, 2005.
2. Academy of Applied Science, Fund No. 547941, Proposal No. 05-031
An agreement in the amount of \$10,000 has been received from the Academy of Applied Science for the project entitled, "Annual Indiana Regional Junior Science and Humanities Symposium," under the direction of Stanley Shimer, Science Education, for the period September 1, 2004 through September 1, 2005.
3. RGH Consulting, Fund No. 547718, Proposal No. 05-044
An agreement in the amount of \$2,450 has been received from RGH Consulting for the project entitled, "Vigo County Household Jail Survey," under the direction of Thomas Steiger, Sociology, for the period February 1, 2004 through October 15, 2004.
- 4.. Indiana Commission for Higher Education, Fund No. 547885, Proposal No. 05-019
An agreement in the amount of \$137,853 has been received from Indiana Commission for Higher Education for the project entitled, "The Learning Consortium for Teacher Quality (Year 2)," under the direction of Robert Williams, Office of School Improvement, for the period May 1, 2004 through April 30, 2005.
5. Indiana Campus Compact, Fund No. 547911, Proposal No. 04-170
An agreement in the amount of \$5,000 has been received from Indiana Campus Compact for the project entitled, "CAMPUS COMPACT 2004-2005 Faculty Fellows Program Proposal," under the direction of Sandra Alvarez, Sociology, for the period June 1, 2004 through May 31, 2005.